



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, NOVEMBER 21, 2016

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 21, 2016 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the November 7, 2016, Regular Meeting (#1-7)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Director of Public Works Report
 - 1. Transformer Quotes (#8)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - 1. Pay Request Number 2 – Recreational Trail (#9-11)
 - G. Personnel Committee
 - 1. Maintenance Position (#12)
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
- VII. Communications (#15-22)
- VIII. Announcements
 - A. Committee-of-the-Whole Meeting to follow Regular Meeting.
- IX. Closed Meeting under MS 13D.05 subd 3(b), Attorney-Client Privilege (#13)
- X. Possible Council Action on Items from the Closed Meeting
- XI. Closed Meeting under MS 13D.05 subd 3(a), Performance Evaluations (#14)
- XII. Possible Council Action on Items from the Closed Meeting
- XIII. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
November 7, 2016

Mayor Skalko called the City Council meeting to order at 6:30p.m. with the following Council members present: Alan Stanaway, Tony Zupancich, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Librarian Director/Special Events Director; John Backman Sheriff's Department and Rod Flannigan, City Engineer. Following Council members absent: Joe Prebeg, Jr., Susan Tuomela.

It was moved by Skalko and seconded by Zupancich that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 3. Donation to Senior Citizen's Annual Holiday party
 - A. 4. Cross Country donation
2. Approve the minutes of the October 17, 2016, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period October 16-31, 2016 totaling \$224,796.90 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period October 16-31, 2016, totaling \$684,847.43 (a list is attached and made a part of these minutes).

The motion carried with Councilor Prebeg and Tuomela absent.

At 6:34 p.m., it was moved by Zupancich and seconded by Stanaway to recess the regular meeting and open the public hearing for the proposed vacation of park in South Grove. The motion carried with Prebeg and Tuomela absent.

Van Fitch was interested in regards to a map where property ends, and other properties start, boundary lines. Councilor Zupancich stated that the Vacate property first, City Staff must work with City Engineer in regards to easements and mapping of lots. Each lot would be the equal to the width of the residents' current property and would only be available to those residents whose property it is behind.

At 6:40p.m., it was moved by Zupancich and seconded by Stanaway to close the public hearing and reconvene the regular meeting. The motion carried with Prebeg and Tuomela absent.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 45-16; vacating the park designation to those lots in South Grove, described as follows. Beginning at the northeast corner of Lot 1 Block 12 of said SOUTH GROVE ADDITION; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 1 for a distance of 203.29 feet to the north line of said PARK; thence South 85 degrees 57 minutes 38 seconds West along said north line for a distance of 765.52 feet to the northwest corner of said PARK; thence South 04 degrees 25 minutes 32 seconds East along the west line 208.45 feet to the southwest corner of said PARK; thence North 85 degrees 34 minutes 28 seconds East along the south line of said PARK 756.50 feet to the point of

beginning (a copy is attached and made a part of these minutes). The motion carried with Prebeg and Tuomela absent.

Mayor's Report:

- Condolences to the family of Evelyn Witzman
- Met with Country Kitchen officials, closed officially Tuesday, November 1st at 3pm, future development planned for that area

It was moved by Stanaway and seconded by Zupancich to donate \$100 to the Senior Citizen's Annual Holiday party, monies to come from the Charitable Gambling fund. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

It was moved by Stanaway and seconded by Zupancich to donate \$200 to the MIB Cross Country Team, monies to come from the Charitable Gambling fund. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

City Administrator reported on following:

It was moved by Zupancich and seconded by Stanaway to accept the audit proposal and award next year's audit to Walker, Giroux & Hahne, in the amount not to exceed \$24,500 for the City's Governmental Funds and \$11,000 for the Enterprise Funds with an additional fee of \$3,000 if a federal single audit is required. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

It was moved by Stanaway and seconded by Zupancich that the liquor and cigarette license applications for the period January 1, 2017 through December 31, 2017, be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Jeff & Greg Properties, Inc.
DBA: B. G.'s Saloon
5494 Highway 7
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale 3.2 Malt Beverage

Silver Creek Liquor Company, Inc.
DBA: Silver Creek Liquor
5489 Highway 7
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
Cigarette

Commander
American Legion Post #220
5748 Mountain Avenue, PO Box 361
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor
Off-Sale Non-Intoxicating Liquor

Mac's Bar, Inc.
DBA: Mac's Bar
8881 Main Street, PO Box 313
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

