

**MOUNTAIN IRON CITY COUNCIL MEETING  
COMMUNITY CENTER  
MOUNTAIN IRON ROOM  
MONDAY, JULY 6, 2015 - 6:30 P.M.  
A G E N D A**

- I. Roll Call
- II. Consent Agenda
  - A. Minutes of the June 15, 2015, meeting (#1-10)
  - B. Receipts
  - C. Bills and Payroll
  - D. Communications (#20-21)
- III. Public Forum
- IV. Committee and Staff Reports
  - A. Mayor's Report
  - B. City Administrator's Report (#11)
    - 1. LMC Insurance (#12)
  - C. Director of Public Works Report
  - D. Sheriff's Department Report
  - E. City Engineer's Report
    - 1. Award Add/Alt on Mountain Iron Drive Project (#13-14)
  - F. City Auditor's Report
    - 1. 2014 Audit \*
  - G. Liaison Reports
- V. Unfinished Business
- VI. New Business
  - A. Resolution Number 14-15 Calling a Hearing (#15)
  - B. Special Events Permit (#16)
  - C. Three Requests to Serve Alcohol at Community Center (#17-19)
- VII. Communications (#20-21)
- VIII. Announcements
- IX. Adjourn

# Page Number in Packet

\* Enclosed

MINUTES  
MOUNTAIN IRON CITY COUNCIL  
JUNE 15, 2015

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; Sally Yuccas, Librarian Director/Special Events Director; John Backman, Sergeant; Bryan Lindsay, City Attorney; and Greg Chad, Fire Chief.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Add the following item to the agenda:  
VI. B. Resolution Number 13-15, awarding the bid on the storm sewer project
2. Approve the amendment to the minutes of the May 18 2015, meeting as follows:

Due to a clerical error made by Saint Louis County, the following motions should be rescinded from the May 18, 2015 City Council meeting:

“It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Brandon Tapio, 4929 Voss Road, Mountain Iron, Parcel Code of 175-0071-04036 and reduce the improvement value by \$400, making the improvement total \$226,100. The motion carried.”

“It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Joanne McGregor, 4860 Butler Road, Mountain Iron, Parcel Code of 175-0071-05023 and reduce the improvement value by \$2,000, making the improvement total \$183,600. The motion carried.”

And, replaced with the following:

“It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Brandon Tapio, 4929 Voss Road, Mountain Iron, Parcel Code of 175-0071-04036 and reduce the improvement value by \$400, making the improvement total **\$197,800**. The motion carried.”

“It was moved by Prebeg and seconded by Tuomela to accept the recommendation of the Saint Louis County Appraiser and make an adjustment to the improvements to the property of Joanne McGregor, 4860 Butler Road, Mountain Iron, Parcel Code of 175-

0071-05023 and reduce the improvement value by \$2,000, making the improvement total \$179,600. The motion carried.”

3. Approve the minutes of the June 1, 2015, regular meeting as submitted.
4. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
5. To acknowledge the receipts for the period June 1-15, 2015, totaling \$197,441.00, (a list is attached and made a part of these minutes).
6. To authorize the payments of the bills and payroll for the period June 1-15, 2015, totaling \$539,906.01, (a list is attached and made a part of these minutes).

The motion carried on a roll call vote.

During the public forum, Mike Richards, 5426 Bluebell Avenue, was present and requested that the Council direct staff to complete some needed ditching work or fill in the ditches, in the Westgate area. The City Administrator informed him that the property owners would be responsible to hire an engineer and complete the work to City standards or have the neighbors petition the City to have the work completed and then the project would be assessed to the affected property owners. The City Engineer spoke and said that the project was previously considered cost prohibited.

Also during the public forum, Melissa and Paul Smith, 8366 Marigold Street, spoke and asked the City to maintain the ditches.

It was moved by Prebeg and seconded by Zupancich to have the Director of Public Works and the City Engineer review the water situation in the Westgate area, meet with neighbors, investigate the area and come back with a recommendation. The motion carried.

The Mayor reported on the following:

- Birthday. Ione Marincel, 102 years old.

It was moved by Stanaway and seconded by Prebeg to authorize the purchase of a Kohler model NEMA Type 3R transfer switch for the generator, to be located at the Community Center, at a cost of \$8,256.00 from Total Energy Systems, LLC. The motion carried unanimously on a roll call vote.

