

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, FEBRUARY 18, 2014 - 6:30 P.M.
A G E N D A**

- I. Roll Call
 - II. Consent Agenda
 - A. February 3, 2014, Regular Meeting (#1-16)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#33-42)
 - III. Public Forum
 - IV. Committee and Staff Reports
 - A. Mayor's Report
 - 1. Increasing Minnesota's Minimum Wage (#17-21)
 - 2. Labor Management Meeting (#22)
 - B. City Administrator's Report
 - C. Public Works Director's Report
 - 1. Water Storage Facility Inspection (#23-27)
 - D. Sheriff's Department Report (#28)
 - E. City Attorney's Report
 - F. City Engineer's Report
 - G. Liaison Reports
 - V. Unfinished Business
 - VI. New Business
 - A. Resolution Number 02-14 Ordering Plans and Specifications (#29-30)
 - B. Resolution Number 03-14 Bank Authorization (#31-32)
 - VII. Communications (#33-42)
 - VIII. Announcements
 - IX. Adjourn
- # Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
FEBRUARY 3, 2014

Mayor Skalko called the City Council meeting to order at 6:31 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Sally Peterangelo, Librarian; and John Backman, Sergeant.

It was moved by Skalko and seconded by Prebeg that the consent agenda be approved as follows:

1. Add the following items to the agenda:
 - A. 1. Mountain Iron-Buhl All Night Graduation Party Donation
 2. Iron Range Youth in Action Conference Donation
 3. Library Board Resignation
2. Approve the minutes of the January 21, 2014, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period January 16-31, 2014 totaling \$160,408.25, (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period January 16-31, 2014, totaling \$215,362.26, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

No one spoke during the public forum.

The Mayor reported that there was a nice article in the Mesabi Daily News regarding area towns and the building permit information from prior years with the City Mountain Iron in the lead with the building permit valuations in 2013 with \$13.4 million, including the \$11 million Wal-Mart project.

It was moved by Prebeg and seconded by Tuomela to authorize a contribution to the Mountain Iron-Buhl All Night Graduation Party in the amount of \$500 with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Tuomela to authorize a contribution to the Iron Range Youth in Action Conference in the amount of \$500 with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

It was moved by Stanaway and seconded by Zupancich to accept the resignation of Mildred Babbini from the Library Board. The motion carried.

The Mayor requested the Administrator to send a letter to Mrs. Babbini thanking her for her years of service on the Library Board.

Councilor Prebeg wanted to recognize the Prebeg family and thank the supporters and sponsors of the Bush Memorial Snowmobile Ride held over the past 11 years. He regretted to inform people that the run would no longer be held. The Mayor commended the family for their fundraising over the past 11 years.

It was moved by Zupancich and seconded by Tuomela to designate Craig Wainio, City Administrator, to be responsible and accountable for overseeing the non-audit services for the City of Mountain Iron. The motion carried.

The Library Director/Special Events Coordinator reported on the following:

- Monthly Report. She reviewed her January 2014 statistics.
- Legacy Arts Program. She informed the public that there are tickets available at the Library for area museums.
- Storytime. She thanked the Mountain Iron-Buhl choir for helping with the program.
- TOPS Program. She said that the program was well received and over 40 pounds had been lost, by the group, so far.

It was moved by Prebeg and seconded by Tuomela to authorize payment request number four to Ulland Brothers Incorporated in the amount of \$102,592.13 for the County Road 102 Utility Extension Project. The motion carried unanimously on a roll call vote.

It was moved by Prebeg and seconded by Stanaway to accept the recommendation of the Parks and Recreation Board and allow Club Mesabi to use Locomotive Park on August 2, 2014, for the Great River Energy Mesabi Trail Tour and use the picnic area on Main Street for a rest area. The motion carried.

It was moved by Stanaway and seconded by Tuomela to authorize the Arrowhead Regional Development Commission to assist in preparing the City of Mountain Iron's Emergency Operations Plan at a cost of \$15,000. The motion carried unanimously on a roll call vote.

It was moved by Zupancich and seconded by Stanaway to authorize City Staff to post the Assistant Emergency Medical Services Director and the Firefighter Captain (Head Safety Officer) positions. The motion carried.

It was moved by Prebeg and seconded by Tuomela to table the discussion regarding truck traffic utilizing Mountain Iron Drive. The motion carried.

It was moved by Prebeg and seconded by Stanaway to table the request for pay increases for the Fire Department and EMS Officers until the Personnel Committee could meet with the Public Safety and Health Board. The motion carried.

It was moved by Prebeg and seconded by Zupancich to post, only internally, the Lead Parks and Recreation Worker/Laborer Position. The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize City Staff to advertise for an equipment operator position and labor position. The motion carried.

