

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, NOVEMBER 17, 2014 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. November 3, 2014, Regular Meeting (#1-9)
  - B. November 10, 2014, Special Meeting (#10-12)
  - C. Receipts
  - D. Bills and Payroll
  - E. Communications
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report
  - C. Sheriff's Department Report
  - D. City Attorney's Report
  - E. City Engineer's Report
  - F. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Quote for Fencing at New Sub Station (#13-14)
  - B. Cleanup Proposal (#15-20)
  - C. Set a Public Hearing (#21)
- VII. Communications
- VIII. Announcement
  - A. Committee of the Whole Meeting immediately following
- IX. Adjourn

# Page Number in Packet

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
NOVEMBER 3, 2014

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; Sally Yuccas, Librarian/Special Event Coordinator; and John Backman, Sergeant.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the October 20, 2014, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 16-31, 2014, totaling \$238,077.64, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period October 16-31, 2014, totaling \$365,429.63, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor reported on the following:

- Correction. He said that he referred to Shirley Savela as Dorothy at the last regular meeting and he apologized for the error.
- Condolences. To the Family of Sylvia Johnson.

The City Administrator informed the Council that the new emergency sirens would be tested on Wednesday at 1:00 p.m.

The Director of Public Works reported on the following:

- Power Outage. Said that there would be a scheduled power outage on Wednesday night at midnight for approximately six hours for maintenance to the substation.
- Nichols Town Hall. He said the roof at Nichols Town Hall should be completed on November 4, 2014.
- City Garage. The roof is currently under construction.

The Library Director/Special Events Coordinator reported on the following:

- Library Report. Reviewed the October Library Report with the Council.
- Thank you. She thanked everyone that was involved with the 100 Year Celebration of the Library last week. She also had a special thank you to Mario, the Accordion Player; Vernal Lind, Teacher and Author; and Anne Flaim and Jan Knuti for completing a program on depression and mood swings.
- Halloween Carnival. She said that there were a record numbers of attendees at the Carnival. She also thanked the non-profit groups that worked at the carnival.

The Sergeant reminded residents that Calendar Parking was now in effect. He also cautioned the public on a large volume of fraud calls, saying they are from the IRS, going out to residents.

It was moved by Zupancich and seconded by Tuomela to authorize payment request number three to Mesabi Bituminous Incorporated for the 2014 Street Improvement Project in the amount of \$51,681.14. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to authorize payment request number seven to Ulland Brothers Incorporated for the County road 102 Utility Extensions Project in the amount of \$12,944.70. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Parks and Recreation Board and authorize City Staff to advertise for temporary winter workers. The motion carried.

It was moved by Prebeg and seconded by Zupancich to accept the recommendation of the Parks and Recreation Board and authorize the development and installation of a disc golf course at the West Two Rivers Campground at a cost not to exceed \$10,000.00. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to approve the contract for the Mesabi Humane Society for January 1, 2015 through December 31, 2015, (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

It was moved by Skalko and seconded by Prebeg to set a Committee-of-the-Whole meeting to discuss the 2015 budget for Monday, November 17, 2014, at 7:30 p.m. The motion carried.

It was moved by Zupancich and seconded by Tuomela to set a closed meeting for Management performance evaluations for December 1, 2014 following the regular city council meeting. The motion carried.

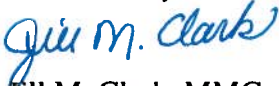
It was moved by Zupancich and seconded by Stanaway to set a special meeting to canvass the November 4, 2014, General Election results for Monday, November 10, 2014, at 6:00 p.m. The motion carried.

It was moved by Zupancich and seconded by Tuomela to authorize a contribution of \$240 to the Mountain Iron-Buhl Journalism Class to sponsor four pages of the yearbook, with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

The Mayor reminded residents to vote on November 4, 2014, at the General Election.

At 6:52 p.m., it was moved by Skalko and seconded by Prebeg that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)

#### COMMUNICATIONS

1. Ryan Powell, Mountain Iron-Buhl Junior Class, requesting the City to sponsor pages in the yearbook.

## Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	148,957.36
METER DEPOSITS	ELECTRIC	1,200.00
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	5.02
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	37,300.56
MISCELLANEOUS	REIMBURSEMENTS	1,913.31
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	5,629.64
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	35.94
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	800.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	32,612.44
CD INTEREST	CD INTEREST 101	123.41
CD INTEREST	CD INTEREST 378	138.37
CD INTEREST	CD INTEREST 602	52.36
CD INTEREST	CD INTEREST 603	18.70
CD INTEREST	CD INTEREST 604	41.13
BUILDING RENTALS	COMMUNITY CENTER	175.00
MISCELLANEOUS	SALE-COPIES, MAPS, LABOR-ADMIN	22.75
PERMITS	BUILDING	584.45
MISCELLANEOUS	ASSESSMENT SEARCHES	20.00
LICENSES	LIQUOR	75.00
LICENSES	CIGARETTE	100.00
BUILDING RENTALS	NICHOLS HALL	70.00
MISCELLANEOUS	SPECIAL EVENT PROCEEDS	1,703.62
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	90.00
FINES	ADMINISTRATIVE OFFENSE	50.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,850.53
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	483.05
BUILDING RENTALS	SENIOR CENTER	25.00
Summary Totals:		<u>238,077.64</u>