The City Administrator reported on the following:

- Funds to de-commission the Nichols Township ponds. He said that the original approval by the legislature was veto by the governor, but it was approved through the special legislation session.
- 2014 Audit. The City Auditor will be at the July 6th meeting to review the audit.

It was moved by Prebeg and seconded by Zupancich to direct the City Administrator to send a letter of thanks to Senator Tomassoni for his work in the City receiving the funding to decommission the Nichols Township ponds. The motion carried.

It was moved by Zupancich and seconded by Tuomela to authorize the purchase of a recycling trailer from Wilkens Industries, Inc. at a cost of \$43,326.67 with the City of Eveleth paying for half of the cost of the trailer. The motion carried on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to hire the following as summer temporary employees:

Paul Petersen  
Jeff Tiedeman

The motion carried.

The Director of Public Works said that the quote submitted for the gravel was not the type quoted, so no further action was taken.

The Director of Public Works reported on the following:

- Power Outage. The power was out for approximately two hours on June 14, 2015. The outage was caused by a squirrel on the Virginia Public Utilities line.

The Library Director/Special Events Director reported on the following:

- Wacky Wednesday. There will be a comedy/musical/puppet show on June 17, 2015 at 1:00 p.m. at the Library.
- Thank you. She thanked Shannon Peterson and Nancy Pickett for all their help at the Library. Also to the City Summer Work Crew, she said that the library grounds look beautiful.
- Fourth of July. Parade is at 9:30 a.m. on July 4<sup>th</sup>. She said that she has a band for the parade. She said she was working on new activities for after the parade at the football field.
- Merritt Day Committee. She distributed the minutes for the last meeting and she said that there is a meeting on Thursday, July 18<sup>th</sup> at 6:00 p.m.

The City Attorney reported that he had been working with law enforcement and the court staff in the area and they are required to transfer to an e-charging system within the next year.

It was moved by Prebeg and seconded by Tuomela to authorize the contract with Architectural Resources to evaluate the possibility of remodeling or adding on to the Fire Hall to create a more desirable space. The motion carried on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 12-15, declaring cost to be assessed, and ordering preparation of proposed assessments for the Unity Drive Project, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Tuomela to adopt Resolution Number 13-15, accepting the bid on the storm sewer project, (a copy is attached and made a part of these minutes). The motion carried unanimously on a roll call vote.

At 7:15 p.m., it was moved by Zupancich and seconded by Prebeg that the regular meeting be recessed and open the closed session. The motion carried.

At 7:15 p.m., the Mayor called for a five minute recess.

At 7:23 p.m., Mayor Skalko called the closed meeting to order with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; and Bryan Lindsay, City Attorney.

At 7:32 p.m., it was moved by Zupancich and seconded by Tuomela to adjourn the closed meeting and reconvene the regular meeting. The motion carried.

It was moved by Zupancich and seconded by Tuomela to approve the Labor Agreement between the City of Mountain Iron and the American Federation of State, County, and Municipal Employees, AFL-CIO, Local Union Number 453, for the period May 1, 2015 through April 30, 2017. The motion carried.

At 7:35 p.m., it was moved by Skalko and seconded by Tuomela that the meeting be adjourned. The motion carried.

Respectfully submitted:



Jill M. Clark, MMC  
Municipal Services Secretary

## COMMUNICATIONS

1. Minnesota Association of Small Cities, a thank you for the membership.
2. Merritt Elementary PTA, a thank you for the contribution for the 2<sup>nd</sup> annual Kid Fit Carnival.
3. Friends of the Mountain Iron Library, a thank you for the contribution.
4. GreenStep Program, forwarding an invitation to a breakfast recognizing Mountain Iron as a GreenStep City, on Friday, June 26<sup>th</sup> during the League of Minnesota Cities Annual Conference.
5. MediaCom, forwarding information regarding upgrades for customers.
6. Mountain Iron-Buhl Class of 2015, forwarding a thank you for the contribution to their All Night Chemical Free Grad Party.
7. MediaCom, forwarding upgrade information to the City's account.

