

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, NOVEMBER 16, 2015 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the November 2, 2015, meeting (#1-10)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#28-30)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - 1. Possible Bond Refunding Opportunity (#11-16)
 - C. Public Works Director's Report
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Attorney's Report
 - G. City Engineer's Report
 - H. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 28-15 Trade Policies (#17-20)
 - B. Position Advertisement (#21-22)
 - C. Fire Department Officer Posting (#23-25)
- VII. Communications (#28-30)
- VIII. Announcements
- IX. Closed Meeting for Performance Evaluations (#26)
- X. Action on Items Discussed During the Closed Meeting
- XI. Closed Meeting for Misconduct Allegations (#27)
- XII. Action on Items Discussed During the Closed Meeting
- XIII. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
NOVEMBER 2, 2015

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Alan Stanaway, and Mayor Gary Skalko. Absent member: Tony Zupancich. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; and Sally Yuccas, Librarian Director/Special Events Director.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the October 19, 2015, regular meeting as submitted.
2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
3. To acknowledge the receipts for the period October 16-31, 2015, totaling \$198,528.42, (a list is attached and made a part of these minutes).
4. To authorize the payments of the bills and payroll for the period October 16-31, 2015, totaling \$342,080.95, (a list is attached and made a part of these minutes).

The motion carried on the following roll call vote: Prebeg, yes; Zupancich, absent; Stanaway, yes; Tuomela, yes; and Skalko, yes.

No one spoke during the public forum.

The Mayor offered condolences to the families of Joseph Johnson and Larry P. Johnson.

It was moved by Prebeg and seconded by Tuomela that the liquor and cigarette license applications for the period January 1, 2016 through December 31, 2016, be approved and issued to the following individuals and business establishments pursuant to the approval, where necessary, of the Liquor Control Commission and pursuant to the payment of all outstanding license fees and utility charges:

Jeff & Greg Properties, Inc.
DBA: B. G.'s Saloon
5494 Highway 7
Virginia (Mountain Iron), MN 55792

On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor
Off-Sale 3.2 Malt Beverage

Silver Creek Liquor Company, Inc.
DBA: Silver Creek Liquor
5489 Highway 7
Virginia (Mountain Iron), MN 55792

Off-Sale Intoxicating Liquor
Cigarette

Commander
American Legion Post #220
5748 Mountain Avenue, PO Box 361
Mountain Iron, MN 55768

Club On-Sale Intoxicating Liquor
Off-Sale Non-Intoxicating Liquor

Mac's Bar, Inc.
DBA: Mac's Bar
8881 Main Street, PO Box 313
Mountain Iron, MN 55768

Off-Sale Intoxicating Liquor
On-Sale Intoxicating Liquor
Sunday On-Sale Intoxicating Liquor

F. P. Troutwine, C & B Warehouse Distr. Mountain Iron Short Stop 5537 Nichols Avenue Mountain Iron, MN 55768	Cigarette
Sundberg Enterprises, LLC DBA: Sawmill Saloon & Restaurant 5478 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor Cigarette
Adventures, Virginia, Inc. Greg Hartnett 5475 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Off-Sale Intoxicating Liquor On-Sale Intoxicating Liquor Sunday On-Sale Intoxicating Liquor
Walgreen Company 5474 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Cigarette
Keny J. Adams May December Endeavors Inc. DBA: Country Kitchen 5470 Mountain Iron Drive Virginia (Mountain Iron), MN 55792	Wine On-Sale 3.2 Malt Beverage
Home on the Range LLC DBA: Holiday Inn Express & Suites 8570 Rock Ridge Drive Mountain Iron, MN 55768	On-Sale 3.2 Malt Beverage Wine
WJ Holdings, Inc. DBA: AmericInn Lodge & Suites 5480 Mountain Iron Drive Virginia, MN 55792	On-Sale 3.2 Malt Beverage
Wal-Mart Stores, Inc. dba: Walmart #4849 8580 Rock Ridge Drive Mountain Iron MN 55768	Off-Sale Intoxicating Liquor Cigarette

The motion carried with Zupancich absent.

The City Administrator reported on the following:

- Governor's Deer Opener. The City would be hosting the event on Thursday, November 5, 2015.
- Range Recreation Civic Center/Curl Mesabi. Would be hosting NBC Sports for the filming of Curling Night in America in the beginning of December for about a week.
- IRRRB. Gave approval to the Sweetwater Project and the Economic Development Authority Housing Project.
- Calendar Parking. November 1st until April 1st.

It was moved by Stanaway and seconded by Tuomela to authorize City Staff to sell the following surplus property through Oberfoell Auctioneers Do-Bid.com:

- 1985 Chevrolet Pickup Truck (Fire Department)
- 2003 Chevrolet Tahoe (Buildings and Grounds)
- 2011 Ford Crown Vic (Street Department)

- Various emergency equipment used to outfit old squad cars (Sheriff's Department)

The motion carried with Zupancich absent.

The Library/Special Events Director reported on the following:

- Library. Presented the October 2015 report to the Council.
- Activities: Tuesday at 11:00 a.m.-Story Time for Toddlers
Wednesday-TOPS group meets
- Saturday. The library is now open from 10:00 a.m. to 2 p.m.
- Food Shelf. The library is a drop off site for the Quad Cities Food Shelf.
- Halloween Carnival. Updated the Council on the event and thanked the groups for participating and helping for the carnival.