Check Issue Date(s): 10/25/2014 - 11/04/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/14	11/04/2014	146053	10068	ADVANCED OPTICAL	604-20200	400.00
11/14	11/04/2014	146054	10075	AMERIPRIDE SERVICES	101-20200	40.42
11/14	11/04/2014	146055	10019	ARMORY SHELL	101-20200	65.00
11/14	11/04/2014	146056	10041	ARROWHEAD EMS ASSOCIATION	101-20200	75.00
11/14	11/04/2014	146057	10025	ARROWHEAD REGION EMER MGMT A	101-20200	25.00
11/14	11/04/2014	146058	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	890.96
11/14	11/04/2014	146059	20010	BISS LOCK INC	101-20200	8.00
11/14	11/04/2014	146060	20043	BOBCAT OF DULUTH, INC.	101-20200	507.40
11/14	11/04/2014	146061	1102	CAITLIN CHANDLER	101-20200	100.00
11/14	11/04/2014	146062	30022	COLOSIMO PATCHIN KEARNEY	101-20200	86.00
11/14	11/04/2014	146063	30026	COMO LUBE & SUPPLIES INC	101-20200	115.00
11/14	11/04/2014	146064	30072	COMPUTER WORLD	101-20200	1,069.50
11/14	11/04/2014	146065	30073	CONTINENTAL RESEARCH CORP	101-20200	402.41
11/14	11/04/2014	146066	30032	COURT ADMIN.-CONCILIATION	604-20200	75.00
11/14	11/04/2014	146067	30090	CRYSTEEL TRUCK EQUIPMENT INC	602-20200	4,092.00
11/14	11/04/2014	146068	40015	DULUTH NEWS TRIBUNE	101-20200	298.48
11/14	11/04/2014	146069	40027	DULUTH/SUPERIOR COMMUNICATION:	603-20200	67.20
11/14	11/04/2014	146070	50028	ELECTION SYSTEMS & SOFTWARE	101-20200	60.28
11/14	11/04/2014	146071	50041	EMERGENCY AUTOMOTIVE TECH INC	301-20200	4,412.38
11/14	11/04/2014	146072	500012	ERA LABORATORIES INC	602-20200	443.80
11/14	11/04/2014	146073	60026	FASTENAL COMPANY	601-20200	248.21
11/14	11/04/2014	146074	60006	FISHER PRINTING COMPANY	602-20200	1,278.00
11/14	11/04/2014	146075	60009	FRED FAUST	101-20200	175.33
11/14	11/04/2014	146076	60052	FRIENDS OF THE MOUNTAIN IRON	101-20200	91.38
11/14	11/04/2014	146077	70035	G & K SERVICES INC	603-20200	79.87
11/14	11/04/2014	146078	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
11/14	11/04/2014	146079	70029	GUARDIAN PEST CONTROL INC	101-20200	84.40
11/14	11/04/2014	146080	80022	HAWKINS INC	602-20200	1,164.59
11/14	11/04/2014	146081	80017	HENRY'S WATERWORKS INC	601-20200	1,084.98
11/14	11/04/2014	146082	80001	HILLYARD/HUTCHINSON	101-20200	1,243.83
11/14	11/04/2014	146083	80037	HOMETOWN MEDIA PARTNERS	101-20200	173.25
11/14	11/04/2014	146084	80026	HUSKY SPRING	603-20200	465.38
11/14	11/04/2014	146085	30023	J P COOKE COMPANY	101-20200	76.89
11/14	11/04/2014	146086	1101	KATHLEEN SANDE	101-20200	200.00
11/14	11/04/2014	146087	120032	LAKE COUNTRY POWER	101-20200	202.00
11/14	11/04/2014	146088	120002	LAWSON PRODUCTS INC	101-20200	509.49
11/14	11/04/2014	146089	120005	LEAGUE OF MN CITIES INS TRUST	602-20200	2,703.00
11/14	11/04/2014	146090	120052	LEHMAN FABRICATING INC	101-20200	252.00
11/14	11/04/2014	146091	130030	MACQUEEN EQUIPMENT	603-20200	97,627.80
11/14	11/04/2014	146092	130041	MESABI BITUMINOUS	301-20200	52,388.84
11/14	11/04/2014	146093	130005	MESSIAH LUTHERAN CHURCH	101-20200	182.76
11/14	11/04/2014	146094	130063	MIB HOOP CLUB	101-20200	216.38
11/14	11/04/2014	146095	130159	MIB JUNIOR CLASS C/O HOPMAN	101-20200	182.76
11/14	11/04/2014	146096	130012	MIB NATIONAL HONOR SOCIETY	101-20200	182.76
11/14	11/04/2014	146097	130077	MIB QUARTERBACK CLUB	101-20200	45.69
11/14	11/04/2014	146098	130115	MIB STUDENT COUNCIL	101-20200	274.14
11/14	11/04/2014	146099	130138	MIB YEARBOOK	230-20200	240.00
11/14	11/04/2014	146100	140026	MINNESOTA ENERGY RESOURCES	101-20200	869.44
11/14	11/04/2014	146101	130009	MINNESOTA POWER (ALLETE INC)	101-20200	2,732.52
11/14	11/04/2014	146102	120007	MOTION INDUSTRIES INC	603-20200	91.08
11/14	11/04/2014	146103	130165	MOUNTAIN IRON MERRITT DAYS	101-20200	137.07
11/14	11/04/2014	146104	130175	MOUNTAIN IRON-BUHL SCHOOL	101-20200	228.45
11/14	11/04/2014	146105	140055	NORTHERN VISUAL SERVICES LLP	603-20200	32.00
11/14	11/04/2014	146106	140056	NORTHLAND TRUST SERVICES INC	601-20200	58,900.00
11/14	11/04/2014	146107	140008	NORTRAX EQUIPMENT/POWERPLAN	101-20200	3,956.01
11/14	11/04/2014	146108	160037	PRAXAIR	101-20200	100.50
11/14	11/04/2014	146109	170007	QUILL CORPORATION	604-20200	184.13

