



**MOUNTAIN IRON
CITY COUNCIL
MEETING**

MONDAY, JULY 18, 2016

6:30 P.M.

**MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM**

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
MONDAY, JULY 18, 2016 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the July 5, 2016, Regular Meeting (#1-6)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications
- III. Public Forum
 - A. Garden Drive North Residents (#7-8)
 - B. 2015 Audit Review
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Public Works Director's Report
 - 1. Class 5 Quote (#9-10)
 - 2. Transformer Quotes
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Engineer's Report
 - G. City Attorney's Report
 - H. Public Health and Safety Board
 - 1. Anytime Fitness Proposal (#11-13)
 - I. Liaison Reports
- V. Unfinished Business
- VI. New Business
- VII. Communications (#14-17)
- VIII. Announcements
- IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
July 5, 2016

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following Council members present: Susan Tuomela, Alan Stanaway, Tony Zupancich, Joe Prebeg, Jr. and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Michael Downs, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Joe Leoni, City Attorney; SGT Backman, Sheriff's Department and Rod Flannigan, City Engineer.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - IV. A. 1. Request for County to help with County Rd 103 near Recreation Complex
 - VI. D. Request to serve alcohol at Community Center
2. Approve the minutes of the June 20, 2016, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period June 16-30, 2016 totaling \$208,619.67 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period June 16-30, 2016, totaling \$262,846.99 (a list is attached and made a part of these minutes).

The motion carried on a roll call vote.

Public Forum:

- No one spoke during forum.

Mayor's Report:

- Condolences to the family of Lorraine Dundas
- Condolences to the family of James "Jim" Jenko
- Condolences to the family of John Shaleen
- Billy Ritchel turning 97 on July 17th
- Thursday, July 14th from 3-7pm, Benefit dinner for Tim Johnston at Community Center

It was moved by Skalko and seconded by Stanaway to send a letter to St Louis County, asking for assistance for congestion and parking on County Road 103, near Recreational Complex. Motion carried unanimously.

City Administrator reported on following:

- The 2015 City of Mountain Iron Audit was not received in timely manner for disbursement, possibly be at July 18th meeting

The Director of Public Works reported on the following:

- Power outage on Friday, July 1st was caused from Virginia feed line which was affected by an animal
- Wednesday, July 6th, City Hall/Community Center power outage from 5-8am
- Concrete work for pads, batting cages and pavilion will begin Wednesday, July 6th

Sheriff's department:

- No formal or informal report

City Engineer report

- No report, unless there are questions

It was moved by Zupancich and seconded by Tuomela to allow the City of Mountain Iron to partner with the Economic Development Authority on the patio home development named Woodland Estates located on County Road 7. The partnership would include an investment of \$300,000 by the City of Mountain Iron and then would be paid back to the City upon the sale of the lots. The EDA has preliminarily awarded bids for the infrastructure development contingent upon the partnership arrangement. The motion carried unanimously.

It was moved by Zupancich and seconded by Prebeg to approve the request by the City of Mountain Iron staff to post internally for a Journeyman Lineman in the Electrical Department. The motion carried unanimously.

It was moved by Prebeg and seconded by Tuomela that the Council appoint the following to serve as election judges for the August 9, 2016, Primary Election and the November 8, 2016, General Election:

Precinct #1-City Hall, Wacootah Room

Jean Inmon
Sylvia Chad
Susan Anderson
Nancy Wright
Julia Buria (Alternate)

Precinct #2-City Hall, Iroquois Room

Carolyn Olsen
Karen Luoma
Jackie Jenko
Joyce Hansen
Stephen Skogman (Alternate)

And further, authorize them to be paid \$10.00 per hour for training, absentee processing (if needed), and election hours; as well as provide one hot meal to the election judges on election days. The motion carried unanimously.

It was moved by Prebeg and seconded by Zupancich to authorize the Sundberg Enterprises and Sawmill Saloon to serve alcohol July 9th and July 25th at the Community Center. The motion carried unanimously.

The Council reviewed the list of communications.

At 6:56 p.m., it was moved by Zupancich and seconded by Tuomela to recess the regular City Council meeting and go into a closed session to discuss disciplinary measures with an employee, following a brief recess. The motion carried.