It was moved by Prebeg and seconded by Tuomela to authorize payment request number four for the Mountain Iron Drive Street Improvement Project to Mesabi Bituminous in the amount of \$87,700.37. The motion carried on the following roll call vote: Stanaway, yes; Tuomela, yes; Prebeg, yes; Zupancich, absent; and Skalko, yes.

It was moved by Prebeg and seconded by Stanaway to approve change order number one for the County Road 102 Utility Extension decreasing the contract amount with Ulland Brothers, Inc. by \$1,182.00 for a total contract amount of \$623,817.80. The motion carried with Zupancich, absent.

It was moved by Prebeg and seconded by Tuomela to authorize payment request number nine for the County Road 102 Utility Extension Project to Ulland Brothers, Inc. in the amount of \$15,595.45. The motion carried on the following roll call vote: Tuomela, yes; Prebeg, yes; Zupancich, absent; Stanaway, yes; and Skalko, yes.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Parks and Recreation Board and advertise for seasonal/part-time rink attendants and authorize the wage to \$10.00 per hour. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Personnel Committee and approve the updated position analysis for the position of the Municipal Services Secretary, (a copy is attached and made a part of these minutes). The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Stanaway to post internally for the Municipal Services Secretary position for all members of AFSCME Local 453 for a minimum of seven days. The motion carried with Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to accept the recommendation of the Street and Alley Committee to commit to work with the State of Minnesota on the 2017 project to upgrade the Highway 169/Country Road 7/Enterprise Drive North intersection. The motion carried with Zupancich absent.

It was moved by Stanaway and seconded by Prebeg to adopt Resolution Number 27-15, calling for a public hearing on proposed property tax abatement for the Iron Range Investment LLC Project, (a copy is attached and made a part of these minutes), with a hearing scheduled for December 7, 2015. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to allow Mac's Bar, Inc., dba: Mac's Bar, to serve on-sale intoxicating alcohol in the Mountain Iron Community Center on Thursday, November 12, 2015, for a fundraiser for the Mesabi Family YMCA. The motion carried with Zupancich absent.

It was moved by Stanaway and seconded by Tuomela to approve a Temporary Liquor License for the Friends of the Mt. Iron Library for an event on December 3, 2015. The motion carried with Zupancich absent.

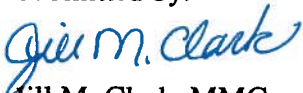
It was moved by Prebeg and seconded by Tuomela to set a Committee-of-the-Whole meeting for Monday, November 30, 2015, at 6:30 p.m. to review the 2016 proposed budget. The motion carried with Zupancich absent.

It was moved by Prebeg and seconded by Tuomela to authorize a contribution of \$100.00 to the Mesabi Family YMCA for the November 14, 2015, Mother Son Dance. The motion carried on the following roll call vote: Prebeg, yes; Zupancich, absent; Stanaway, yes; Tuomela, yes; and Skalko, yes.

The closed meeting set for tonight was reschedule to the next regular meeting on November 16, 2015.

At 7:12 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried with Zupancich absent.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Mesabi Family YMCA, a request for a donation for the Mother Son Dance set for November 14, 2015.

Summary By Category And Distribution

Category	Distribution	Amount
CAMPGROUND RECEIPTS	COCA COLA	8.45
UTILITY	UTILITY	148,046.39
MISCELLANEOUS	CHARITABLE GAMBLING PROCEEDS	102.36
MISCELLANEOUS	REIMBURSEMENTS	367.92
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	900.00
BUILDING RENTALS	COMMUNITY CENTER	600.00
METER DEPOSITS	ELECTRIC	1,900.00
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	5,419.25
PERMITS	BUILDING	368.22
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	54.04
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	25.00
METER DEPOSITS	WATER	80.00
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	19.88
COPIES	COPIES	89.00
MISCELLANEOUS	REFUSE-SALE OF SCRAP METAL	57.50
MISCELLANEOUS	FAX CHARGES	2.00
CD INTEREST	CD INTEREST 101	38.46
CD INTEREST	CD INTEREST 378	43.81
CD INTEREST	CD INTEREST 602	16.03
CD INTEREST	CD INTEREST 603	5.34
CD INTEREST	CD INTEREST 604	3.21
MISCELLANEOUS	CABLE TV FRANCHISE FEE	5,753.70
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	94.51
MISCELLANEOUS	SPEC. EVENT-FUNDS NOT USED-CR	90.00
MISCELLANEOUS	SPECIAL EVENT PROCEEDS	1,417.68
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	33,005.67
BUILDING RENTALS	LIBRARY	10.00
Summary Totals:		<u>198,528.42</u>