Check Issue Date(s): 10/25/2014 - 11/04/2014

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/14	11/04/2014	146110	190005	SACRED HEART CHURCH	101-20200	91.38
11/14	11/04/2014	146111	6072	SALLY YUCCAS	101-20200	112.77
11/14	11/04/2014	146112	190003	SARANEN AUTO	101-20200	74.16
11/14	11/04/2014	146113	190043	SPIRIT LAKE 4-H CLUB	101-20200	91.38
11/14	11/04/2014	146114	190033	STAR TRIBUNE	101-20200	124.80
11/14	11/04/2014	146115	1103	STEEL DYNAMICS	101-20200	200.00
11/14	11/04/2014	146116	1104	STEPHEN NILSSON	101-20200	100.00
11/14	11/04/2014	146117	200003	TACONITE TIRE SERVICE	101-20200	960.16
11/14	11/04/2014	146118	200001	TRAFFIC CONTROL CORPORATION	301-20200	750.00
11/14	11/04/2014	146119	210010	ULLAND BROTHERS INC	301-20200	12,944.70
11/14	11/04/2014	146120	220025	VERIZON WIRELESS	101-20200	16.46
11/14	11/04/2014	146121	220014	VIKING INDUSTRIAL NORTH	601-20200	1,153.05
11/14	11/04/2014	146122	220013	VOL. FIREFIGHTERS' BENEFIT	101-20200	190.00
11/14	11/04/2014	146123	230028	WISCONSIN ENERGY CONSERVATION	604-20200	183.14
11/14	11/04/2014	146124	230044	WITMER PUBLIC SAFETY GROUP INC	101-20200	553.79
11/14	11/04/2014	146125	260001	ZIEGLER INC	101-20200	521.27

Totals

260,109.82

Payroll-PP Ending 10/24/14

105,319.81

TOTAL EXPENDITURES

\$365,429.63

# **CONTRACT FOR SERVICE**

This contract, made and entered into this 1<sup>st</sup> day of January, 2015 by and between the Mesabi Humane Society, Range Animal Shelter, 2305 Southern Drive, Virginia, MN 55792, referred to as the Mesabi Humane Society, and the City of Mt. Iron hereinafter referred to as the Municipality.

## **I. RECITALS**

**WHEREAS**, this contract will use the term "animals" to mean domesticated dogs and cats. All other animals are not covered or considered within this document, nor handled by the Mesabi Humane Society.

**WHEREAS**, the Municipality is in need of shelter and care of animals found within the city limits and in need of an animal control program and service.

**WHEREAS**, the Mesabi Humane Society has a facility and is qualified and licensed to provide such care, shelter and animal control services.

**WHEREAS**, the Municipality wishes to purchase these services from the Mesabi Humane Society, in accordance with this contract.