It was moved by Zupancich and seconded by Prebeg to approve waiving Steps 1, 2, and 3, as requested by Local Union #453, regarding the grievance from Craig Hultgren and move to Step 3a and authorize a meeting with the mediator. The motion carried.

It was moved by Stanaway and seconded by Tuomela to adopt Ordinance Number 01-14, amending chapter 115, tobacco and tobacco related devices, (a copy is hereto attached and made a part of these minutes). The motion carried.

It was moved by Zupancich and seconded by Tuomela to adopt Ordinance Number 02-14, amending the official zoning map in and for the City of Mountain Iron, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to approve the application and permit for a temporary on-sale liquor license, pending final adoption from the Minnesota Department of Public Safety, for the November 19-21, 2014, VRMC Foundation, for the Festival of Trees Fundraiser. The motion carried.

It was moved by Prebeg and seconded by Tuomela to reschedule the next regular meeting to Tuesday, February 18, 2014, because of the President's Day holiday. The motion carried.

At 7:20 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:



Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Mediacom, a letter advising that they are making changes to the channel lineup.
2. Festival of Trees, a thank you letter for the contribution and support from the City.
3. Mountain Iron-Buhl High School, Class of 2014, requesting a contribution to the 27th annual All-Night Chemical Free Graduation Party.

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	182,768.96
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,600.00
BUILDING RENTALS	COMMUNITY CENTER	1,575.00
FINES	ADMINISTRATIVE OFFENSE	15.00
COPIES	COPIES	25.75
SPECIAL ASSESSMENTS	SPECIAL ASSESS.-BOND MONEY	403.98
SPECIAL ASSESSMENTS	INTEREST-SP.ASSESS.-BONDS ISSU	193.94
BUILDING RENTALS	NICHOLS HALL	125.00
CHARGE FOR SERVICES	WATER-CHARGE FOR SERVICES	62.77
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	240.52
LICENSES	ANIMAL	15.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	35,897.44
CD INTEREST	CD INTEREST 378	1,323.90
CD INTEREST	CD INTEREST601	189.54
CD INTEREST	CD INTEREST 602	430.83
CD INTEREST	CD INTEREST 603	430.83
CD INTEREST	CD INTEREST 604	559.17
CD INTEREST	CD INTEREST 101	426.29
FINES	PARKING VIOLATIONS	165.00
TAXES	TAXES RECEIVABLE-DELINQUENT	17,297.93
TAXES	PENALTIES & INTEREST	90.78
TAXES	PENALTIES & INTEREST-378 FUND	295.17
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	1,690.87
TAXES	MISCELLANEOUS TAXES	12,709.88
TAXES	BOND LEVY	6,143.73
METER DEPOSITS	ELECTRIC	450.00
MISCELLANEOUS	REIMBURSEMENTS	677.10
METER DEPOSITS	WATER	40.00
MISCELLANEOUS	COCA-COLA RECEIPTS-CITY HALL	29.48
INTERGOVERNMENTAL REVENUE	GRANTS RECEIVABLE	45,000.00
MISCELLANEOUS	CABLE TV FRANCHISE FEE	6,030.97
Summary Totals:		<u>291,485.07</u>