F. P. Troutwine, C & B Warehouse Distr. Mountain Iron Short Stop 5537 Nichols Avenue Mountain Iron, MN 55768	Cigarette
Sundberg Enterprises, LLC DBA: Sawmill Saloon & Restaurant 5478 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Cigarette
Adventures, Virginia, Inc. Greg Hartnett 5475 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor
Walgreen Company 5474 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Cigarette
Home on the Range LLC DBA: Holiday Inn Express & Suites 8570 Rock Ridge Drive Mountain Iron, MN 55768	On-Sale 3.2 Malt Beverage Wine
WJ Holdings, Inc. DBA: AmericInn Lodge & Suites 5480 Mountain Iron Drive Virginia, MN 55792	On-Sale 3.2 Malt Beverage
Wal-Mart Stores, Inc. DBA: Walmart #4849 8580 Rock Ridge Drive Mountain Iron, MN 55768	Off-Sale Intoxicating Liquor Cigarette

The motion carried with Councilor Prebeg and Tuomela absent.

Director of Special Events/Library Director:

- Wednesday, November 9th, “Wire Jewelry Class,” 10:30 am at the Mountain Iron Public Library
- Tuesday, November 15th, “2nd Annual Taste of Mountain Iron,” 4-6:30 pm, 300 limited tickets
- Big thank you to those who supported and helped out with the “Annual Mountain Iron Halloween Carnival”

Sherriff’s report:

- No formal report

City Engineer report:

It was moved by Zupancich and seconded by Stanaway to approve Final Change Order No. 1 for the Garden Drive South project, with a decrease in the contract amount of \$6,035.08 to Mesabi Bituminous, for the Garden Drive South Project. The Change order is to compensate the Contractor for work actually completed; the decrease in cost is due to the actual amount of materials and labor provided. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

It was moved by Zupancich and seconded by Stanaway to approve Pay Request No. 2 for the Garden Drive South project, in the amount of \$4,626.60, to Mesabi Bituminous, for the Garden Drive South Project. This pay request releases all of the retainage for this project. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

It was moved by Zupancich and seconded by Stanaway to approve Pay Request No. 2 for Woodland Estates Residential Development Phase 1 project in the amount of \$188,860.24, to Mesabi Bituminous. This amount includes withholding 5% retainage on work completed to date. The motion carried on roll call vote with Councilor Prebeg and Tuomela absent.

It was moved by Stanaway and seconded by Zupancich to authorize staff to advertise for seasonal/part-time rink attendants in the Recreation Department. Deadline for applications is Friday, December 2nd at 3pm. The motion carried with Councilor Prebeg and Tuomela absent.

It was moved by Stanaway and seconded by Zupancich to authorize staff to advertise for Fire Captain Truck Inspection Officer, Fire Captain Safety Officer and Assistant EMS Director. Deadline for applications is Tuesday, November 15th at 4pm. The motion carried with Councilor Prebeg and Tuomela absent.

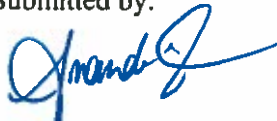
It was moved by Stanaway and seconded by Zupancich to approve the recommendation from the Health and Safety Committee authorizing Policy Number 2016-04, Mountain Iron Fire Department Fitness reimbursement policy and contract with Anytime Fitness. The motion carried with Councilor Prebeg and Tuomela absent.

It was moved by Stanaway and seconded by Zupancich to accept Resolution Number 44-16; to get on board with the communities within the area to oppose the engineering feasibility and cost analysis standards of the Minnesota Pollution Control Agency (MPCA) in regards to the wild rice sulfate standards for the Wastewater Treatment Plants (a copy is attached and made a part of these minutes). The City of Mountain Iron also requests on behalf of the greater Minnesota residents in the Taconite Assistance Area, as well as all of Minnesota, the MPCA shall schedule public hearing sessions in locations across greater Minnesota, not just in St. Paul, to assure attendance by rural residents and local elected officials as the vast majority of communities that may be impacted by the new standard are likely to be located in greater Minnesota. The motion carried with Councilor Prebeg and Tuomela absent.

It was moved by Zupancich and seconded Stanaway to authorize Sundberg Enterprises, LLC, DBA: The Sawmill Saloon and Restaurant to serve alcohol for events November, 19th, November 26th and January 19th, 2017. The motion carried with Councilor Prebeg and Tuomela absent.

At 7:15p.m., it was moved by Skalko and seconded by Stanaway that the meeting be adjourned. The motion carried with Councilor Prebeg and Tuomela absent.