## Summary By Category And Distribution

Category	Distribution	Amount
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	265.00
UTILITY	UTILITY	179,483.56
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	521.08
CHARGE FOR SERVICES	SEWER-CHARGE FOR SERVICES	38.08
MISCELLANEOUS	BASEBALL/SOFTBALL FEES	105.00
CAMPGROUND RECEIPTS	FEES	5,520.00
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	408.02
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	165.60
CAMPGROUND RECEIPTS	CREDIT CARD FEES	55.55
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	3.98
PERMITS	BUILDING	1,403.25
MISCELLANEOUS	ASSESSMENT SEARCHES	40.00
MISCELLANEOUS	REIMBURSEMENTS	350.00
MISCELLANEOUS	REFUSE-SALE OF SCRAP METAL	1,069.60
PERMITS	VENDOR	50.00
FINES	PARKING VIOLATIONS	15.00
CD INTEREST	CD INTEREST 101	3,276.65
CD INTEREST	CD INTEREST601	302.95
CD INTEREST	CD INTEREST 602	633.14
CD INTEREST	CD INTEREST 603	138.92
CD INTEREST	CD INTEREST 604	594.03
METER DEPOSITS	ELECTRIC	850.00
CD INTEREST	CD INTEREST 378	429.32
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	300.00
BUILDING RENTALS	SENIOR CENTER	25.00
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	145.92
MISCELLANEOUS	AMERICAN LEGION-REC PROGRAMS	300.00
FINES	CRIMINAL	901.35
BUILDING RENTALS	COMMUNITY CENTER	50.00
Summary Totals:		<u>197,441.00</u>

Check Issue Date(s): 06/03/2015 - 06/16/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/15	06/16/2015	146990	10056	A T & T MOBILITY	101-20200	1,345.32
06/15	06/16/2015	146991	10070	A-1 RENTAL SERVICES INC	101-20200	1,084.27
06/15	06/16/2015	146992	668	ADAM WILSON	604-20200	132.10
06/15	06/16/2015	146993	10076	AIRBORN DISC GOLF EMPORIUM LLC	301-20200	4,999.00
06/15	06/16/2015	146994	130017	AMERICAN BANK	101-20200	207.52
06/15	06/16/2015	146995	10009	ARCHITECTURAL RESOURCES	301-20200	1,425.00
06/15	06/16/2015	146996	10010	ARROW AUTO	101-20200	18.15
06/15	06/16/2015	146997	5007	ASSURANT EMPLOYEE BENEFITS	101-20200	952.24
06/15	06/16/2015	146998	20022	BENCHMARK ENGINEERING INC	301-20200	20,123.75
06/15	06/16/2015	146999	30084	CARDMEMBER SERVICE	603-20200	7,092.96
06/15	06/16/2015	147000	30017	CARQUEST (MOUNTAIN IRON)	101-20200	236.04
06/15	06/16/2015	147001	8054	CASEY LEE ARO	101-20200	75.00
06/15	06/16/2015	147002	170001	CENTURY LINK	101-20200	252.03
06/15	06/16/2015	147003	665	CHARLES OR DARLENE ARO	604-20200	130.74
06/15	06/16/2015	147004	30082	CITY OF EVELETH	101-20200	99.60
06/15	06/16/2015	147005	220003	CITY OF VIRGINIA	101-20200	56.77
06/15	06/16/2015	147006	670	CLAUDY LEHMAN	101-20200	53.44
06/15	06/16/2015	147007	30093	COMMERCIAL REFRIG. SYSTEM INC.	101-20200	200.50
06/15	06/16/2015	147008	30072	COMPUTER WORLD	101-20200	1,482.05
06/15	06/16/2015	147009	230021	CRAIG J WAINIO	604-20200	97.18
06/15	06/16/2015	147010	655	DANIELLE METTLER	101-20200	200.00
06/15	06/16/2015	147011	656	DEB DANLEY	101-20200	100.00
06/15	06/16/2015	147012	673	DENNIS MEHLE	101-20200	43.96
06/15	06/16/2015	147013	658	DON NISKA	101-20200	200.00
06/15	06/16/2015	147014	50048	ENERGY INSIGHT INC	604-20200	363.35
06/15	06/16/2015	147015	660	ERIC RECORD FOR	101-20200	200.00
06/15	06/16/2015	147016	657	ESSENTIA HEALTH FOUNDATION	101-20200	1,650.00
06/15	06/16/2015	147017	60059	FEDERAL PUBLISHING LIMITED INC	101-20200	298.50
06/15	06/16/2015	147018	60029	FERGUSON ENTERPRISES INC	101-20200	223.48
06/15	06/16/2015	147019	60006	FISHER PRINTING COMPANY	604-20200	833.00
06/15	06/16/2015	147020	70016	GOPHER STATE ONE CALL INC	604-20200	66.80
06/15	06/16/2015	147021	80022	HAWKINS INC	601-20200	1,268.76
06/15	06/16/2015	147022	140013	HD WATERWORKS SUPPLY	601-20200	1,506.99
06/15	06/16/2015	147023	80017	HENRY'S WATERWORKS INC	601-20200	4,289.91
06/15	06/16/2015	147024	80001	HILLYARD/HUTCHINSON	101-20200	1,608.05
06/15	06/16/2015	147025	80037	HOMETOWN MEDIA PARTNERS	101-20200	57.00
06/15	06/16/2015	147026	80055	HUNDRIESER CONSULTING LLC	101-20200	4,500.00
06/15	06/16/2015	147027	80026	HUSKY SPRING	101-20200	160.34
06/15	06/16/2015	147028	664	JAMES WEST	604-20200	261.03
06/15	06/16/2015	147029	663	JENNIFER BROZEK	604-20200	114.20
06/15	06/16/2015	147030	662	JOHN BURGESS	604-20200	130.48
06/15	06/16/2015	147031	654	KARIN ANDERSON	101-20200	250.00
06/15	06/16/2015	147032	659	KIMBERLY GREINER	101-20200	200.00
06/15	06/16/2015	147033		Information Only Check	101-20200	.00 V
06/15	06/16/2015	147034	120006	L & M SUPPLY	101-20200	2,108.38
06/15	06/16/2015	147035	672	LARRY & MARYANN LARSON	101-20200	88.32
06/15	06/16/2015	147036	120002	LAWSON PRODUCTS INC	101-20200	486.89
06/15	06/16/2015	147037	671	LYNN PIERCE	101-20200	132.45
06/15	06/16/2015	147038	130004	MESABI DAILY NEWS	101-20200	56.75
06/15	06/16/2015	147039	5061	MESABI FAMILY YMCA	101-20200	100.00
06/15	06/16/2015	147040	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
06/15	06/16/2015	147041	110035	MIDWEST COMMUNICATIONS	101-20200	343.75
06/15	06/16/2015	147042	140026	MINNESOTA ENERGY RESOURCES	602-20200	905.92
06/15	06/16/2015	147043	130009	MINNESOTA POWER (ALLETE INC)	604-20200	56,223.57
06/15	06/16/2015	147044	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	113.40
06/15	06/16/2015	147045	130168	MWOA	602-20200	475.00
06/15	06/16/2015	147046	666	NANCY MARTINSON	604-20200	135.46