Check Issue Date(s): 11/03/2015 - 11/03/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/15	11/03/2015	147715	1120	ALYSSA GREGORICH	101-20200	100.00
11/15	11/03/2015	147716	10057	AMERICAN BANK OF THE NORTH	101-20200	464.75
11/15	11/03/2015	147717	10075	AMERIPRIDE SERVICES	101-20200	45.07
11/15	11/03/2015	147718	10025	ARROWHEAD REGION EMER. MGMT. A	101-20200	25.00
11/15	11/03/2015	147719	5007	ASSURANT EMPLOYEE BENEFITS	602-20200	1,276.97
11/15	11/03/2015	147720	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	3,311.45
11/15	11/03/2015	147721	30017	CARQUEST (MOUNTAIN IRON)	604-20200	1,233.67
11/15	11/03/2015	147722	170001	CENTURY LINK	101-20200	306.75
11/15	11/03/2015	147723	30072	COMPUTER WORLD	101-20200	2,333.31
11/15	11/03/2015	147724	30090	CRYSTEEL TRUCK EQUIPMENT INC	101-20200	275.59
11/15	11/03/2015	147725	40060	DELTA DENTAL OF MINNESOTA	101-20200	3,296.50
11/15	11/03/2015	147726	40059	DEMCO	101-20200	45.92
11/15	11/03/2015	147727	40015	DULUTH NEWS TRIBUNE	101-20200	298.48
11/15	11/03/2015	147728	60006	FISHER PRINTING COMPANY	604-20200	1,443.00
11/15	11/03/2015	147729	60052	FRIENDS OF THE MOUNTAIN IRON	101-20200	111.99
11/15	11/03/2015	147730	60005	FRYBERGER BUCHANAN SMITH &	101-20200	3,196.80
11/15	11/03/2015	147731	70004	GRANDE ACE HARDWARE	601-20200	31.99
11/15	11/03/2015	147732	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
11/15	11/03/2015	147733	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
11/15	11/03/2015	147734	80058	HANSEN'S WELDING TANK & TRUCK	101-20200	540.98
11/15	11/03/2015	147735	80017	HENRY'S WATERWORKS INC	601-20200	307.23
11/15	11/03/2015	147736	80037	HOMETOWN MEDIA PARTNERS	601-20200	21.00
11/15	11/03/2015	147737	30023	J P COOKE COMPANY	101-20200	77.23
11/15	11/03/2015	147738	120032	LAKE COUNTRY POWER	101-20200	202.00
11/15	11/03/2015	147739	120002	LAWSON PRODUCTS INC	101-20200	415.97
11/15	11/03/2015	147740	120012	LIBRARY STORE	101-20200	116.60
11/15	11/03/2015	147741	120014	LUNDGREN MOTORS	101-20200	13.72
11/15	11/03/2015	147742	851	MARY ANN LEONI	101-20200	24.00
11/15	11/03/2015	147743	130041	MESABI BITUMINOUS	301-20200	87,700.37
11/15	11/03/2015	147744	130004	MESABI DAILY NEWS	101-20200	188.00
11/15	11/03/2015	147745	5061	MESABI FAMILY YMCA	230-20200	100.00
11/15	11/03/2015	147746	130005	MESSIAH LUTHERAN CHURCH	101-20200	37.33
11/15	11/03/2015	147747	130189	MIB ART CLUB	101-20200	149.32
11/15	11/03/2015	147748	130159	MIB JUNIOR CLASS C/O HOPMAN	101-20200	149.32
11/15	11/03/2015	147749	130115	MIB STUDENT COUNCIL	101-20200	261.31
11/15	11/03/2015	147750	140026	MINNESOTA ENERGY RESOURCES	101-20200	127.18
11/15	11/03/2015	147751	130009	MINNESOTA POWER (ALLETE INC)	602-20200	1,175.67
11/15	11/03/2015	147752	130179	MOTOROLA SOLUTIONS INC	301-20200	2,616.00
11/15	11/03/2015	147753	130165	MOUNTAIN IRON MERRITT DAYS	101-20200	186.65
11/15	11/03/2015	147754	130188	MOUNTAIN IRON TOPS CLUB	101-20200	186.65
11/15	11/03/2015	147755	130175	MOUNTAIN IRON-BUHL SCHOOL	101-20200	186.65
11/15	11/03/2015	147756	140014	NELSON WILLIAMS LININGS INC	603-20200	3,113.88
11/15	11/03/2015	147757	140074	NISKA, TRINA	101-20200	25.00
11/15	11/03/2015	147758	140042	NORTHERN DOOR & HARDWARE INC	101-20200	860.00
11/15	11/03/2015	147759	140056	NORTHLAND TRUST SERVICES INC	601-20200	58,375.00
11/15	11/03/2015	147760	40032	OFFICE OF MN.IT SERVICES	604-20200	469.08
11/15	11/03/2015	147761	160066	PACE ANALYTICAL SERVICES	601-20200	462.10
11/15	11/03/2015	147762	160019	POPULAR SUBSCRIPTION SERVICE	101-20200	1,285.19
11/15	11/03/2015	147763	160020	PTM DOCUMENT SYSTEMS	604-20200	279.50
11/15	11/03/2015	147764	170007	QUILL CORPORATION	101-20200	185.17
11/15	11/03/2015	147765	190005	SACRED HEART CHURCH	101-20200	37.33
11/15	11/03/2015	147766	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
11/15	11/03/2015	147767	200003	TACONITE TIRE SERVICE	101-20200	660.08
11/15	11/03/2015	147768	210010	ULLAND BROTHERS INC	301-20200	15,595.45
11/15	11/03/2015	147769	220025	VERIZON WIRELESS	101-20200	17.72
11/15	11/03/2015	147770	220014	VIKING INDUSTRIAL NORTH	602-20200	589.00
11/15	11/03/2015	147771	1123	WESCO DISTRIBUTION	604-20200	738.21