At 7:06 p.m., the Mayor called the closed meeting to order with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Mike Downs, Director of Public Works; Local #453 Representative; Tim Satrang; Amanda Metsa, AFSME Representative; Joe Leoni, City Attorney and Brent Henkel, City Employee.

At 7:45 p.m., it was moved by Zupancich and seconded by Tuomela that the closed meeting be adjourned and the regular meeting reconvened. The motion carried.

It was moved by Zupancich and seconded by Tuomela to terminate the employment of Brent Henkel effective immediately, for his conduct which brought discredit against the City of Mountain Iron. The City of Mountain Iron would be willing to accept resignation from Brent Henkel to avoid termination on his record. The motion carried unanimously.

At 7:49 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Submitted by:



Amanda Inmon
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Thank you from Merritt Elementary PTA, for the donation to their 3rd “Annual Kid Fit Carnival.”
2. The League of Minnesota Cities wrote to inform that the League Board of Directors voted to increase the League’s 2017 fiscal year dues by 3 percent.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	124,777.34
CAMPGROUND RECEIPTS	PAVILION FEES	407.38
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	382.51
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	48.38
CAMPGROUND RECEIPTS	FEES	4,920.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	151.96
CAMPGROUND RECEIPTS	CREDIT CARD FEES	105.10
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	39,821.62
CD INTEREST	CD INTEREST 101	15.46
CD INTEREST	CD INTEREST 378	70.66
CD INTEREST	CD INTEREST 602	9.94
CD INTEREST	CD INTEREST 603	9.94
CD INTEREST	CD INTEREST 604	4.41
MISCELLANEOUS	REIMBURSEMENTS	.94
BUILDING RENTALS	COMMUNITY CENTER	1,515.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	700.00
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	35.00
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,668.20
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	383.76
METER DEPOSITS	ELECTRIC	1,000.00
BUILDING RENTALS	SENIOR CENTER	-
INTERGOVERNMENTAL REVENUE	DNR GRANT FOR FIRE DEPT	2,000.00
BUILDING RENTALS	NICHOLS HALL	275.00
COPIES	COPIES	22.00
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	5.90
TAXES	MISCELLANEOUS TAXES	10,530.77
INTERGOVERNMENTAL REVENUE	STATE FIRE AID	5,020.00
PERMITS	BUILDING	225.60
SPECIAL ASSESSMENTS	SPECIAL ASSESS -BOND MONEY	2,462.80
MISCELLANEOUS	EDA REIMBURSEMENT	12,050.00
Summary Totals:		<u>208,619.67</u>