**WHEREAS**, in consideration of the mutual covenants contained herein, it is agreed and understood as follows:

## **II. TERMS**

The term of this contract shall be **from January 1, 2015 through December 31, 2015** to be reviewed for revisions by both parties on yearly intervals in order for this animal control service and program to best serve both the Municipality and the Mesabi Humane Society.

## **III. BASIC SERVICES**

The Mesabi Humane Society agrees to provide the following services:

1. Shelter and care for animals detained or taken possession of in the city limits of the Municipality. These will be animals captured and contained by the Humane Society Animal Control Officer (A.C.O.)
2. Shelter and care for stray/free roaming animals that are delivered to the shelter by the residents, Municipality officials and employees of the Municipality on a volunteer basis. If the Mesabi Humane Society reaches operating capacity as allowed by law, then we will reserve the right to refuse incoming animals until space is available.
3. Retrieve and transport animals from the Municipality to the shelter during business hours, upon request of the appropriate Municipality officials and citizens within the Municipalities residential limits.
4. The Animal Control Officer (A.C.O.) will routinely patrol the Municipality in the Animal Control Officer's identified vehicle during the week to check for and pick up free-roaming animals within the city limits of the Municipality. The Animal Control Officer will work with the Municipalities Police Department, and Municipality officials to help uphold all Municipality ordinances governing animals within their limits.
5. Animal examinations and veterinary care at a licensed facility, whenever staff deems it necessary.
6. The Mesabi Humane Society will board animals up to seven (7) working days in our holding facility. This allows owners adequate time to claim their pet. After the seventh day, the MHS acquires legal custody of each animal, and the right to make decisions regarding disposition.
7. Euthanasia and disposal of animals if required. This decision is to be based on health and behavioral issues only, not the need for more space for new incoming, or free roaming animals.



8. All animals leaving the Mesabi Humane Society will be spayed, or neutered before adoption, except in the case when over-crowding becomes a concern, or the age, size or temperament prohibits. In the event of exceptions, the Mesabi Humane Society will offer patrons a rebate when they independently seek to spay or neuter their newly adopted pet at a veterinary clinic of their choice.
9. Maintain accurate records of all transactions concerning animals from the Municipality and/or residents.
10. Respond to all animal concerns and situations that arise in the Municipality in a timely manner, during normal business hours which are 8:30 – 5:00pm Monday through Friday.
11. Respond to all emergency animal concerns (defined as life threatening risk to public safety) after normal business hours Sunday through Saturday. In emergency situations, the “on call” Animal Control Officer will be contacted directly by cell phone. He/she will retain the right to decide whether or not the case shall be determined an emergency.

#### **IV. RESPONSIBILITIES OF THE MUNICIPALITY**

1. It is up to the Municipality to help the Mesabi Humane Society uphold quarantine (confine & observe) guidelines. The Mesabi Humane Society reserves the right to make decisions regarding bites & human exposure.
2. The Municipality is responsible for calling the Mesabi Humane Society for pick-up of animal (s) during normal business hours, as defined in Section 3, item 10.
3. The Municipality is responsible for contacting the Mesabi Humane Society’s “on call” animal control Officer in emergency situations as defined in Section 3, Item 11.
4. Municipality appointed personnel may place an animal in an outdoor kennel at the Shelter after business hours. This person shall contact the Society’s Animal Control Officer with pertinent information regarding each animal placed in an outdoor kennel.
5. If an emergency veterinary situation arises before or after normal business hours, the Municipality agrees to pay for the emergency part of the veterinary billing and the Mesabi Humane Society will pay for any other costs related to the well-being and care of the animal. Appropriate care will be determined by the veterinarian and Mesabi Humane Society staff.

#### **V. COMPENSATION**

The Municipality shall pay the Mesabi Humane Society \$18,500 each year or twelve monthly payments of \$1541.66 for animal control services beginning January 1, 2015 and concluding December 31, 2015. Payments are due at the beginning of each month for the ensuing period of service (i.e. January 01 payment for January services, etc.). A 10% fee will be charged for each late payment. Payments are considered late after the tenth (10) day of the month. Gas will be charged based on the standard mileage rate provided by the IRS during Animal Control calls. The Mesabi Humane Society reserves the right to discontinue services if the Municipality is consistently late with their payments.

- Canine housing/boarding at the rate of \$20 per day, not to exceed seven days billing unless requested by the Municipality.
- Feline housing/boarding at the rate of \$15 per day, not to exceed seven days billing unless requested by the Municipality.
- Animal pick-up during normal hours of operation at the rate of \$40 per response to the Municipality, regardless of the amount of animals transported during each route to the Municipality. This is providing the animal has not been involved in a bite or dangerous incident requiring emergency Animal Control services.
- Emergency Animal Control service rates are \$60 during normal MHS hours of operation and \$120 for “after hour” responses. This service does not guarantee capture and containment of an animal that is a danger to the public, other animals, itself or public safety. In either situation, a service call will be assessed.