Check Issue Date(s): 11/03/2015 - 11/03/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
11/15	11/03/2015	147772	230028	WISCONSIN ENERGY CONSERVATION	604-20200	110.58
11/15	11/03/2015	147773	260002	Z/TECH	301-20200	1,505.00
Totals:						<u>239,681.31</u>
Payroll-PP Ending 9/23/15						<u>102,399.64</u>
TOTAL EXPENDITURES						<u>\$342,080.95</u>



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: Municipal Services Secretary

SUPERVISOR: City Administrator

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is, under the supervision of the City Administrator, for the financial, clerical and related City operations.

RESPONSIBILITIES:

- ◆ Processes City purchasing including safety equipment purchases, accounts payable, fixed asset accounts, financials, use tax and assessment functions.
- ◆ Maintains insurance files, including property and processes all insurance claims, etc.
- ◆ Serves as Election Administrator, oversee elections, keeps current on election laws, canvasses and trains judges, processes absentee voting, purchases election supplies and registers voters.
- ◆ Assists in the preparation of the annual budget and audit and consults with supervisor on investment of idle funds.
- ◆ Compiles and prepares financial information summaries and reports as required by the Administrator and State including individual monthly statements for all City and EDA funds.
- ◆ Makes out and prepares for signature various permits, building permits, liquor and cigarette licenses, collects money and prepares receipts.
- ◆ Answers phone, receive and transmit messages and gives general information.
- ◆ Attends Council meetings to prepare and type minutes, assists in the preparation of Council packets, advertisements for meeting agendas, bids, legal notices, hearing notices, etc.
- ◆ Maintains City records, files, public documents, special assessment roles, certifying special assessments, grant files, contract files, general personnel files and records retention program.
- ◆ Prepares packets, public hearing notices and related information for the P&Z Commission.
- ◆ Assists with the updating of the City web site and the use of social media.
- ◆ Maintains 911 numbering system in the City.
- ◆ Performs other duties as apparent or as delegated.

KNOWLEDGE, SKILLS, ABILITIES:

- ◆ Knowledgeable in the use of office machines and equipment, including computers.
- ◆ Knowledge of web site editing and social media.
- ◆ Ability to deal effectively with elected officials, department heads, clerical staff and public.
- ◆ Ability to perform responsibilities with general direction.
- ◆ Ability to perform light physical activity.

TRAINING AND EXPERIENCE:

- ◆ BS/BA, with emphasis on business, public administration or related subjects.
- ◆ Five years experience in public administration, office management or related field.



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RESOLUTION NUMBER 27-15

CALLING FOR A PUBLIC HEARING ON PROPOSED PROPERTY TAX ABATEMENT FOR THE IRON RANGE INVESTMENT LLC PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, as follows:

1. **Recitals.**
 - (a) Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, both inclusive, authorize the City, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the City on real property within its boundaries.
 - (b) It is a legal requirement that the City hold a public hearing prior to adoption of a resolution granting any property tax abatements.
2. **Hearing.** A public hearing on the consideration of the property tax abatement will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.
3. **Notice.** The City Administrator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be published in a newspaper of general circulation in the City at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the City, and the notice must be published at least once.

DULY ADOPTED BY THE CITY COUNCIL THIS 2nd DAY OF NOVEMBER, 2015.

ATTEST:

City Administrator



Mayor Gary Skalko

EXHIBIT A

CITY OF MOUNTAIN IRON

NOTICE OF PUBLIC HEARING

**REGARDING PROPOSED PROPERTY TAX ABATEMENT FOR THE IRON RANGE
INVESTMENT LLC PROJECT**

NOTICE IS HEREBY GIVEN that the City Council of the City of Mountain Iron, Minnesota, will hold a public hearing at a meeting of the Council beginning at 6:30 p.m., on Monday, December 7, 2015, to be held at the Mountain Iron Community Center, 8586, Mountain Iron, Minnesota, on the proposal that the City abate property taxes levied by the City on the properties identified as tax parcel numbers 175-0071-00895 and 175-0071-00881 (the "Properties").

The total amount of the taxes proposed to be abated by the City on the Properties for up to a 10 year period is estimated to be not more than \$75,000. The City Council will consider the property tax abatement to assist Iron Range Investment LLC with development costs located in the City.

All interested persons may appear at the December 7, 2015 public hearing and present their views orally or in writing.

NORTHLAND SECURITIES

November 2, 2015

Mr. Craig Wainio, Administrator
City of Mt. Iron
8586 Enterprise Drive South
Mt. Iron, MN 55768

Re: Possible Refinance of the following City Bond Issue:

- \$1,455,000 General Obligation Improvement Bonds, Series 2007A

Dear Craig:

Interest rates for municipal bonds continue to remain at favorable levels creating an opportunity for local units of government to consider refinancing existing debt to achieve debt service savings. Our review of the City's outstanding debt shows that the callable maturities of the Series 2007A may be considered for refinancing. The Series 2007A Bonds have a call date of February 1, 2017 and may be considered for an advance refunding provided that the net present value savings percentage is at least 3.00% or greater.