Check Issue Date(s): 07/07/2016 - 07/07/2016

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/16	07/07/2016	148708	10070	A-1 RENTAL SERVICES INC	101-20200	853.25
07/16	07/07/2016	148709	10075	AMERIPRIDE SERVICES	101-20200	45.07
07/16	07/07/2016	148710	10006	ANDERSON AUTO CENTER (DBA)	101-20200	55.42
07/16	07/07/2016	148711	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	903.85
07/16	07/07/2016	148712	30054	BAKER TILLY VIRCHOW KRAUSE LLP	602-20200	4,790.00
07/16	07/07/2016	148713	20010	BISS LOCK INC	604-20200	36.00
07/16	07/07/2016	148714	30095	BLAZEWICZ, JUSTIN	101-20200	20.00
07/16	07/07/2016	148715	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	490.75
07/16	07/07/2016	148716	20040	BRAUN INTERTEC CORPORATION	602-20200	11,603.75
07/16	07/07/2016	148717	200060	CARPENTER, JULIE	101-20200	90.00
07/16	07/07/2016	148718	30017	CARQUEST (MOUNTAIN IRON)	101-20200	289.03
07/16	07/07/2016	148719	30068	CHAD, GREG	101-20200	40.00
07/16	07/07/2016	148720	200059	CIELOCHA, JEFFREY	101-20200	30.00
07/16	07/07/2016	148721	30022	COLOSIMO PATCHIN KEARNEY	101-20200	145.00
07/16	07/07/2016	148722	30026	COMO LUBE & SUPPLIES INC	101-20200	115.00
07/16	07/07/2016	148723	30072	COMPUTER WORLD	101-20200	1,486.50
07/16	07/07/2016	148724	400012	DIAMOND MOWERS INC	101-20200	180.22
07/16	07/07/2016	148725	40013	DR MATTHEW A GAHN	101-20200	157.00
07/16	07/07/2016	148726	234	DUNDAS, GEORGE	101-20200	200.00
07/16	07/07/2016	148727	50044	ENVIROTECH SERVICES INC	101-20200	5,113.15
07/16	07/07/2016	148728	60026	FASTENAL COMPANY	101-20200	60.00
07/16	07/07/2016	148729	60029	FERGUSON ENTERPRISES INC	601-20200	312.72
07/16	07/07/2016	148730	60003	FIVE SEASONS SPORTS CENTER	101-20200	37.37
07/16	07/07/2016	148731	70016	GOPHER STATE ONE CALL INC	604-20200	59.40
07/16	07/07/2016	148732	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
07/16	07/07/2016	148733	80022	HAWKINS INC	601-20200	719.09
07/16	07/07/2016	148734	80001	HILLYARD/HUTCHINSON	101-20200	907.61
07/16	07/07/2016	148735	30096	HIPPLE, JAMES	101-20200	170.00
07/16	07/07/2016	148736	80037	HOMETOWN MEDIA PARTNERS	101-20200	179.00
07/16	07/07/2016	148737	90002	INK'D GRAPHIX PLUS (DBA)	101-20200	897.48
07/16	07/07/2016	148738	90005	ITALIAN BAKERY INC	101-20200	138.00
07/16	07/07/2016	148739	100027	JK MECHANICAL CONTRACTORS INC	101-20200	4,365.00
07/16	07/07/2016	148740	236	JOHNSTON, BRANDI	101-20200	200.00
07/16	07/07/2016	148741	6053	KRISTEN GAUTHIER	101-20200	100.00
07/16	07/07/2016	148742	738	LERE, STEVE	101-20200	53.69
07/16	07/07/2016	148743	120014	LUNDGREN MOTORS	101-20200	182.74
07/16	07/07/2016	148744	3043	LYNN KOHLHASE	101-20200	200.00
07/16	07/07/2016	148745	130030	MACQUEEN EQUIPMENT	603-20200	170.71
07/16	07/07/2016	148746	130026	MESABI SIGN COMPANY	101-20200	55.80
07/16	07/07/2016	148747	130040	MIDWEST SPORTSWEAR	101-20200	923.05
07/16	07/07/2016	148748	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	2,962.50
07/16	07/07/2016	148749	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,765.61
07/16	07/07/2016	148750	130155	MN PUBLIC FACILITIES AUTHORITY	602-20200	32,013.04
07/16	07/07/2016	148751	130031	MOUNTAIN IRON ECONOMIC DEV	101-20200	11,900.00
07/16	07/07/2016	148752	1291	NIEMI, LISA	101-20200	850.00
07/16	07/07/2016	148753	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	67,872.00
07/16	07/07/2016	148754	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	22.98
07/16	07/07/2016	148755	140056	NORTHLAND TRUST SERVICES INC	378-20200	17,446.25
07/16	07/07/2016	148756	140065	NYMAN, KEITH	101-20200	110.00
07/16	07/07/2016	148757	160066	PACE ANALYTICAL SERVICES	602-20200	656.80
07/16	07/07/2016	148758	160058	PIONEER MANUFACTURING CO	101-20200	545.00
07/16	07/07/2016	148759	160038	PITNEY BOWES GLOBAL FINANCIAL	101-20200	268.68
07/16	07/07/2016	148760	232	POWELL, TRACY	101-20200	200.00
07/16	07/07/2016	148761	170007	QUILL CORPORATION	604-20200	527.05
07/16	07/07/2016	148762	180004	RANGE COOPERATIVES	101-20200	12.00
07/16	07/07/2016	148763	190067	SAINT LOUIS COUNTY	101-20200	70.00
07/16	07/07/2016	148764	190079	SCHINDLER ELEVATOR CORPORATIOI	101-20200	1,951.00