**VI. COMPLIANCE WITH LAWS**

In providing all services pursuant to this contract, the Mesabi Humane Society shall abide by all statutes, ordinances, rules, and regulations pertaining to or regulating the provision of such services, including those now in effect and hereinafter adopted, as provided by each and all Municipalities. It will be the sole responsibility of Municipality to provide the Mesabi Humane Society its statutes, ordinances and rules and apprise the Mesabi Humane Society of any and all changes that may have concern or relation to the provided services and statutes.

**VII. INSURANCE**

The Mesabi Humane Society shall purchase, maintain in full force and effect during the term of this contract and provide proof of the following insurance coverage:

- A. **WORKERS COMPENSATION:** Coverage at statutory limits, as provided by the State of MN.
- B. **GENERAL LIABILITY:** Coverage shall have minimum limits to \$2,000,000 per occurrence, combined single limit for Bodily Injury Liability and Property damage Liability.

**VIII. EARLY TERMINATION OF CONTRACT**

Either party upon thirty (30) days written notice, delivered by certified mail or in person, to the other party may terminate this contract.

**IX. MODIFICATIONS**

Any material alterations, modifications, or variations of the terms of this contract shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by both or all parties involved.

**X. RELEASE OF LIABILITY**

The Municipality, including the official and residents, agree to hold harmless the Mesabi Humane Society in the case of any injuries or deaths relating to, or regarding: the capture and containment of any stray or free-roaming animals. The Municipality also agrees to refrain from any legal action against the Mesabi Humane Society in the case of any harm or damage caused by stray or free-roaming domesticated animals.

**XI. ENTIRE AGREEMENT**

It is understood and agreed by the parties that the entire agreement of the parties is contained herein and that the contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the Mesabi Humane Society and the Municipality. The parties hereto revoke any prior oral or written agreements between themselves, and agree that this contract is the only and complete agreement regarding the subject thereof. This contract becomes legal and binding once signed by both parties.

**MESABI HUMANE SOCIETY**

**MUNICIPALITY**

BY: \_\_\_\_\_

BY: *Cary W. Stebbins*

DATE: \_\_\_\_\_

DATE: 11-6-14

TITLE: \_\_\_\_\_

TITLE: Mayor

MINUTES  
SPECIAL MEETING  
MOUNTAIN IRON CITY COUNCIL  
NOVEMBER 10, 2014

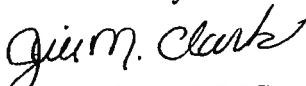
Mayor Skalko called the City Council meeting to order at 6:01 p.m. with the following members present: Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Absent member included: Joseph Prebeg, Jr. Also present was: Jill M. Clark, Municipal Services Secretary.

The special meeting was called to canvas the general election results.

It was moved by Zupancich and seconded by Stanaway to adopt Resolution Number 22-14, General Election, (a copy is attached and made a part of these minutes).

At 6:03 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC  
Municipal Services Secretary

[www.mtniron.com](http://www.mtniron.com)



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 22-14

### GENERAL ELECTION

**WHEREAS**, at the Municipal General Election of the City of Mountain Iron, County of St. Louis, State of Minnesota, held in the City of Mountain Iron, Minnesota on November 4, 2014, and being the place where it was directed to be held by the City Council after giving due notice thereof as provided by law, and;

**WHEREAS**, eight qualified voters of said City to act as judges of said Municipal Election, each of whom has within the time limit subscribed by law, been designated and appointed by the City Council to act as judges of the election. And, each of whom being present at the designated hour and each of whom duly took and subscribed an oath to faithfully discharge the duties required of them at such election. The judges being duly qualified, forthwith opened the polls by proclamation at 7:00 a.m. and the election proceeded by ballot without adjournment or intermission until closed at 8:00 p.m., and;

**WHEREAS**, the subjects voted at such election, as stated in notice thereof, were to vote for one (1) Mayor, to a two year term, and two (2) Councilors, to four year terms, and;

**WHEREAS**, at 8:00 p.m., in the evening of said day, the polls were closed, proclamation thereof, having been made by one of the judges in each of the two precincts, and;

**WHEREAS**, upon the closing of the polls, the judges then proceeded to publicly tabulate the count and canvass the votes and a true statement thereof was duly proclaimed to the voters as follows:

MAYOR	NUMBER OF VOTES RECEIVED
Gary Skalko	851
Write-Ins	421

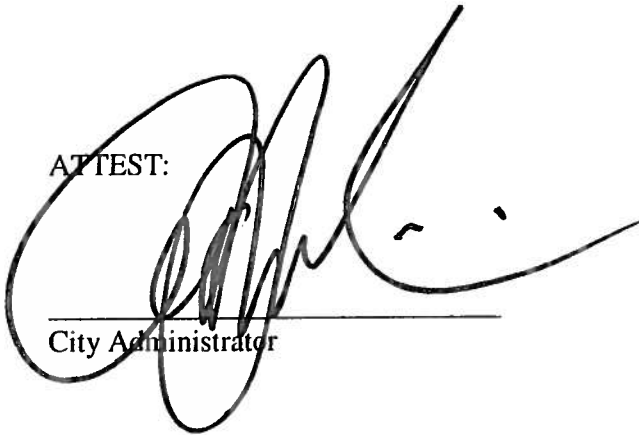
COUNCILOR	NUMBER OF VOTES RECEIVED
Tony "TJ" Zupancich	738
Susan Tuomela	691
Edmund "Ed" Roskoski	592
Craig R. Johnson	412
Write-ins	10

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, SAINT LOUIS COUNTY, STATE OF MINNESOTA,** does hereby accept the foregoing as a true statement of the results of tabulating and canvassing of votes by ballot, at said Municipal General Election held on Tuesday, November 4, 2014 and does hereby elect the following, each of whom will assume office commencing January 5, 2015:

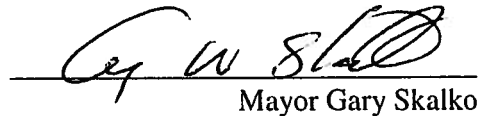
- Gary Skalko                      To the Office of Mayor for a two (2) year term;
- Tony "TJ" Zupancich      To the Office of City Councilor for a four (4) year term; and,
- Susan Tuomela                To the Office of City Councilor for a four (4) year term.

**DULY ADOPTED BY THE CITY COUNCIL THIS 10<sup>th</sup> DAY OF NOVEMBER, 2014.**

ATTEST:



\_\_\_\_\_  
City Administrator



\_\_\_\_\_  
Mayor Gary Skalko

**COUNCIL LETTER 111714-VIA**

**ELECTRICAL**

**FENCING**

**DATE:** November 13, 2014

**FROM:** Craig J. Wainio  
City Administrator

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Enclosed, please find a quote from KLR Construction for the installation of a chain link fence around the new substation located west of Walmart on the new county road 102. The fence and installation are all based upon the State Bid price.



KLR Construction, Inc.

13204 270th St E  
Cannon Falls, MN 55009  
(612) 490-3545  
Fully Licensed & Insured  
MN Lic. #BC630219

PROPOSAL AND CONTRACT

DATE: 8-29-14

PROPOSAL NO: \_\_\_\_\_

THIS PROPOSED AGREEMENT IS BETWEEN:

KLR Construction, Inc.  
(Company Name)

City of Mountain Iron  
(Owner's Name)

13204 270th St E  
(Contractor's address)

\_\_\_\_\_  
(Owner's address)

Cannon Falls, MN 55009  
(City, State, ZIP)

Mountain Iron MN  
(City, State, ZIP)

612/490-3545; 507/263-8161  
(Phone - FAX)

Craig Warnio  
(Phone)

We hereby propose to furnish all materials and necessary equipment, and perform all labor necessary to complete the following work:

Fencing - Furnish and Install 6 foot chain link fence with barb To enclosed newly constructed Sub Station Approx 80'x80' 1 Double gate with 12 foot opening

- Fabric 9ga. 6 foot
  - Sch 40 line posts
  - Sch 40 End & gate post
  - Sch 40 rail
  - Steel Security ties
  - Barb & Barb Arms
  - 1 Double gate 12' opening
  - Hinges & Latches
  - ACCESS.
- Concrete
  - Labor
  - Equip
  - Clean up

TOTAL \$ 15,800

This proposal is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor or materials. All material is guaranteed to be as specified, and the above work to be performed in accordance with any drawings or specifications submitted for the above work and completed in a substantial workmanlike manner.

KLR Construction, Inc.

By: [Signature]  
MN License No. BC630219

**COUNCIL LETTER 111714-VIB**

**ADMINISTRATION**

**BARREL CLEANUP**

**DATE:** November 13, 2014

**FROM:** Craig J. Wainio  
City Administrator

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Enclosed, please find a proposal from Golder Associates for the Field Oversight and Work Plan Development. During the clearing and grubbing of the new Minntac mine entrance road 8-10 unidentified barrels were discovered. Since it is unknown what the barrels contain the removal must be undertaken under MPCA rules. Golder will develop the plan for and oversee the removal of the barrels in an environmentally safe manner. Mountain Iron sold this property to Minntac for the entrance road with the common stipulation that we did not know of any environmental issues and therefore under our agreement we are responsible for the remediation if any are discovered.