Check Issue Date(s): 06/03/2015 - 06/16/2015

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
06/15	06/16/2015	147047	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	52,690.03
06/15	06/16/2015	147048	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	187.37
06/15	06/16/2015	147049	140055	NORTHERN VISUAL SERVICES LLP	101-20200	48.00
06/15	06/16/2015	147050	667	PATRICIA MORIN	604-20200	134.07
06/15	06/16/2015	147051	674	PRO-TAINER INC	603-20200	3,000.00
06/15	06/16/2015	147052	180003	RANGE OFFICE SUPPLY	101-20200	206.79
06/15	06/16/2015	147053	180080	RANGE SPORTS	101-20200	870.00
06/15	06/16/2015	147054	180012	RESCO	604-20200	25,485.00
06/15	06/16/2015	147055	190072	SAINT LOUIS COUNTY AUDITOR	101-20200	124.00
06/15	06/16/2015	147056	190010	SEPPI BROTHERS	101-20200	85.28
06/15	06/16/2015	147057	190045	SERVICE SOLUTIONS	101-20200	23.00
06/15	06/16/2015	147058	190101	SIM SUPPLY INC	101-20200	203.52
06/15	06/16/2015	147059	190004	SKUBIC BROS INC	101-20200	873.86
06/15	06/16/2015	147060	190024	ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
06/15	06/16/2015	147061	1152	ST LOUIS COUNTY PHHS	604-20200	111.80
06/15	06/16/2015	147062	190039	ST LOUIS COUNTY RECORDERS OFFC	602-20200	46.00
06/15	06/16/2015	147063	200003	TACONITE TIRE SERVICE	101-20200	595.64
06/15	06/16/2015	147064	661	TARA HANKA	604-20200	150.42
06/15	06/16/2015	147065	200020	THE TRENTI LAW FIRM	101-20200	4,448.74
06/15	06/16/2015	147066	653	TONY NIGRO	101-20200	38.50
06/15	06/16/2015	147067	210001	UNITED ELECTRIC COMPANY	602-20200	4,498.82
06/15	06/16/2015	147068	210009	USA BLUE BOOK	602-20200	346.22
06/15	06/16/2015	147069	669	VAN FITCH	604-20200	132.87
06/15	06/16/2015	147070	220009	VERNS GREENHOUSE	101-20200	2,233.23
06/15	06/16/2015	147071	220014	VIKING INDUSTRIAL NORTH	101-20200	650.53
06/15	06/16/2015	147072	220001	VIRGINIA BASEBALL ASSOCIATION	101-20200	1,600.00
06/15	06/16/2015	147073	220004	VIRGINIA DEPARTMENT OF PUBLIC	604-20200	67,587.89
06/15	06/16/2015	147074	220002	VIRGINIA SURPLUS (DBA)	604-20200	519.99
06/15	06/16/2015	147075	220020	VISA OR AMERICAN BANK CC PMT	604-20200	1,717.73
06/15	06/16/2015	147076	230043	WISCONSIN CENTRAL	602-20200	128.49
06/15	06/16/2015	147077	60038	WRIGHT EXPRESS FINAN SERV CORP	101-20200	4,519.15
06/15	06/16/2015	147078	240001	XEROX CORPORATION	602-20200	529.98
06/15	06/16/2015	147079	130011	UNITED STATES POSTAL SERVICE	604-20200	402.78