Check Issue Date(s) 07/07/2016 - 07/07/2016

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
07/16	07/07/2016	148765	190014	SHERWIN WILLIAMS	101-20200	2,005.15
07/16	07/07/2016	148766	235	SIAS, ZACH	101-20200	200.00
07/16	07/07/2016	148767	190004	SKUBIC BROS INC	101-20200	1,648.04
07/16	07/07/2016	148768	237	SOYRING, MARGARET	101-20200	200.00
07/16	07/07/2016	148769	190061	SULLIVAN CANDY & SUPPLY	101-20200	132.47
07/16	07/07/2016	148770	200003	TACONITE TIRE SERVICE	101-20200	45.11
07/16	07/07/2016	148771	8024	TARA WAINIO	101-20200	200.00
07/16	07/07/2016	148772	200020	THE TRENTI LAW FIRM	101-20200	3,627.33
07/16	07/07/2016	148773	200058	TILLMAN, STEPHANIE	101-20200	50.00
07/16	07/07/2016	148774	200028	TRI CITIES BIOSOLIDS DISPOSAL	602-20200	6,132.00
07/16	07/07/2016	148775	200036	TRITEC OF MINNESOTA INC	101-20200	119.76
07/16	07/07/2016	148776	210001	UNITED ELECTRIC COMPANY	101-20200	559.37
07/16	07/07/2016	148777	220025	VERIZON WIRELESS	602-20200	21.55
07/16	07/07/2016	148778	233	WINANS, GLADYS	101-20200	200.00
07/16	07/07/2016	148779	238	WINTERS, AMBER	101-20200	100.00
07/16	07/07/2016	148780	260001	ZIEGLER INC	101-20200	3,354.61
07/16	07/07/2016	148781	260008	ZUPANCICH, DANNY J	101-20200	40.00

Totals:

194,072.55

Payroll PP-Ending 7/1/16
TOTAL EXPENDITURES

68,774.44
\$262,846.99

COUNCIL LETTER 071816-III A

PUBLIC FORUM

GARDEN DRIVE NORTH

DATE: July 12, 2016

FROM: Craig J. Wainio
City Administrator

Residents along the north side of Garden Drive North have requested to be placed on the Agenda. The residents would like to explore the possibility of obtaining the property behind their lots.

COUNCIL LETTER 071816-IVC1

PUBLIC WORKS

CLASS FIVE

DATE: July 12, 2016

FROM: Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase 3000 yards of class 5 gravel from Ulland Brothers in an amount not to exceed \$23,000. The gravel will be stored at the pit in Kinross. 2008 was the last time the City made a large gravel purchase and that supply is now exhausted.

QUOTE

Date: July 8, 2016
Project: Crush Class 5
Project Location: Schur Pit
UBI Contacts: Keith Mancina
(218) 966-6786

Customer: City of Mountain Iron

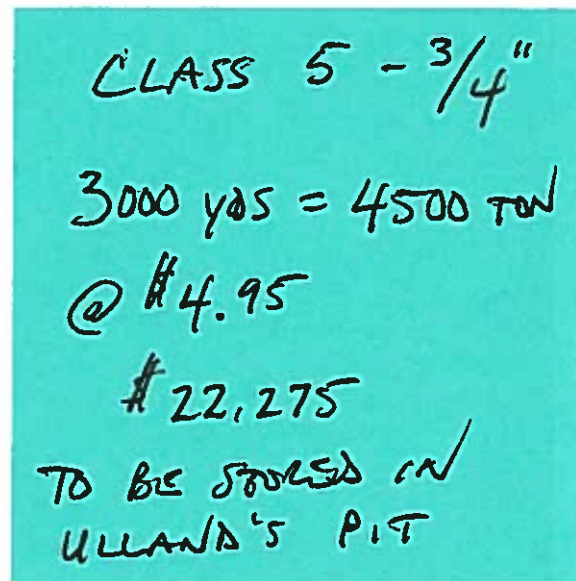
Description	Quantity	Price
Crush Class 5 – 1”	To be determined	\$4.25 per short ton
Crush Class 5 – ¾”	To be determined	\$4.95 per short ton

This price is valid until July 15, 2016.
Applicable Sales Tax **NOT** included.