Submitted by:



Amanda Inmon
Municipal Services Secretary

Summary By Category And Distribution

Category	Distribution	Amount
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
UTILITY	UTILITY	164,492.46
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	400.00
BUILDING RENTALS	NICHOLS HALL	70.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	39,964.66
METER DEPOSITS	ELECTRIC	1,550.00
PERMITS	BUILDING	6,365.34
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	54.30
MISCELLANEOUS	REIMBURSEMENTS	35.68
METER DEPOSITS	WATER	40.00
CD INTEREST	CD INTEREST 101	7.48
CD INTEREST	CD INTEREST 378	75.86
CD INTEREST	CD INTEREST 602	9.62
CD INTEREST	CD INTEREST 603	9.62
CD INTEREST	CD INTEREST 604	4.27
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,608.97
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	748.79
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,684.10
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	383.76
BUILDING RENTALS	COMMUNITY CENTER	75.00
COPIES	COPIES	23.75
FINES	PARKING VIOLATIONS	15.00
BUILDING RENTALS	SENIOR CENTER	25.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	1,053.84
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	523.62
MISCELLANEOUS	DUE FROM DO-BID AUCTIONEERS	20.78
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	170.00
MISCELLANEOUS	SPECIAL EVENT PROCEEDS	1,345.00
Summary Totals:		<u>224,796.90</u>

Check Issue Date(s): 11/07/2016 - 11/16/2016

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/16	11/10/2016	149268	743	ADVANCED MINNESOTA	101-20200	200.00
11/16	11/10/2016	149269	10047	AMERICAN TEST CENTER	604-20200	1,365.00
11/16	11/10/2016	149270	10075	AMERIPRIDE SERVICES	101-20200	51.27
11/16	11/10/2016	149271	10006	ANDERSON AUTO CENTER (DBA)	101-20200	57.13
11/16	11/10/2016	149272	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	903.85
11/16	11/10/2016	149273	20022	BENCHMARK ENGINEERING INC	602-20200	12,455.00
11/16	11/10/2016	149274	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	11,183.61
11/16	11/10/2016	149275	20040	BRAUN INTERTEC CORPORATION	602-20200	9,496.25
11/16	11/10/2016	149276	740	CAROLYN MANNILA	101-20200	100.00
11/16	11/10/2016	149277	30017	CARQUEST (MOUNTAIN IRON)	602-20200	708.00
11/16	11/10/2016	149278	170001	CENTURY LINK	101-20200	240.18
11/16	11/10/2016	149279	745	CINDY FORSEEN	101-20200	200.00
11/16	11/10/2016	149280	30072	COMPUTER WORLD	101-20200	1,418.70
11/16	11/10/2016	149281	30092	CONE CORPORATION	301-20200	18,965.57
11/16	11/10/2016	149282	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,991.00
11/16	11/10/2016	149283	40015	DULUTH NEWS TRIBUNE	101-20200	298.48
11/16	11/10/2016	149284	60050	EARL F ANDERSEN	101-20200	119.75
11/16	11/10/2016	149285	50050	EMERGENCY RESPONSE SOLUTIONS	101-20200	1,460.00
11/16	11/10/2016	149286	50049	ESSENTIA HEALTH	604-20200	125.00
11/16	11/10/2016	149287	60026	FASTENAL COMPANY	101-20200	127.61
11/16	11/10/2016	149288	60055	FIRE SAFETY USA INC	101-20200	3,680.00
11/16	11/10/2016	149289	60006	FISHER PRINTING COMPANY	604-20200	1,817.00
11/16	11/10/2016	149290	60052	FRIENDS OF THE MOUNTAIN IRON	101-20200	145.40
11/16	11/10/2016	149291	70016	GOPHER STATE ONE CALL INC	604-20200	31.05
11/16	11/10/2016	149292	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
11/16	11/10/2016	149293	70009	GULBRANSON EXCAVATING CO	604-20200	18,295.70
11/16	11/10/2016	149294	140013	HD SUPPLY WATERWORKS, LTD.	601-20200	260.75
11/16	11/10/2016	149295	80017	HENRY'S WATERWORKS INC	601-20200	482.91
11/16	11/10/2016	149296	80001	HILLYARD/HUTCHINSON	101-20200	706.07
11/16	11/10/2016	149297	80037	HOMETOWN MEDIA PARTNERS	101-20200	76.00
11/16	11/10/2016	149298	744	IRON ORE ALLIANCE	101-20200	200.00
11/16	11/10/2016	149299	706	JODY NEGEN	101-20200	200.00
11/16	11/10/2016	149300	100019	JOLA & SOPP EXCAVATING INC	101-20200	700.00
11/16	11/10/2016	149301	654	KARIN ANDERSON	101-20200	500.00
11/16	11/10/2016	149302	739	KASEY BECHTOLD	101-20200	100.00
11/16	11/10/2016	149303	342	KATHERINE KOICHEVAR	601-20200	40.00
11/16	11/10/2016	149304	741	KIRSTEN TY HANSON	101-20200	100.00
11/16	11/10/2016	149305	120002	LAWSON PRODUCTS INC	101-20200	468.58
11/16	11/10/2016	149306	130041	MESABI BITUMINOUS	101-20200	308.60
11/16	11/10/2016	149307	130004	MESABI DAILY NEWS	601-20200	298.50
11/16	11/10/2016	149308	130006	MESABI HUMANE SOCIETY	101-20200	3,000.00
11/16	11/10/2016	149309	130005	MESSIAH LUTHERAN CHURCH	101-20200	145.40
11/16	11/10/2016	149310	130063	MIB HOOP CLUB	101-20200	60.00
11/16	11/10/2016	149311	130159	MIB JUNIOR CLASS C/O HOOPMAN	101-20200	145.40
11/16	11/10/2016	149312	130115	MIB STUDENT COUNCIL	101-20200	363.50
11/16	11/10/2016	149313	130138	MIB YEARBOOK	101-20200	240.00
11/16	11/10/2016	149314	130009	MINNESOTA POWER (ALLETE INC)	101-20200	98,335.12
11/16	11/10/2016	149315	1028	MODEN MEDICAL GROUP PLLC	604-20200	107.26
11/16	11/10/2016	149316	130031	MOUNTAIN IRON ECONOMIC DEV	102-20200	536.30
11/16	11/10/2016	149317	130165	MOUNTAIN IRON MERRITT DAYS	101-20200	145.40
11/16	11/10/2016	149318	130188	MOUNTAIN IRON TOPS CLUB	101-20200	109.05
11/16	11/10/2016	149319	130175	MOUNTAIN IRON-BUHL SCHOOL	101-20200	490.80
11/16	11/10/2016	149320	30001	NAPA AUTO PARTS	602-20200	3.21
11/16	11/10/2016	149321	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	67,672.00
11/16	11/10/2016	149322	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	347.06
11/16	11/10/2016	149323	140056	NORTHLAND TRUST SERVICES INC	601-20200	57,687.50
11/16	11/10/2016	149324	140050	NORTHWEST ASPHALT MAINTENANCE	101-20200	19,999.96