Totals

337,949.10

Payroll-PP Ending 6/5/15 67,315.29

Payroll-PP Ending 6/19/15 118,654.12

Electronic Trans.-Sales Tax 6/19/15 15,987.50

TOTAL EXPENDITURES \$539,906.01



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 12-15

### DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

**WHEREAS**, costs have been determined for Improvement Number 13-07, the proposed improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction and the contract price for such improvement is \$450,311.09, and the expenses incurred in the making of such improvement amount to \$87,079.58 so that the total cost of the improvement will be \$537,390.67.

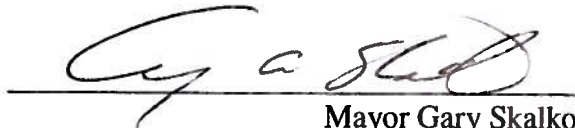
**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$53,739.07 and the portion of the cost to be assessed against benefited property owners is declared to be \$483,651.60.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2016, and shall bear an interest rate at two percent above the going prime rate per annum from the date of the adoption of the assessment resolution.
3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

**DULY ADOPTED BY THE CITY COUNCIL THIS 15<sup>th</sup> DAY OF JUNE, 2015.**

ATTEST:

\_\_\_\_\_  
City Administrator

  
\_\_\_\_\_  
Mayor Gary Skalko



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

## RESOLUTION NUMBER 13-15

### ACCEPTING BID

**WHEREAS**, pursuant to an advertisement for bids for Improvement Number 14-11, the proposed improvement of the storm sewer between Main Street and Agate Street by reconstruction, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	Base Bid
Hibbing Excavating	\$152,032.00
Utility Systems of America	\$192,425.50
EBI Drilling	\$229,000.00

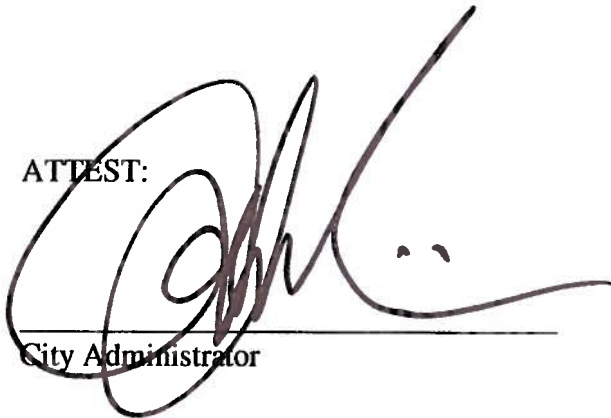
**AND WHEREAS**, it appears that Hibbing Excavating of Hibbing, Minnesota is the lowest responsible bidder,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:**

1. The Mayor and City Administrator are hereby authorized and directed to enter into the attached contract with Hibbing Excavating of Hibbing, Minnesota in the name of the City of Mountain Iron for the improvements of the Mud Lake Road force main by extension, according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Administrator.
2. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**DULY ADOPTED BY THE CITY COUNCIL THIS 15<sup>th</sup> DAY OF JUNE, 2015.**