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/14	02/04/2014	144938	10030	AMERICAN PUBLIC POWER ASSN	604-20200	147.34
02/14	02/04/2014	144939	10041	ARROWHEAD EMS ASSOCIATION	101-20200	880.00
02/14	02/04/2014	144940	5007	ASSURANT EMPLOYEE BENEFITS	604-20200	911.54
02/14	02/04/2014	144941	20022	BENCHMARK ENGINEERING INC	301-20200	35,257.50
02/14	02/04/2014	144942	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	497.46
02/14	02/04/2014	144943	30088	CLAVITER, THOMAS R.	101-20200	811.95
02/14	02/04/2014	144944	30072	COMPUTER WORLD	101-20200	1,315.50
02/14	02/04/2014	144945	30011	CONVEYOR BELT SERVICE INC	101-20200	77.92
02/14	02/04/2014	144946	70035	G & K SERVICES	101-20200	66.85
02/14	02/04/2014	144947	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
02/14	02/04/2014	144948	70029	GUARDIAN PEST CONTROL INC	101-20200	84.52
02/14	02/04/2014	144949	140013	HD WATERWORKS SUPPLY	601-20200	437.06
02/14	02/04/2014	144950	80001	HILLYARD/HUTCHINSON	101-20200	778.96
02/14	02/04/2014	144951	80037	HOMETOWN MEDIA PARTNERS	101-20200	63.00
02/14	02/04/2014	144952	90025	INN ON LAKE SUPERIOR	101-20200	451.52
02/14	02/04/2014	144953	90022	IRON RANGE YOUTH IN ACTION/SLC	230-20200	500.00
02/14	02/04/2014	144954	120014	LUNDGREN MOTORS	603-20200	518.06
02/14	02/04/2014	144955	6036	MIB ALL NIGHT GRAD PARTY	230-20200	500.00
02/14	02/04/2014	144956	140026	MINNESOTA ENERGY RESOURCES	101-20200	5,693.05
02/14	02/04/2014	144957	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,623.27
02/14	02/04/2014	144958	40009	MN DEPARTMENT OF COMMERCE	604-20200	36.35
02/14	02/04/2014	144959	130123	MORTON SALT	101-20200	1,941.28
02/14	02/04/2014	144960	140055	NORTHERN VISUAL SERVICES LLP	603-20200	30.00
02/14	02/04/2014	144961	140016	NORTHLAND SECURITIES	101-20200	435.00
02/14	02/04/2014	144962	2001	PAULA MADDEN	101-20200	200.00
02/14	02/04/2014	144963	160002	PETTY CASH FUND	604-20200	9.20
02/14	02/04/2014	144964	170007	QUILL CORPORATION	101-20200	219.31
02/14	02/04/2014	144965	190045	SERVICE SOLUTIONS	101-20200	23.00
02/14	02/04/2014	144966	190097	SEW WILD (DBA)	101-20200	1,310.00
02/14	02/04/2014	144967	190016	ST LOUIS COUNTY AUDITOR	102-20200	531.05
02/14	02/04/2014	144968	200045	TOOLS PLUS INDUSTRIES	604-20200	194.23
02/14	02/04/2014	144969	210010	ULLAND BROTHERS INC	301-20200	102,592.13
02/14	02/04/2014	144970	220025	VERIZON WIRELESS	101-20200	24.28
02/14	02/04/2014	144971	220014	VIKING INDUSTRIAL NORTH	604-20200	85.78
02/14	02/04/2014	144972	220002	VIRGINIA SURPLUS (DBA)	604-20200	455.00
02/14	02/04/2014	144973	230033	WITMER ASSOCIATES INC	101-20200	1,502.14

Totals:

160,408.25

Payroll-PP Ending 1/31/14

54,954.01

TOTAL EXPENDITURES

\$215,362.26



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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ORDINANCE NUMBER 01-14

AMENDING CHAPTER 115, TOBACCO AND TOBACCO RELATED DEVICES, OF THE MOUNTAIN IRON CITY CODE

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Chapter 115. Chapter 115 of the City Code for City of Mountain Iron is hereby repealed and replaced with the following:

CHAPTER 115: TOBACCO AND TOBACCO RELATED DEVICES REGULATIONS

Section

- 115.01 Purpose
- 115.02 Definitions
- 115.03 License
- 115.04 Fees
- 115.05 Basis for denial of license
- 115.06 Prohibited sales
- 115.07 Vending machines
- 115.08 Self-service sales
- 115.09 Responsibility
- 115.10 Training sessions
- 115.11 Signage
- 115.12 Compliance checks and inspections
- 115.13 Other illegal acts
- 115.14 Exceptions and defenses

- 115.98 Violations
- 115.99 Penalty

§ 115.01 PURPOSE.

Because the city recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess and use tobacco and tobacco related devices and such sales, possession and use are violations of both state and federal laws; and because studies, which the city accepts and adopts, have shown that most smokers begin smoking before they have reached the age of 18 years and that those persons who reach the age of 18 years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of

government; this section shall be intended to regulate the sale, possession and use of tobacco and tobacco related devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco and tobacco related devices and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to smoke as stated in M.S. § 144.391, as it may be amended from time to time.

§ 115.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COMPLIANCE CHECKS. The system the city uses to investigate and ensure that those authorized to sell tobacco and tobacco related devices are following and complying with the requirements of this chapter. **COMPLIANCE CHECKS** shall involve the use of minors as authorized by this chapter. **COMPLIANCE CHECKS** shall also mean the use of minors who attempt to purchase tobacco or tobacco related devices for educational, research and training purposes as authorized by state and federal laws. **COMPLIANCE CHECKS** may also be conducted by other units of government for the purpose of enforcing appropriate federal, state or local laws and regulations relating to tobacco and tobacco related devices.

INDIVIDUALLY PACKAGED. The practice of selling any tobacco wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include, but not be limited to, single cigarette packs, single bags or cans of loose tobacco in any form and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this subdivision shall not be considered individually packaged. Cartons are defined as packaging containing ten or more packages of cigarettes.

LOOSES. The common term used to refer to a single or individually packaged cigarette.

MINOR. Any natural person who has not yet reached the age of 18 years.

MOVEABLE PLACE OF BUSINESS. Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

RETAIL ESTABLISHMENT. Any place of business where tobacco or tobacco related devices are available for sale to the general public. **RETAIL ESTABLISHMENTS** shall include, but not be limited to, grocery stores, convenience stores and restaurants.