Debt Service Savings - The 2007A Bonds have an approximate remaining average interest rate of 4.54%. Based upon the interest rates available in the current municipal bond market, new refunding bonds could be issued at an average interest rate of approximately 1.98%. This interest rate reduction would result in a net debt service reduction of approximately \$33,300 which is a \$29,900 (4.85%) net present value savings. Note – this is a net savings in that any costs of issuance have already been considered.

Timing

Northland Securities would assist the City by directly purchasing the bonds. A possible preliminary timeline would be for the City Council to approve a bond sale on October 15, 2012.

Please let me know if you have any questions regarding the content of this letter. I am available to meet with you to discuss in greater detail. Feel free to contact me at 800-851-2920 or 612-851-5906. Thank you.

Sincerely,
Northland Securities Inc.



George D. Eilertson
Sr. Vice President

Preliminary

City of Mountain Iron, Minnesota

General Obligation Improvement Refunding Bonds, Series 2016

Advance refunding of the \$1,455,000 G.O. Improvement Bonds, Series 2007A

Refunding Summary

Dated 01/16/2016 | Delivered 01/16/2016

Sources Of Funds

Par Amount of Bonds	\$600,000.00
Total Sources	\$600,000.00

Uses Of Funds

Deposit to Crossover Escrow Fund	565,778.67
Costs of Issuance	31,800.00
Rounding Amount	2,421.33
Total Uses	\$600,000.00

Flow of Funds Detail

State and Local Government Series (SLGS) rates for
Date of OMP Candidates

Crossover Escrow Fund Solution Method	Net Funded
Total Cost of Investments	\$565,778.67
Total Draws	\$565,778.67

Issues Refunded And Call Dates

07aold	2/01/2017
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PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 1.966%(Bond Yield)	27,542.20
Contingency or Rounding Amount	2,421.33
Net Present Value Benefit	\$29,963.53
Net PV Benefit / \$555,000 Refunded Principal	5.399%
Net PV Benefit / \$600,000 Refunding Principal	4.994%

Bond Statistics

Average Life	6.511 Years
Average Coupon	1.9780590%
Net Interest Cost (NIC)	1.9780590%
Bond Yield for Arbitrage Purposes	1.9655726%
True Interest Cost (TIC)	1.9655726%
All Inclusive Cost (AIC)	2.8806183%

07aref | SINGLE PURPOSE | 10/19/2015 | 10:11 AM

Preliminary

City of Mountain Iron, Minnesota

General Obligation Improvement Refunding Bonds, Series 2016

2007A

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
02/01/2016	-	-	127,005.00	124,583.67	127,005.00	2,421.33
02/01/2017	10,778.67	(565,778.67)	704,555.00	149,555.00	149,555.00	-
02/01/2018	140,320.00	-	-	140,320.00	144,635.00	4,315.00
02/01/2019	53,890.00	-	-	53,890.00	54,655.00	765.00
02/01/2020	48,395.00	-	-	48,395.00	53,150.00	4,755.00
02/01/2021	52,775.00	-	-	52,775.00	56,645.00	3,870.00
02/01/2022	52,077.50	-	-	52,077.50	54,925.00	2,847.50
02/01/2023	51,380.00	-	-	51,380.00	53,125.00	1,745.00
02/01/2024	55,525.00	-	-	55,525.00	56,325.00	800.00
02/01/2025	49,575.00	-	-	49,575.00	54,300.00	4,725.00
02/01/2026	53,720.00	-	-	53,720.00	57,207.50	3,487.50
02/01/2027	52,520.00	-	-	52,520.00	54,882.50	2,362.50
02/01/2028	56,320.00	-	-	56,320.00	57,557.50	1,237.50
Total	\$677,276.17	(565,778.67)	\$831,560.00	\$940,636.17	\$973,967.50	\$33,331.33

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	27,542.20
Net PV Cashflow Savings @ 1.966% (Bond Yield)....	27,542.20
Contingency or Rounding Amount.....	2,421.33
Net Present Value Benefit	\$29,963.53
Net PV Benefit / \$616,927.39 PV Refunded Debt Service	4.857%
Net PV Benefit / \$555,000 Refunded Principal...	5.399%
Net PV Benefit / \$600,000 Refunding Principal..	4.994%