Check Issue Date(s): 11/07/2016 - 11/16/2016

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/16	11/10/2016	149325	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	23.47
11/16	11/10/2016	149326	150004	OCCUPATIONAL DEVELOPMENT CTR	101-20200	53.20
11/16	11/10/2016	149327	40032	OFFICE OF MN.IT SERVICES	101-20200	479.03
11/16	11/10/2016	149328	160075	PAARK PAVING INC.	101-20200	716.39
11/16	11/10/2016	149329	160066	PACE ANALYTICAL SERVICES	602-20200	184.80
11/16	11/10/2016	149330	170007	QUILL CORPORATION	101-20200	666.84
11/16	11/10/2016	149331	180008	RADKO IRON & SUPPLY INC	604-20200	28.97
11/16	11/10/2016	149332	180004	RANGE COOPERATIVES	101-20200	19.00
11/16	11/10/2016	149333	180051	RANGE CORNICE HEATING & SHEET	301-20200	9,473.00
11/16	11/10/2016	149334	180071	RANGE REPAIR SERVICE (DBA)	601-20200	124.25
11/16	11/10/2016	149335	180012	RESCO	604-20200	9,908.88
11/16	11/10/2016	149336	746	REYNOLD RENZAGLIA	101-20200	200.00
11/16	11/10/2016	149337	190010	SEPPI BROTHERS	101-20200	92.85
11/16	11/10/2016	149338	190045	SERVICE SOLUTIONS	101-20200	46.00
11/16	11/10/2016	149339	190004	SKUBIC BROS INC	101-20200	684.25
11/16	11/10/2016	149340	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
11/16	11/10/2016	149341	190061	SULLIVAN CANDY & SUPPLY	101-20200	116.15
11/16	11/10/2016	149342	1900012	SUPERIOR CAPITAL HOLDINGS, INC	603-20200	3,105.64
11/16	11/10/2016	149343	200003	TACONITE TIRE SERVICE	603-20200	2,555.76
11/16	11/10/2016	149344	200056	TRENCHERS PLUS	101-20200	420.49
11/16	11/10/2016	149345	200006	TRIMARK INDUSTRIAL	602-20200	69.97
11/16	11/10/2016	149346	210001	UNITED ELECTRIC COMPANY	101-20200	4,876.04
11/16	11/10/2016	149347	220025	VERIZON WIRELESS	602-20200	17.66
11/16	11/10/2016	149348	220014	VIKING INDUSTRIAL NORTH	602-20200	849.30
11/16	11/10/2016	149349	1137	WELLS FARGO	378-20200	257.87
11/16	11/10/2016	149350	230033	WITMER ASSOCIATES INC	101-20200	1,282.35
11/16	11/10/2016	149351	240001	XEROX CORPORATION	101-20200	852.22
11/16	11/10/2016	149352	260002	ZTECH	101-20200	259.00
11/16	11/10/2016	149353	260001	ZIEGLER INC	101-20200	519.09
11/16	11/16/2016	149354	130041	MESABI BITUMINOUS	301-20200	193,486.84
11/16	11/16/2016	149355	13110	MOUNTAIN IRON SENIOR CITIZENS	230-20200	100.00