ATTEST:

  
\_\_\_\_\_  
City Administrator  
\_\_\_\_\_  
Mayor Gary Skalko

## Craig J. Wainio

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**From:** Craig J. Wainio  
**Sent:** Thursday, July 02, 2015 9:49 AM  
**To:** kayaklady2004@gmail.com; Alan Stanaway (al.stanaway@gmail.com);  
jfpребeg@uss.com; Anthony J Zupancich  
**Subject:** Items 07-02-15

Councilors:

This week we held to preconstruction meetings, the first was on the Mountain Iron Drive project. It appears that Mesabi Bituminous will begin the Mountain Iron Drive project towards the end of July. The biggest discussion at the meeting was the phasing of the project to keep access to all business through the construction project. Mesabi Bit was instructed to work with all the businesses for the least amount of impact. This week you may have seen some activity at the RR crossing on Unity Drive. This is part of the Mountain Iron Drive project where we are replacing the water main locate under the RR tracks. The City learned that the CN RR was planning on performing some maintenance on the crossing and we took the opportunity to replace the water line while they had the crossing closed. Sounds good in theory, while digging, we were unable to locate the casing in which contains the water line under the tracks, we suspect that when the casing was installed there was only one set of tracks on the north side of Unity Drive. When the second set was added, the end of the casing was covered by the new tracks. As part of the Mountain Iron Drive project, we bid and Add/Alternate for a new casing for this very scenario, on Monday night we are requesting that this Add/Alternate be awarded for the new casing in which we can install the new water main.

The second preconstruction meeting was for the Mud Lake Road force main project. This project is pretty straight forward and they indicated that work should begin next week with the directional boring.

Lately, we have been working with the IRRRB on a large industrial project looking at the area. The project involves the use of biomass to produce industrial alcohol, it appears that it is between us and Hoyt Lakes, the like our site because of the wood yard. This is not the same project that was previously announced for Hoyt Lakes. Substantial upgrades would be needed to our waste water treatment facilities to accommodate the byproduct of the process, of course the IRRRB would be funding the upgrades needed.

Shortly, I am headed to Duluth to meet with MNDoT and St Louis County concerning the Highway 169 County Road 7 intersection. MNDoT is planning some work in that area and are aware of our concerns so they have included the City in on the discussions. I will keep you posted.

Have a great 4<sup>th</sup>. See you on Monday.

Craig



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SINCE 1913

## LIABILITY COVERAGE – WAIVER FORM

**LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org)**

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

Mountain Iron  
LMCIT Member Name

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting \_\_\_\_\_

Signature \_\_\_\_\_

Position CITY ADMINISTRATOR



CIVIL AND ENVIRONMENTAL ENGINEERING • PLANNING  
MINING • LAND SURVEYING • LAND DATA BASE MAPPING

8878 Main Street ▪ P.O. Box 261  
Mt. Iron, MN 55768-0261  
tel: 218-735-8914 ▪ fax: 218-735-8923  
email: info@bm-eng.com

July 1, 2015

Mr. Craig Wainio, City Administrator  
City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

Re: Mountain Iron Drive Improvements  
City of Mountain Iron  
Project No. MI14-04

Dear Mr. Wainio,

On June 30<sup>th</sup> 2015, Mesabi Bituminous started a portion of this project. Their subcontractor Jola and Sopp Excavating began digging to make a watermain repair at the tracks and found that no casing was installed that they could use to complete this crossing. This project is expected to continue in late July.

Benchmark Engineering, Inc. recommends approving Change Order No. 1 to install a steel casing pipe across the rail right of way. Change Order No. 1 will **increase** the contract amount by **\$36,000.00** to a contract amount of **\$891,314.70**.

If approved please sign all three (3) copies of Change Order No. 1 and return to our office.

If you have any questions or need additional information please do not hesitate to contact me.

Sincerely,  
**Benchmark Engineering, Inc.**

  
Alan J. Johnson, P.E.  
Project Engineer

Enclosure

**CHANGE ORDER**

Order No. 1

Date: 7/1/15

NAME OF PROJECT/PROJECT NO: Mountain Iron Drive Improvements/MI14-04

OWNER: City of Mountain Iron

CONTRACTOR: Mesabi Bituminous Inc.  
4988 Enterprise Drive, Gilbert, MN 55741

ENGINEER: Benchmark Engineering, Inc.