Refunding Bond Information

Refunding Dated Date	1/15/2016
Refunding Delivery Date	1/15/2016

Preliminary

City of Mountain Iron, Minnesota

**General Obligation Improvement Refunding Bonds, Series 2016
2007A**

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
01/15/2016	-	-	-	-	-
08/01/2016	-	-	5,618.67	5,618.67	-
02/01/2017	-	-	5,160.00	5,160.00	10,778.67
08/01/2017	-	-	5,160.00	5,160.00	-
02/01/2018	130,000.00	1.100%	5,160.00	135,160.00	140,320.00
08/01/2018	-	-	4,445.00	4,445.00	-
02/01/2019	45,000.00	1.100%	4,445.00	49,445.00	53,890.00
08/01/2019	-	-	4,197.50	4,197.50	-
02/01/2020	40,000.00	1.550%	4,197.50	44,197.50	48,395.00
08/01/2020	-	-	3,887.50	3,887.50	-
02/01/2021	45,000.00	1.550%	3,887.50	48,887.50	52,775.00
08/01/2021	-	-	3,538.75	3,538.75	-
02/01/2022	45,000.00	1.550%	3,538.75	48,538.75	52,077.50
08/01/2022	-	-	3,190.00	3,190.00	-
02/01/2023	45,000.00	1.900%	3,190.00	48,190.00	51,380.00
08/01/2023	-	-	2,762.50	2,762.50	-
02/01/2024	50,000.00	1.900%	2,762.50	52,762.50	55,525.00
08/01/2024	-	-	2,287.50	2,287.50	-
02/01/2025	45,000.00	1.900%	2,287.50	47,287.50	49,575.00
08/01/2025	-	-	1,860.00	1,860.00	-
02/01/2026	50,000.00	2.400%	1,860.00	51,860.00	53,720.00
08/01/2026	-	-	1,260.00	1,260.00	-
02/01/2027	50,000.00	2.400%	1,260.00	51,260.00	52,520.00
08/01/2027	-	-	660.00	660.00	-
02/01/2028	55,000.00	2.400%	660.00	55,660.00	56,320.00
Total	\$600,000.00	-	\$77,276.17	\$677,276.17	-

Dated	1/15/2016
Delivery Date	1/15/2016
First Coupon Date	8/01/2016
First available call date	
Call Price	-
Bond Year Dollars	\$3,906.67
Average Life	6.511 Years
Average Coupon	1.9780590%
Net Interest Cost (NIC)	1.9780590%
True Interest Cost (TIC)	1.9655726%
All Inclusive Cost (AIC)	2.8806183%
Bond Yield for Arbitrage Purposes	1.9655726%
Net Interest Cost	1.9780590%
Weighted Average Maturity	6.511 Years

07aref | SINGLE PURPOSE | 10/19/2015 | 10:11 AM

Preliminary

City of Mountain Iron, Minnesota

G.O. Improvement Bonds, Series 2007A

Debt Service To Maturity And To Call

Date	Refunded Bonds	Interest to Call	D/S To Call	Principal	Coupon	Interest	Refunded D/S	Fiscal Total
02/01/2016	-	12,317.50	12,317.50	-	4.050%	12,317.50	12,317.50	12,317.50
08/01/2016	-	12,317.50	12,317.50	-	-	12,317.50	12,317.50	-
02/01/2017	555,000.00	12,317.50	567,317.50	-	4.100%	12,317.50	12,317.50	24,635.00
08/01/2017	-	-	-	-	-	12,317.50	12,317.50	-
02/01/2018	-	-	-	120,000.00	4.150%	12,317.50	132,317.50	144,635.00
08/01/2018	-	-	-	-	-	9,827.50	9,827.50	-
02/01/2019	-	-	-	35,000.00	4.300%	9,827.50	44,827.50	54,655.00
08/01/2019	-	-	-	-	-	9,075.00	9,075.00	-
02/01/2020	-	-	-	35,000.00	4.300%	9,075.00	44,075.00	53,150.00
08/01/2020	-	-	-	-	-	8,322.50	8,322.50	-
02/01/2021	-	-	-	40,000.00	4.300%	8,322.50	48,322.50	56,645.00
08/01/2021	-	-	-	-	-	7,462.50	7,462.50	-
02/01/2022	-	-	-	40,000.00	4.500%	7,462.50	47,462.50	54,925.00
08/01/2022	-	-	-	-	-	6,562.50	6,562.50	-
02/01/2023	-	-	-	40,000.00	4.500%	6,562.50	46,562.50	53,125.00
08/01/2023	-	-	-	-	-	5,662.50	5,662.50	-
02/01/2024	-	-	-	45,000.00	4.500%	5,662.50	50,662.50	56,325.00
08/01/2024	-	-	-	-	-	4,650.00	4,650.00	-
02/01/2025	-	-	-	45,000.00	4.650%	4,650.00	49,650.00	54,300.00
08/01/2025	-	-	-	-	-	3,603.75	3,603.75	-
02/01/2026	-	-	-	50,000.00	4.650%	3,603.75	53,603.75	57,207.50
08/01/2026	-	-	-	-	-	2,441.25	2,441.25	-
02/01/2027	-	-	-	50,000.00	4.650%	2,441.25	52,441.25	54,882.50
08/01/2027	-	-	-	-	-	1,278.75	1,278.75	-
02/01/2028	-	-	-	55,000.00	4.650%	1,278.75	56,278.75	57,557.50
Total	\$555,000.00	\$36,952.50	\$591,952.50	\$555,000.00	-	\$179,360.00	\$734,360.00	-

Yield Statistics

Average Life	6.675 Years
Weighted Average Maturity (Par Basis)	6.675 Years
Average Coupon	4.5385295%