Totals:

611,316.83

PPE-ENDING 11/4	55,232.55
USPS-UTILITY BILLS	395.44
SALES & USE TAX-OCTOBER	<u>17,902.41</u>
TOTAL EXPENDITURES	<u><u>\$684,847.43</u></u>

COUNCIL LETTER 112116-IVC1

PUBLIC UTILITIES

TRANSFORMERS

DATE: November 17, 2016
FROM: Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase ten transformers for the Woodland Estates development. Transformer quotes for Woodland are as follows:

Wesco	\$1,607.00
Border States	\$1,350.50
Resco	\$1,230.25

Staff is recommending that the ten transformers be purchased from Resco for the low quote of \$1,230.25 per transformer.

November 16th, 2016

Mr. Craig Wainio, City Administrator
City of Mountain Iron
8586 Enterprise Drive South
Mountain Iron, MN 55768

Re: City of Mountain Iron, MN
Bicycle and Pedestrian Recreational Trail
Project No. MI14-10

Dear Mr. Wainio;

Enclosed please find Pay Request No. 2 for the Bicycle and Pedestrian Recreational Trail project in the amount of **\$162,091.49**, for approval at your next scheduled City Council meeting. This amount includes withholding 5% retainage on work completed to date.

Please refer to the enclosed pay request breakdown for a summary of items completed.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,
Benchmark Engineering, Inc.

Jeremy Schwarze
Engineer in Training

Enclosure
CC: Matt Jamnick, Mesabi Bituminous

RECOMMENDATION OF PAYMENT

No. 2

Owner's Project No.: _____

Engineer's Project No.: MI14-10

Project: Mountain Iron Bicycle and Pedestrian Recreational Trail

CONTRACTOR: Mesabi Bituminous, Inc, PO Box 728, Gilbert, MN 55741

For Period Ending: November 16th, 2016

To: City of Mountain Iron
Owner

Attached hereto is the CONTRACTOR's Application for Payment for Work accomplished under the Contract through the date indicated above. The application meets the requirements of the Contract Documents for the payment or work completed as of the date of this Application.

In accordance with the Contract the undersigned recommends payment to the CONTRACTOR of the amount due as shown below.

BENCHMARK ENGINEERING, INC.

Dated November 16th, 2016

By _____

STATEMENT OF WORK

Original Contract Price	\$ <u>310,241.30</u>	Work & Materials to Date	\$ <u>262,512.50</u>
Net Change Orders	\$ <u>0.00</u>	Amount Retained (5%)	\$ <u>13,125.63</u>
Current Contract Price	\$ <u>310,241.30</u>	Subtotal	\$ <u>249,386.87</u>
		Previous Payments	\$ <u>87,295.49</u>
		Amount Due this Payment	\$ <u>162,091.38</u>



PAY REQUEST #2
 BICYCLE AND PEDESTRIAN RECREATIONAL TRAIL
 CITY OF MOUNTAIN IRON, MINNESOTA
 PROJECT NO: MI14-10

CONTRACTOR: MESABI BITUMINOUS, INC.