November 7, 2014

Proposal No. 1417143

Mr. Craig Wainio  
City Administrator  
City of Mt. Iron  
8586 Enterprise Drive  
Mt. Iron, Minnesota 55768

**RE: PROPOSAL FOR ENVIRONMENTAL SERVICES  
FIELD OVERSIGHT AND WORK PLAN DEVELOPMENT  
MOUNTIAN IRON, MINNESOTA**

Dear Craig:

Golder Associates Inc. (Golder) is pleased to submit this proposal for field oversight and work plan development for removal of drums discovered during construction of a new entrance road for United States Steel (USS) Minnesota Operations, Minntac Facility in Mt. Iron, Minnesota. Ulland Bros. Inc. encountered buried 55 gallon drums while performing excavation activities. Work for the project was stopped, and OSI Environmental provided a lined roll off container. Two 55 gallon drums were removed from the excavation and placed in the roll off container. Approximately 8-10 drums have been located in the excavation area. Golder was contacted and asked to provide oversight of drum removal activities and provide a work plan for drum removal.

## 1.0 SCOPE OF SERVICES

Golder's services will include development of a work plan for removal of the drums that were identified during excavation activities. In addition, Golder will provide field oversight of the drum removal activities. Drum removal activities will be completed in accordance with Minnesota Pollution Control Agency Soil Sample Collection and Analysis Procedures Guidance Document 4-04, dated September 2008. The guidance document outlines the required procedures and analytical parameters for regulatory compliance. For purposes of the cost estimate, Golder has assumed that up to 6 soil samples will be collected as part of the field oversight activities. The sample parameters and EPA analysis methods are listed below:

- VOCs and GRO by WIDNR Modified GRO Method, EPA Method 5035, and the MPCA Policy on EPA Method 5035
- DRO by WIDNR Modified DRO method
- Arsenic, Barium, Cadmium, Chromium, Lead, Mercury, Selenium, and Silver
- PCBs using the most recent MDH-certified version of EPA Method 8082 by the Arochlor method
- PAHs by the most recent MDH-certified version of EPA Method 8270, modified to include Appendix C list of target analytes in Soil Sample Collection and Analysis Procedures Guidance Document 4-04

Golder Associates Inc.  
4438 Haines Road  
Duluth, Minnesota 55811

Tel: (218) 724-0088 Fax: (218) 724-0089 [www.golder.com](http://www.golder.com)



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## 2.0 COST ESTIMATE

Golder proposes to conduct the Services as specifically described above at an estimated cost of \$8,000, to be invoiced monthly on a time and materials basis. The following is our cost breakdown:

<u>Deliverable</u>	<u>Engineering Cost</u>	<u>Direct Cost</u>	<u>Total Cost</u>
Work Plan and Field Oversight	\$5,000	\$3,000 <sup>1</sup>	\$8,000

1. Direct costs includes laboratory services, PID rental, sample shipping and field equipment

For costing purposes, Golder has assumed that six (6) soil samples will be collected for laboratory analysis as part of drum removal activities. If additional laboratory analysis is required, laboratory costs will be invoiced based on the number of samples analyzed (\$370 per additional sample).

## 3.0 TERMS AND CONDITIONS

Golder will perform the Services identified in this Proposal in accordance with Golder's Standard Terms and Conditions attached to and made a part of this Proposal. In the event of any inconsistency between this Proposal and the Terms and Conditions pursuant to which this Proposal is to be performed, the Terms and Conditions of this Proposal shall govern.

If this Proposal is acceptable as submitted, please sign where indicated below and return one executed original to us indicating authorization to proceed with performance of the Services.

Golder appreciates the opportunity to assist the City of Mt. Iron with this project. Please feel free to contact us with questions or comments concerning this Proposal.

Sincerely,

**GOLDER ASSOCIATES INC.**



Joseph Palo, P.E.  
Senior Project Engineer



Barbara Johnson  
Associate - Senior Project Engineer

Attachments: Proposal Acceptance Form  
Standard Terms and Conditions



GOLDER ASSOCIATES INC.
PROPOSAL ACCEPTANCE FORM
(Terms and Conditions)

PROPOSAL NUMBER: P1417143

RE: PROPOSAL FOR ENVIRONMENTAL SERVICES - FIELD OVERSIGHT AND WORK PLAN FOR
DRUM REMOVAL ACTIVITIES, UNITED STATES STEEL MINNTAC SITE, MTN. IRON, MINNESOTA

SUBMITTED this 7th day of November, 2014.

BY: Joseph Palo, for Golder Associates Inc.

The Proposal dated 11/7/2014, attached hereto and the Golder Associates Inc. Terms and
Conditions (GAIUS F34 RL3, dated 1/2011), comprise the entire Agreement between Golder Associates
Inc. and Client.