Thank you for your consideration,



Keith Mancina



CLASS 5 - 3/4"
3000 yds = 4500 TON
@ \$4.95
\$22,275
TO BE STORED IN
ULLAND'S PIT

COUNCIL LETTER 071816-IVH1
PUBLIC HELATH AND SAFETY
ANYTIME FITNESS PROPOSAL

DATE: June 30, 2016
FROM: Public Health and Safety Board
Fire Department
Craig J. Wainio
City Administrator

The Public Health and Safety Board is presenting this proposal to the City Council for review.

ANYTIME FITNESS

5482 Mt Iron Dr Virginia, MN 218-749-8000

Regular monthly membership - \$55 per month

Enrollment \$100 / Key \$69

Unlimited Tanning or Classes- \$20 per month

PROPOSED MOUNTAIN IRON FIRE DEPARTMENT WELLNESS

5 – 10 Employees - \$35 per month (18% off)

11 - 20 Employees - \$32 per month (25% off)

21 - 40 Employees - \$31 per month (28% off)

40 + Employees - \$30 per month (30% off)

ADD Tanning for \$5 a month

Free Enrollment / One time Key purchase of \$39

*****Open Enrollment now through June 30th includes
Free Unlimited Tanning *****

MEMBERSHIP INCLUDES:

Personalized Fitness program

Personalized Anytime Health account

24 hour nationwide access to over 2500 clubs Nationwide

State of the art digital security with personal safety devices & 24 hr. monitoring

Cardiovascular equipment w/cardio theatre

Circuit Training

Free weights

Private Shower facilities

ANYTIME FITNESS

Thank You



Thank you for sponsoring the 2016 Minnesota H.O.G. Rally, "Rumble on the Range". The success of our rally has been greatly enhanced by your generous support. We hope that the rally has been a benefit to you.

Thanks again from the rally committee:

Dan Peliska, Rally Coordinator
Fred Godec, Registration Coordinator
Jeanne Krueger, Secretary
Bill Oliver, Events Coordinator
Judy Peliska, Site Coordinator
John Taray, Media Coordinator
Wanda Taray, Treasurer

MIB Quarterback Club

5720 Marble Ave.

Mountain Iron, MN 55768

Fall temperatures are going to be upon us, and that means another year of exciting RANGER FOOTBALL. The team will take to the field for our first home game on Friday, September 2nd, 2016 against Carlton, followed by our Hall of Fame Game on Saturday September 10th, 2016. Come watch the team take on a challenge of another season.

The MIB Quarterback Club would like to encourage you to become a 2016 Football Sponsor and help us support the football program that involves youth of all ages. Your contribution will assist us in purchasing safety equipment such as helmets, pads, and other football equipment, as well as defraying traveling expenses. The cost of the program is growing considerably each year and the team would like your help. Please be aware that this does not include only one group, we work to provide necessary items which are not covered under the school budget for all levels of the sport. Please consider a donation to the MIB Football Program.

\$25.00 Safety Zone Club

\$50.00 Field Goal Club

\$100.00 Touchdown Club

All of the businesses that donate will be recognized on our football program as well as on a banner that will be displayed at our football field. The MIB Quarterback Club greatly appreciates your consideration, and thanks you in advance for your contribution.

Sincerely,

MIB Quarterback Club Coaches and Members

2016 Mt.Iron/Buhl Football Supporter

Name of Business/Organization _____

Address _____

Level of Contribution (Please Check One)

_____ Safety Zone Club (\$25.00)

_____ Field Goal Club (\$50.00)

_____ Touchdown Club (\$100.00)

Please Mail To:

Mt.Iron/Buhl Quarterback Club

c/o Mt. Iron-Buhl High School

5720 Marble Ave.

Mt.Iron, MN 55768

A GROUND BREAKING EVENT



UNITED TACONITE
MUSTANG PELLET PROJECT

Save the Date

Please join Cliffs CEO Lourenco Goncalves and other invited dignitaries for the United Taconite Mustang Pellet Project Groundbreaking Celebration

Thursday, August 11, 2016

10:00 a.m. to 12:00 p.m.

United Taconite

Forbes, Minnesota

Details and event invitation to follow