SPEC. NO.	ITEM	UNITS	EST. QUANTITIES	UNIT COST	TOTAL AMOUNT	QUANTITY TO DATE	TOTAL AMOUNT
2021.501	MOBILIZATION	LUMP SUM	1.0	\$ 9,500.00	\$ 9,500.00	0.5	\$ 4,750.00
2101.511	CLEARING AND GRUBBING	LUMP SUM	1.0	\$ 3,500.00	\$ 3,500.00	1.0	\$ 3,500.00
2104.501	REMOVE CURB AND GUTTER	LIN. FT.	20.0	\$ 10.00	\$ 200.00	20.0	\$ 200.00
2104.503	REMOVE BITUMINOUS PAVEMENT	SQ. FT.	126.0	\$ 4.00	\$ 504.00	126.0	\$ 504.00
2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	LIN. FT.	35.0	\$ 5.00	\$ 175.00	44.0	\$ 220.00
2104.521	SALVAGE CHAIN LINK FENCE	LIN. FT.	180.0	\$ 5.00	\$ 900.00		
2104.523	SALVAGE SIGN	EACH	4.0	\$ 25.00	\$ 100.00	4.0	\$ 100.00
2105.501	COMMON EXCAVATION (PV)	CU. YD.	14,353.0	\$ 9.00	\$ 129,177.00	11,987.0	\$ 107,883.00
2105.503	ROCK EXCAVATION (PV)	CU. YD.	150.0	\$ 10.00	\$ 1,500.00		
2105.505	MUCK EXCAVATION (PV)	CU. YD.	415.0	\$ 15.00	\$ 6,225.00	375.0	\$ 5,625.00
2105.522	SELECT GRANULAR BORROW (CV) MOD. 10%	CU. YD.	829.0	\$ 18.00	\$ 14,922.00	1,594.0	\$ 28,692.00
2105.604	SOIL STERILIZATION	SQ. YD.	7,386.0	\$ 0.30	\$ 2,215.80		
2105.604	GEOTEXTILE FABRIC TYPE V	SQ. YD.	622.0	\$ 2.00	\$ 1,244.00		
2118.502	AGGREGATE SURFACING (CV) CLASS 5	CU. YD.	162.0	\$ 31.00	\$ 5,022.00		
2211.503	AGGREGATE BASE (CV) CLASS 5	CU. YD.	903.0	\$ 24.00	\$ 21,672.00	903.0	\$ 21,672.00
2360.501	SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	834.0	\$ 59.50	\$ 49,623.00	722.0	\$ 42,959.00
2501.511	18" CS PIPE CULVERT	LIN. FT.	120.0	\$ 33.00	\$ 3,960.00	90.0	\$ 2,970.00
2501.511	24" CS PIPE CULVERT	LIN. FT.	270.0	\$ 36.00	\$ 9,720.00	270.0	\$ 9,720.00
2501.515	18" GS PIPE APRON	EACH	8.0	\$ 150.00	\$ 1,200.00	6.0	\$ 900.00
2501.515	24" GS PIPE APRON	EACH	2.0	\$ 200.00	\$ 400.00	2.0	\$ 400.00
2511.501	RANDOM RIPRAP CLASS III	CU. YD.	76.0	\$ 30.00	\$ 2,280.00		
2521.501	4" CONCRETE WALK	SQ. FT.	280.0	\$ 12.50	\$ 3,500.00	280.0	\$ 3,500.00
2531.604	6" CONCRETE VALLEY GUTTER	SQ. YD.	4.0	\$ 95.00	\$ 380.00	4.0	\$ 380.00
2531.618	TRUNCATED DOMES	SQ. FT.	140.0	\$ 55.00	\$ 7,700.00	112.0	\$ 6,160.00
2551.509	GUIDE POST TYPE B	EACH	10.0	\$ 60.00	\$ 600.00		
2557.501	WIRE FENCE DESIGN 60V-9322	LIN. FT.	250.0	\$ 33.50	\$ 8,375.00		
2557.603	INSTALL CHAIN LINK FENCE	LIN. FT.	180.0	\$ 18.50	\$ 3,330.00		
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$ 1,600.00	\$ 1,600.00	1.0	\$ 1,600.00
2564.531	SIGN PANELS TYPE C	SQ. FT.	61.0	\$ 38.00	\$ 2,318.00		
2564.602	INSTALL SIGN	EACH	4.0	\$ 110.00	\$ 440.00		
2564.901	TRAFFIC SIGNS AND DEVICES	LUMP SUM	1.0	\$ 350.00	\$ 350.00	1.0	\$ 350.00
2573.502	SILT FENCE TYPE PA	LIN. FT.	2,180.0	\$ 2.10	\$ 4,578.00	1,850.0	\$ 3,885.00
2573.602	ROCK DITCH CHECK	EACH	2.0	\$ 125.00	\$ 250.00	4.0	\$ 500.00
2573.602	SEDIMENT CONTROL STRUCTURE	EACH	3.0	\$ 1,200.00	\$ 3,600.00	1.0	\$ 1,200.00
2575.511	MULCH MATERIAL TYPE I	TON	5.0	\$ 315.00	\$ 1,575.00	4.5	\$ 1,417.50
2575.523	EROSION CONTROL BLANKET CAT. 4P	SQ. YD.	3,669.0	\$ 1.50	\$ 5,503.50	5,550.0	\$ 8,325.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	1.0	\$ 1,700.00	\$ 1,700.00	1.0	\$ 1,700.00
2582.502	4" SOLID LINE EPOXY	LIN. FT.	134.0	\$ 3.00	\$ 402.00		
2501.511	12" CS PIPE CULVERT	LIN. FT.	80.0	\$ 32.00		80.0	\$ 2,560.00
2501.515	12" GS PIPE APRON	EACH	6.0	\$ 140.00		6.0	\$ 840.00

BASE BID \$ 310,241.30

COMPLETED TO DATE: \$ 262,512.50
 LESS RETAINAGE (5%): (\$13,125.63)

BENCHMARK ENGINEERING, INC.