ACCEPTED this \_\_\_ day of \_\_\_, 20\_\_\_.

BY: (Authorized Representative's Signature on Behalf of Client)

NAME: (Print or Type) Mr. Craig Wainio

TITLE: (Print or Type) City Administrator

FOR: Client Name and Address (Print or Type)
City of Mt. Iron

8586 Enterprise Drive

Mt. Iron, MN 55768

Phone: Fax:

Table with 2 columns: Please address invoices to; Please address deliverables and notices to: Same as invoices: Yes / No, address to:
ATTN: ATTN:

BY: (Authorized Representative's Signature on Behalf of Golder Associates Inc.)

NAME: (Print or Type)

TITLE: (Print or Type)



November 7, 2014

Project No. 1417143

Mr. Craig Wainio  
City Administrator  
City of Mt. Iron  
8586 Enterprise Drive  
Mt. Iron, Minnesota 55768

**RE: WORK PLAN FOR ENVIRONMENTAL SERVICES – DRUM REMOVAL  
MOUNTAIN IRON, MINNESOTA**

Dear Craig:

Golder Associates Inc. (Golder) is pleased to submit this work plan for removal of drums discovered during construction of a new entrance road for United States Steel (USS) Minnesota Operations, Minntac Facility in Mt. Iron, Minnesota. Ulland Bros. Inc. encountered buried 55 gallon drums while performing excavation activities. Work for the project was stopped, and OSI Environmental provided a lined roll off container. Two 55 gallon drums were removed from the excavation and placed in the roll off container. Approximately 8-10 drums have been located in the excavation area. Golder was contacted and asked to provide oversight of drum removal activities and provide a work plan for drum removal. The work plan for removal of the drums is identified below:

## **WORK PLAN FOR DRUM REMOVAL**

The Contractor shall provide the following scope of services to complete drum removal activities:

### ***Drum Removal***

The drums shall be removed from the excavation and placed in overpack drums or the lined roll off container. The drums shall be carefully removed from the excavation to avoid spilling of contents or rupturing of the drum. The drums shall be placed in a lined roll off container for testing and disposal by others.

### ***Soil Removal***

Visible evidence of impacted soils shall be removed from the perimeter of each drum location. Impacted soils shall be placed in the lined roll off box for testing and disposal by others. Upon removal of visible evidence of impacted soil, a photoionization detector (PID) with a 10.2 eV or greater lamp source shall be utilized to collect a reading of organic vapor response. The method for collection of the organic vapor response shall be in accordance with the field screening procedures outlined in the Soil Sample Collection and Analysis Procedures Guidance Document 4-04 (attached). Pending results of the reading, the Engineer may require additional soil removal. Upon direction of the Engineer, a soil sample shall be collected from the location directly below where the drum or group of drums was located.

Soil Samples shall be collected in accordance with requirements of Soil Sample Collection and Analysis Procedures Guidance Document 4-04. A soil sample shall be collected from each location to be analyzed for the following laboratory parameters:

- VOCs and GRO by WIDNR Modified GRO Method, EPA Method 5035, and the MPCA Policy on EPA Method 5035

Golder Associates Inc.  
4438 Haines Road  
Duluth, Minnesota 55811

Tel: (218) 724-0088 Fax: (218) 724-0089 [www.golder.com](http://www.golder.com)



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- DRO by WIDNR Modified DRO method
- Arsenic, Barium, Cadmium, Chromium, Lead, Mercury, Selenium, and Silver (hold pending results of VOCs/GRO/DRO)
- PCBs using the most recent MDH-certified version of EPA Method 8082 by the Arochlor method (hold pending results of VOCs/GRO/DRO)
- PAHs by the most recent MDH-certified version of EPA Method 8270, modified to include Appendix C list of target analytes in Soil Sample Collection and Analysis Procedures Guidance Document 4-04 (hold pending results of VOCs/GRO/DRO)

Please feel free to call if you have any questions regarding this Work Plan.

Sincerely,

**GOLDER ASSOCIATES INC.**



Barbara Johnson  
Associate, Senior Engineer



Joseph Palo, P.E.  
Senior Project Engineer

Attachments: Soil Sample Collection and Analysis Procedures Guidance Document 4-04, MPCA,  
September 2008

**COUNCIL LETTER 111714-VIC**

**ADMINISTRATION**

**SET PUBLIC HEARING**

**DATE:** November 13, 2014

**FROM:** Craig J. Wainio  
City Administrator

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As part of the Community Development Block Grant process, the City is required to hold a public hearing on its grant application. Mountain Iron is applying for a grant to reconstruct a storm sewer interceptor from Main Street to Agate Street. It is recommended that the City Council set the Public Hearing for the next regular meeting on December 1<sup>st</sup> at 6:30.