**Reason for Change Order:**

This Change Order is for add a steel casing pipe to this project. The casing pipe shall be installed by directional drilling under the CN rail right of way per CN standards in the specifications.

**The following changes are hereby made to the CONTRACT DOCUMENTS:**

The contract amount is decreased by **\$36,000.00**.

Change to CONTRACT PRICE:

Original CONTRACT PRICE \$ 855,314.70

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$ 855,314.70

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 36,000.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$ 891,314.70

Recommended by:   
Engineer (Authorized Signature)

7-1-15  
Date:

Approved by: \_\_\_\_\_  
Owner (Authorized Signature)

\_\_\_\_\_  
Date:

Accepted by: \_\_\_\_\_  
Contractor (Authorized Signature)

\_\_\_\_\_  
Date:



# CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com  
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

## RESOLUTION NUMBER 14-15

### CALLING A HEARING ON PROPOSED ASSESSMENT

**WHEREAS**, by Resolution Number 12-15 passed by the City Council on June 15, 2015, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number M113-07 the improvement of Unity Drive between the centerline of Diamond Lane and the centerline of Park Drive by construction, and

**WHEREAS**, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:**

1. A hearing shall be held at 5:30 p.m. on August 3, 2015 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

**DULY ADOPTED BY THE CITY COUNCIL THIS 6<sup>th</sup> DAY OF JULY, 2015.**

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Mayor Gary Skalko

ATTEST:

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City Administrator



## SPECIAL EVENTS PERMIT REQUIREMENTS

TYPE OF EVENT: 5K Fun Run / Walk

NAME OF PERSON/BUSINESS: Mesabi Family Ymca

NAME OF PERSON RESPONSIBLE FOR EVENT: Becky Zubich

PHONE NUMBER: 749-8020

LOCATION OF EVENT: Ymca, Unity Drive, Enterprise Drive S, Emerald Ave

DATE & TIME OF EVENT: Saturday, July 18, 2015 9am - 12pm

IS SANITATION FACILITIES AND POTABLE WATER AVAILABLE?: yes

IS SECURITY/CROWD MANAGEMENT PROVIDED FOR?: yes

WHAT TYPE OF PARKING AND/OR TRAFFIC ISSUES ARE PRESENT?: 400+ runners/walkers will be on Unity Dr, Enterprise Drive S + Emerald Ave 10:30-11:30am

WILL EMERGENCY & MEDICAL SERVICES BE NEEDED?: no

WILL FIRE/SAFETY SERVICES BE NEEDED?: no

INSURANCE AFFIDAVIT: on file

PROVISIONS FOR CLEAN-UP OF PREMISES & SURROUNDING AREA/TRASH DISPOSAL: no

ARE TEMPORARY CONSTRUCTION BARRICADES / FENCING NEEDED?: possibly, to aid w/ traffic control

PROVISIONS FOR REMOVAL OF ADVERTISING/PROMOTIONAL MATERIALS: no

WILL THERE BE ALCOHOL CONSUMPTION?: no

IF SO, INSURANCE AFFIDAVIT: no

FEE PAID PER CITY ORDINANCE: \$25.00

DATE(S) PERMIT IS ACTIVE FOR: Saturday, July 18, 2015

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

**City Council of Mountain Iron:**

**I would like to request the City Councils approval for the Sawmill Bar and Restaurant to provide liquor at our wedding reception on July 18, 2015.**

**Thank you,**

*Paula Larson*

**Paula Larson**

**5474 Jade Lane**

**Mountain Iron, MN 55768**

**(218)248-8222**



*Mt. Iron · Virginia, Minnesota*

*5478 Mountain Iron Dr. Virginia, MN 55792*

*Phone: 218-741-8681. Fax: 218-741-3027. Email: [info@sawmillsaloowrestaurant.com](mailto:info@sawmillsaloowrestaurant.com)*

June 11, 2015

City of Mountain Iron  
8586 South Enterprise Drive  
Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve alcohol at two upcoming events. One will be on July 18, 2015 and the second event will be held on Dec. 19, 2015. Both of these events are being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Alissa Sundberg  
Owner, Sundberg Enterprises, LLC

TO: Mr. Craig Wainio  
City Administer  
Mt Iron, MN 55768

FROM: Chris Peterson  
Sportspage Bar  
429 Chestnut Street  
Virginia, MN 55792

DATE: June 19, 2015

Honorable Mayor and Councilors  
The Sportspage Bar is requesting permission to serve liquor at the Mountain Iron Community Center for the Metsa/Wilson wedding reception on July 25<sup>th</sup> 2015.