SUBTOTAL PAY REQUEST #1: \$ 249,386.87
 LESS PREVIOUS PAYMENTS: (\$87,295.49)

TOTAL PAY REQUEST #1: \$ 162,091.38

COUNCIL LETTER 112116-IVG1

PERSONNEL

MAINTENANCE POSITION

DATE: November 17, 2016

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee will be conducting interviews for the Maintenance position starting at 5:00 on November 21st and may have a recommendation to present at this meeting.

COUNCIL LETTER 112116-IX

PERSONNEL

CLOSED MEETING

DATE: November 21, 2016

FROM: Craig J. Wainio
City Administrator

Meetings between the governing body and its attorney to discuss active, threatened, or pending litigation may be closed when the balancing of the purposes served by the attorney-client privilege against those served by the open meeting law dictates the need for absolute confidentiality. The need for absolute confidentiality should relate to litigation strategy, and will usually arise only after a substantive decision on the underlying matter has been made.

This privilege may not be abused to suppress public observations of the decision-making process, and does not include situations where the council will be receiving general legal opinions and advice on the strengths and weaknesses of a proposed action that may give rise to future litigation.

The following procedure must be used to close a meeting under this exception:

- Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.
- The council should also describe how a balancing of the purposes of the attorney-client privilege against the purposes of the open meeting law demonstrates the need for absolute confidentiality.
- The council must actually communicate with its attorney at the meeting

COUNCIL LETTER 112116-XI

PERSONNEL

CLOSED MEETING

DATE: November 21, 2016

FROM: Craig J. Wainio
City Administrator

A public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

The following procedure must be used to close a meeting under this exception:

- The public body must identify the individual to be evaluated prior to closing the meeting.
- The meeting must be open at the request of the individual who is the subject of the meeting; so some advance notice to the individual is needed in order to allow the individual to make a decision.
- Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.
- The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.
- At the next open meeting, the public body must summarize its conclusions regarding the evaluation. The council should be careful not to release private or confidential data in its summary.

RAMS range association
of municipalities
and schools

5525 Emerald Avenue · Mountain Iron, MN 55768
Phone: 218.780.8877 · Email: SGiorgi@ramsmn.org

November 9, 2016

RAMS MEMBERS:

As the year comes to a close it is time for our member units to take action on filling the 13 vacancies we will have on the RAMS board of directors. With the changes to the RAMS constitution passed last year, we now elect 12 members to the board on an annual basis. One of the 12 is a superintendent that will be nominated by the Superintendent's Association. The other 11 come from our townships, school districts or cities. (This year because Mayor Jugovich won his race for county commissioner, his position is also vacant, making it 13 open seats this year).

Attached is a list of the 13 current board members whose term of office expires at the end of 2016. Each member unit (City, Township, School District) has the right to submit a nominee to be placed on the ballot which will be voted on at the annual RAMS meeting to be held in January of 2017. **PLEASE MAKE CERTAIN THIS ITEM IS PLACED ON YOUR BOARD AGENDA IN NOVEMBER OR EARLY DECEMBER. Nominations must be submitted no later than December 19th, so we can assure they are placed on the official ballot for the annual meeting.**

You may decide to nominate the person whose term has expired, (as long as they still hold an elected seat with your local government unit) or someone else from your elected officials. You may decide not to nominate anyone. The choice is yours; but if you do nominate someone, **PLEASE RETURN THE OFFICIAL NOMINATION FORM** by DEC 19th. The form may be emailed to: sgiorgi@ramsmn.org; it may be faxed to: 218-741-1719; or it may be mailed to:

RAMS
5525 Emerald Avenue
Mt. Iron MN 55768

If you have any questions, please do not hesitate to contact either myself or Lois at the RAMS office. Lois is available at rams@ramsmn.org or by calling 218-748-7651. My cell is 218-780-8877.

Thanks for your immediate attention to this matter.

Sincerely,

Steve Giorgi/Director

RAMS
sgiorgi@ramsmn.org
218-780-8877

"One Range... One Voice"



range association
of municipalities
and schools

5525 Emerald Avenue · Mountain Iron, MN 55768
Phone: 218.780.8877 · Email: SGiorgi@ramsmn.org

OFFICIAL NOMINATION FORM
RAMS BOARD OF DIRECTORS
January 1, 2017 – December 31, 2018

As a current dues paying member of the Range Association of Municipalities and Schools, the _____
(City/Township/School District/Superintendents Association) hereby officially nominates _____ (Name of Council Member/Board Supervisor/School Board Director/School Superintendent) as a delegate to the RAMS Board of Directors for a two-year term commencing January, 2017.