Refunding Bond Information

Refunding Dated Date	1/15/2016
Refunding Delivery Date	1/15/2016

Preliminary

City of Mountain Iron, Minnesota

General Obligation Improvement Refunding Bonds, Series 2016
2007A

Crossover Escrow Fund Cashflow

Date	Principal	Rate	Receipts	Disbursements	Cash Balance
01/15/2016	-	-	-	-	-
08/01/2016	5,618.67	-	5,618.67	5,618.67	-
02/01/2017	560,160.00	-	560,160.00	560,160.00	-
Total	\$565,778.67	-	\$565,778.67	\$565,778.67	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	PV Discount
Default investment yield target	Unrestricted
Cost of Investments Purchased with Bond Proceeds	565,778.67
Total Cost of Investments	\$565,778.67
Target Cost of Investments at bond yield	\$554,391.69
Actual positive or (negative) arbitrage	(11,386.98)
Yield to Receipt	-1.16E-14
Yield for Arbitrage Purposes	1.9655726%

Craig Wainio

From: jasonmetsa@gmail.com on behalf of Jason Metsa <jason@nealc.org>
Sent: Monday, November 09, 2015 12:00 PM
To: Craig Wainio; claudiaj@aol.com
Subject: Mountain Iron TPP Resolution
Attachments: Mountain Iron TPP Resolution.docx

Hey Gary/Craig,

Attached is the resolution we talked about opposing TPP, I could not find the data for some cities, so I kept St. Louis County figures in (those figures will work for all the cities up here). Please take a look through at the resolution and feel free to make adjustments if you would like.

Could you also please keep me posted on the status as it moves along? I am working with the rest of the Range delegation to put together some type of press event as a region (still have to work the details out) that all the local elected officials will be able to attend with us. I will keep you posted on that as details come together.

So far the following are going to introduce resolutions (more cities will be contacted, I am still working on reaching out to them):

- 1) Koochiching County
- 2) St. Louis County
- 3) Virginia
- 4) Eveleth
- 5) Gilbert
- 6) Eveleth
- 7) Mt. Iron
- 8) Biwabik
- 9) Aurora
- 10) Hoyt Lakes

Thanks for the quick turnaround and let me know if you have any questions, or concerns.

Thanks again,

Jason

--

Jason Metsa
Field Coordinator



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 28-15

OPPOSING EXTENSION OF DISASTROUS TRADE POLICIES

WHEREAS, U.S. trade deals for the past 25 years have been corporate-driven, incorporating rules that skew benefits to economic elites while requiring working families to bear the brunt of such policies; and

WHEREAS, the growing trade deficits, driven by the North American Free Trade Agreement, China's accession to the World Trade Organization, and the U.S.-Korea Free Trade Agreement, have displaced 700,000 jobs and 3.2 million jobs, and 75,000 jobs respectively; and

WHEREAS, U.S. employment in manufacturing dropped by 5 million from 2000 to 2015; and

WHEREAS, the St. Louis County unemployment rate is 4.6%; and

WHEREAS, the St. Louis County poverty rate is 16.4%, which requires the expenditure of limited public funds to assist families in crisis; and

WHEREAS, jobs lost due to trade devastate families and entire communities and can permanently reduce lifetime earnings for hundreds of thousands of workers; and

WHEREAS, the long decline of the American manufacturing base—exacerbated by bad trade policies that reward outsourcing—has undermined our economic security and poses a direct threat to our national security; and

WHEREAS, the offshoring of manufacturing and service jobs deprives local and state governments of sorely needed revenues, jeopardizing the livelihoods of millions of public servants as well as construction workers whose jobs depend upon infrastructure building, repair and maintenance; and

WHEREAS, under NAFTA-style trade rules, the U.S. annual trade deficit has increased dramatically from 70 billion in 1993, the year before NAFTA went into effect, to more than \$508 billion in 2014; and

WHEREAS, the disproportionate voice of powerful global corporations in the formation of U.S. "free trade" agreements has advanced an agenda that undermines the public interest and threatens democracy; and

WHEREAS, NAFTA and all but two of the U.S. trade deals that followed it include special legal rights for foreign investors, known as “investor-to-state dispute settlement” or ISDS, that allow foreign firms to bypass state and federal courts to challenge state and local laws, regulations, and administrative and judicial decisions in international tribunals; and

WHEREAS, the TPP includes provisions locking in monopoly protections for expensive specialty drugs called biologics and constrict the government’s ability to limit spending on drugs, potentially increasing drug costs for the government and all Americans; and

WHEREAS, foreign investors already have used NAFTA’s ISDS provisions to challenge decisions regarding local building permits, state bans on toxic chemicals and decisions of state courts; and

WHEREAS, promoting economic growth with equity in Mountain Iron requires an approach that reforms the entire trade negotiation process to ensure that voices of workers, farmers, small businesses, families and communities are heard and their interests addressed; and

WHEREAS, the Trans-Pacific Partnership (TPP) has been negotiated in secret, effectively shutting state and local governments out of the process, limiting our ability to influence its rules to ensure the people of Mountain Iron can participate in the benefits of trade; and

WHEREAS, given the enactment of fast track trade negotiating authority, states, localities and their citizens will have no opportunity to correct shortcomings in the TPP since its text was not made public until it was final and no longer can be improved; and

WHEREAS, repeating old mistakes in negotiating new trade agreements such as the TPP represents a missed opportunity to strengthen our economy, reduce income inequality and promote sustainable growth.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it calls upon our elected officials in the U.S. Senate and U.S. House of Representatives to oppose the TPP and any similar trade deals if they fail to restructure the misguided and failed policies of the past; and