We have met all the requirements, as outlined in Minnesota Statutes 340A.404 - Intoxicating Liquor, Subd. 4 - Special Provisions.

A certificate of insurance will be provided for the off-site location.

Thank you.

Chris Peterson

**DATE:** June 18, 2015  
**TO:** Minnesota Environmental Quality Board (EQB) Distribution List and US Highway 53 Virginia to Eveleth Project Interested Parties  
**FROM:** Pat Huston  
Project Manager  
Minnesota Department of Transportation, District 1  
**SUBJECT:** US Highway 53 Virginia to Eveleth – Final Environmental Impact Statement

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Enclosed please find the Final Environmental Impact Statement (EIS) for the US Highway 53 Virginia to Eveleth project.

As the Responsible Governmental Unit (RGU), the Minnesota Department of Transportation (MnDOT) has prepared a Final EIS in accordance with state requirements for the US Highway 53 Virginia to Eveleth project. The Final EIS describes the transportation and environmental impacts of the preferred alternative: Alternative E-2 (with the Interchange Option and Straight Option).

After the comment period on the state Final EIS, MnDOT will consider any comments received and make an Adequacy Determination.

For the federal environmental process, after the state Adequacy Determination and in accordance with the provisions of the Moving Ahead for Progress in the 21st Century Act (MAP-21), the Federal Highway Administration (FHWA) and MnDOT will be issuing a single document that combines the Final EIS and the Record of Decision (ROD). This publication under federal rules is anticipated to occur in the fall of 2015. The intent to combine these documents was described on the signature page of the Draft EIS. After reviewing the comments received on the Draft EIS, FHWA and MnDOT jointly affirmed the decision to prepare a combined Final EIS/ROD.

Documentation regarding Section 4(f) recreational resource impacts is also included in the Final EIS. FHWA's final *de minimis* determination for the Iron Range Off-Highway Vehicle Recreation Area will be included in the ROD.

Copies of the state Final EIS are being distributed to local governments, regulatory agencies, the Project Advisory Committee, and others in accordance with the EQB requirements. In addition, beginning June 22, 2015, the Final EIS may be accessed electronically on the project website ([www.dot.state.mn.us/d1/projects/hwy53relocation](http://www.dot.state.mn.us/d1/projects/hwy53relocation)), and paper copies will be available for review at the following locations:

- Eveleth Public Library, 614 Pierce Street, Eveleth, MN
- Gilbert Public Library, 17 N Broadway, Gilbert, MN
- Mountain Iron Public Library, 5742 Mountain Avenue, Mt. Iron, MN
- Virginia Public Library, 215 5<sup>th</sup> Avenue S, Virginia, MN
- Duluth Public Library, 520 West Superior Street, Duluth, MN
- MnDOT – District 1 Duluth Office, 1123 Mesaba Avenue, Duluth, MN
- Hennepin County Library – Minneapolis Central, 300 Nicollet Mall, Minneapolis, MN

Comments on the adequacy of the Final EIS will be accepted through July 6, 2015 and may be submitted through email or mail to the following address:

Pat Huston, Project Manager  
MnDOT District 1  
1123 Mesaba Avenue  
Duluth, MN 55811  
[Patrick.Huston@state.mn.us](mailto:Patrick.Huston@state.mn.us)

To request this document in an alternative format, please contact the Affirmative Action Office at 651-366-4723 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an email to [ADArequest.dot@state.mn.us](mailto:ADArequest.dot@state.mn.us). Please request at least one week in advance.

*Enclosure:*

US Highway 53 Virginia to Eveleth Final Environmental Impact Statement, June 2015

Mayor Gary Skalko

I had a letter in the Orchids Columne a week ago I didnt get any response..

In 1979 our family moved from old Downtown Mtn Iron to the Kinross Addition. We took over clean of the Old Hwy 169. Arnold and others were doing it with Home Owners. Our resp- was from CN Overpass GIorgi Road(two miles ).Home owners cleaned to the Quonset Hut-Bless them. I Recently completed the clean up. Now I am looking to have somebody or an individual to take my place. The highway is nice and clean. Lets keep it that way (Submitted by Billy B.)

I didnt get one response. As of July 1st i will turn it over to anyone to Adopt that section We did it for 37 years.

Thanks

Billy B.