Submitted by:

Official Title

Entity

NOMINATION FORM MUST BE SUBMITTED BY DECEMBER 19, 2016, IN ORDER FOR NAME TO BE PLACED ON THE OFFICIAL BALLOT. Nomination form can be submitted by mail, email (sgiorgi@ramsmn.org) or faxed to (218) 741-1719.

RAMS Board of Directors

Members Continuing to Serve through 2017

Greg Allen	Superintendent's Association
Charlie Baribeau	Virginia City Council Member
Bob Berrini	Morse Township Supervisor
Walt Hautala	Mesabi East School District Director
Pat Garrity	Hibbing City Council Member
Paul Kess	Ely City Council Member – RAMS President 2016
Bob Larson	St. Louis County School District Director
Ray Marsnik	Ely School District Director
Herb Sellars	Great Scott Township Supervisor (resigned 11/11/16)
Al Stanaway	Mountain Iron City Council Member
Dave Worshek	Aurora City Council Member

RAMS strives to have a balance of representation from our various public sector member units. As the director of RAMS, I truly appreciate the time and effort these elected officials put forth as members of the RAMS Board of Directors. Please extend your gratitude to these fine public servants when the opportunity occurs.

List of Expiring RAMS Board Members - December 2016:

The list below is of RAMS board members whose terms expire at the end of 2016. All terms, unless noted, are for two years – beginning in January of 2017, and running through December of 2018. Each member unit of RAMS may nominate one of their elected officials for a seat on the board. The election of the board members shall take place at the annual meeting (tentatively scheduled for Jan 5).

**Just a reminder, if someone from your board is elected to serve on the RAMS board of directors, you may also designate an alternate who will have voting privileges when filling in for the elected director.

Jim Fisher	McDavitt Township Supervisor
Pat Medure	Grand Rapids School District Director
Michael Jugovich	Chisholm City (this will be a one year term)
John Berklich	Hibbing School District Director
Ben Denucci	Nashwauk City Council (Mayor)
Ed Zabinski	Grand Rapids City Council Member
Mark Forte	Eveleth/Gilbert School Board Director
Warren Stolp	Nashwauk Township Supervisor
Gene Matthew	Buhl City Council Member
Mark Skelton	Hoyt Lakes City Council (Mayor)
Kim Stokes	Virginia School District Director
Carlene Perfetto	Silver Bay City Council Member
Lance Northey	Superintendent's Association (this will be a 1 year term)
Herb Sellars	Great Scott Township (this will be a 1 year term)

Date 11-08-2016 sponsor Mountain Iron Community **American Red Cross**



**Here are your
blood drive results:**

Thank you for sponsoring an
American Red Cross blood drive.

Thank you so much for hosting
a blood drive and all the hard
work to get it up and going.

Presenting Donors 22

Total Units 21

Thanks! Breeda & staff

1 QNS 4 NO shows 14 WALKINS

**Recover Health
Mesabi Bituminous
City of Mt. Iron
Malton Electric**



2016 Charity Golf Event

SIGNS BY TEXTILESPLUS OF EVELETH

GENEROUS SPONSOR

FAIRVIEW RANGE MEDICAL CENTER In Aid of Patient Crisis Fund

*Generosity & Kindness
can equal a human difference
for just one person.*

*Thankyou for giving one
person hope*

*Patient Crisis Fund
Committee*

MDH

Minnesota
Department
of Health

PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

November 8, 2016

Mountain Iron City Hall
City Administrator
8586 Enterprise Dr S
Mountain Iron, MN 55768

Dear City Administrator,

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the **2015 Water Fluoridation Quality Award**. This award, created by the Centers for Disease Control and Prevention (CDC), in partnership with the Association of State and Territorial Dental Directors (ASTDD), and the American Dental Association (ADA), recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards program to recognize outstanding performance in fluoridation management by public water systems. In Minnesota, 105 of 967 possible community PWSs in Minnesota fluoridating public water systems are receiving awards for 2015.

You can use your Quality Award to promote health through community water fluoridation. Receiving this award provides you with an opportunity to highlight the excellent work being done by your water system. To assist you in promoting this achievement we are enclosing a press release template that can be tailored for your community. An electronic copy of the template is available upon request.

Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or the press release, please contact either David Rindal at (651) 201-4660 and david.rindal@state.mn.us or Clare Larkin at (651) 201-4230 and clare.larkin@state.mn.us.

Sincerely,



Merry Jo Thoele, MPH, RDH
Director, Oral Health Program
Minnesota Department of Health



Randy Ellingboe
Manager, Drinking Water Protection Section
Minnesota Department of Health



2015

Water Fluoridation Quality Award

Mountain Iron State of Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

Presented by the
Centers for Disease Control and Prevention
United States Department of Health & Human Services

National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention
and Health Promotion