BE IT FURTHER RESOLVED, that the Mountain Iron City Council calls upon our elected officials in the U.S. Senate and U.S. House of Representatives to support new trade deals such as the TPP only if they will:

- Exclude investor-to-state dispute settlement (ISDS) and other provisions that favor foreign companies over domestic ones and undermine public choices;
- Ensure that countries cannot undercut U.S. based producers with weaker labor and environmental laws and enforcement;
- Ensure that the U.S. will engage in robust enforcement of trade rules, including labor and environmental rules;

- Include strong rule of origin to promote economic growth and job creation in the U.S.;
- Promote high standards of protection for workplaces, products, and natural resources rather than promoting a race to the bottom; and
- Put the interests of people and the planet over the interests of private profit.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF NOVEMBER, 2015.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 111615-VIB

PERSONNEL COMMITTEE

POSITION ADVERTISEMENT

DATE: November 12, 2015

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The position of Municipal Services Secretary has been posted internally and is set to expire on November 13th. Staff is requesting authority to externally advertise for the position with an expiration date of December 11th. Advertisements will be placed in the Hometown Focus, Job Service, League of Minnesota Cities, etc.

**City of Mountain Iron
Municipal Services Secretary**

The City of Mountain Iron has an immediate opening for one (1) full-time Municipal Services Secretary position in the Administration Department. This position reports to the City Administrator. Preferred qualifications include five (5) years of related experience and a BA/BS degree. Starting salary is \$23.48 per hour. Applications will be accepted until 4:00 p.m., Friday, December 11th, 2015. Send applications, resume and other completed materials to Craig J. Wainio, City Administrator, City of Mountain Iron, 8586 Enterprise Drive South, Mountain Iron, MN 55768.

COUNCIL LETTER 111615-VIC

FIRE DEPARTMENT

OFFICER POSTING

DATE: November 12, 2015

FROM: Fire Department

Craig J. Wainio
City Administrator

As per City Policy Number 2008-02 regarding the selection of officers for the Fire Department, two officers position expire at the end of the year, the Assistant Fire Chief and a Captain. Also as a part of the referenced policy it is stated that the City will internally post for these positions. Therefore, Staff is requesting authorization to post for the positions of Assistant Chief and Captain. Enclosed are the postings for your consideration.

CITY OF MOUNTAIN IRON

INTERNAL POSTING

ASSISTANT FIRE CHIEF

The City of Mountain Iron is accepting applications for the position of Assistant Fire Chief for the term to expire on December 31, 2018. This position reports to the Fire Chief.

Responsibilities for this position are described in the Fire Chief Position Analysis.

Applications will be accepted until 4:00 p.m., December 1, 2015. Submit applications to Craig J. Wainio, City Administrator.

CITY OF MOUNTAIN IRON

INTERNAL POSTING

FIREFIGHTER CAPTAIN

The City of Mountain Iron is accepting applications for the position of Firefighter Captain for the term to expire on December 31, 2018. This position reports to the Assistant Fire Chief.

Responsibilities for this position are described in the Firefighter Captain Position Analysis.

Applications will be accepted until 4:00 p.m., December 1, 2015. Submit applications to Craig J. Wainio, City Administrator.

COUNCIL LETTER 111615-IX

PERSONNEL COMMITTEE

CLOSED MEETING

DATE: November 12, 2015

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee is requesting a closed meeting under MN Statute 13.05D, subdivision 3(a) for performance evaluations concerning individuals subject to the public body's authority.

The following procedure must be used to close a meeting under this exception:

The public body must identify the individual to be evaluated prior to closing the meeting.

The meeting must be open at the request of the individual who is the subject of the meeting, so some advance notice to the individual is needed in order to allow the individual to make a decision.

Before closing the meeting, the council must state on the record the specific grounds permitting the meeting to be closed and describe the subject to be discussed.

The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.

At the next open meeting, the public body must summarize its conclusions regarding the evaluation. The council should be careful not to release private or confidential data in its summary.

COUNCIL LETTER 111615-XI

PERSONNEL COMMITTEE

CLOSED MEETING

DATE: November 12, 2015

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee is requesting a closed meeting under Minn. Stat. § 13D.05, subd. 2(b) for preliminary consideration of allegations or charges against an individual subject to the public body's authority.

Before closing the meeting, the council must state on the record the specific grounds for closing the meeting and describe the subject to be discussed.

The meeting must be open at the request of the individual who is the subject of the meeting.

The meeting must be electronically recorded, and the recording must be preserved for at least three years after the meeting.

If the public body decides that discipline of any nature may be warranted regarding the specific charges, further meetings must be open.

COMMUNICATIONS
NOVEMBER 16, 2015

1. Fairview Clinic, a note from the Patient Crisis Fund Committee.
2. Jenni and Eric Smith, a thank you for the arrangement sent to the funeral of Larry P. Johnson.

Our 2nd year ~

Twice the fun
Twice the community support

With your help, we double
our gratitude.

Patient Crisis Fund Committee

The City of Mtn. Iron-

Thank you so much for
the big, beautiful fall floral
arrangement for my dad,
Larry P. Johnson's funeral.
He was always so proud of
his hometown, and being its
city administrator twice.

Thank you!

Jenni Rene Smith