SALE. Any transfer of goods for money, trade, barter or other consideration.

SELF-SERVICE MERCHANDISING. Open displays of tobacco, lighters or tobacco related devices in any manner where any person shall have access to the tobacco, lighters or tobacco related devices, without the assistance or intervention of the licensee or the licensee's

employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, lighter or tobacco related device between the customer and the licensee or employee. Self-service merchandising shall not include vending machines.

TOBACCO and TOBACCO RELATED DEVICES. For the purposes of this Chapter, the terms “tobacco” and “tobacco related devices” shall have the meanings given them in Section 609.685 of the Minnesota Statutes and as the same may from time to time be amended, and shall include electronic cigarettes defined as any electronic-smoking device that can be used to deliver nicotine or any other substances to the person inhaling from the device. The term shall include such devices whether they are manufactured as electronic cigarettes, electronic cigars, electronic pipes or any other product name.

VENDING MACHINE. Any mechanical, electric or electronic or other type of device which dispenses tobacco, tobacco products or tobacco related devices upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco or tobacco related device.

§ 115.03 LICENSE.

No person shall sell or offer to sell any tobacco or tobacco related device without first having obtained a license to do so from the city.

(A) *Application.* An application for a license to sell tobacco or tobacco related devices shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant’s residential and business addresses and telephone numbers, the name of the business for which the license is sought and any additional information the city deems necessary. Upon receipt of a completed application, the City Administrator shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

(B) *Action.* The City Council may either approve or deny the license or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Administrator shall issue the license to the applicant. If the City Council denies the license, notice of denial shall be given to the applicant along with notice of the applicant’s right to appeal the City Council’s decision.

(C) *Term.* All licenses issued under this chapter expire on December 31 of the year for which they are issued.

(D) *Revocation or suspension.* Any license issued under this chapter may be revoked or suspended as provided in §§ 115.98 and 115.99.

(E) *Transfers.* All licenses issued under this chapter shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the City Council.

(F) *Movable place of business.* No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this chapter.

(G) *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premises.

(H) *Renewals.* The renewal of a license issued under this chapter shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license. The issuance of a license issued under this chapter shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

§ 115.04 FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be as set from time to time by resolution of the City Council.

§ 115.05 BASIS FOR DENIAL OF LICENSE.

The following shall be grounds for denying the issuance or renewal of a license under this chapter; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license; if a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter:

(A) The applicant is under the age of 18 years;

(B) The applicant has been convicted within the past five years of any violation of a federal, state or local law, section provision or other regulation relating to tobacco or tobacco related devices;

(C) The applicant has had a license to sell tobacco or tobacco related devices revoked within the preceding 12 months of the date of the application;

(D) The applicant fails to provide any information required on the application or provide false or misleading information;

(E) The applicant is prohibited by federal, state or other local law, section or other regulation from holding such a license.

§ 115.06 PROHIBITED SALES.

It shall be a violation of this chapter for any person to sell or offer to sell any tobacco, lighters or tobacco related device:

(A) To any person under the age of 18 years;

(B) By means of any type of vending machine, except as may otherwise be provided in this chapter;

(C) By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premises in order to receive the tobacco, lighters or tobacco related device between the licensee or the licensee's employee and the customer, except for the sale of cartons of cigarettes;

(D) By means of looses as defined in § 115.02;

(E) By any other means, to any other person or in any other manner or form prohibited by federal, state or other local law, section provision or other regulation.

§ 115.07 VENDING MACHINES.

It shall be unlawful for any person licensed under this chapter to allow the sale of tobacco or tobacco related devices by the means of a vending machine. Penalty, see § 115.99

§ 115.08 SELF-SERVICE SALES.

(A) It shall be unlawful for a licensee under this chapter to allow the sale of tobacco, lighters or tobacco related devices by any means whereby the customer may have access to such items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, lighters or the tobacco related device between the licensee or his or her clerk and the customer. All tobacco, lighters or tobacco related devices shall either be stored behind a counter or other area not freely accessible to customers or in a case or other storage unit not left open and accessible to the general public. Any retailer selling tobacco, lighters or tobacco related devices at the time this chapter is adopted shall comply with this chapter within 30 days.

(B) The following are exceptions to this chapter:

(1) In establishments where minors are at all times prohibited;

(2) In establishments where 90% or more of their revenues are from the sale of tobacco, tobacco products and tobacco related devices.

§ 115.09 RESPONSIBILITY.

All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, lighters or tobacco related devices on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this chapter shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this section, state or federal law or other applicable law or regulation.

§ 115.10 TRAINING SESSIONS.

All licensees and their employees shall attend training on the problem of underage smoking, when to require identification, how to recognize false identification and general procedures for conducting sales and dealing with problems that may arise. Training sessions must be certified by the city in order to comply with this chapter.

§ 115.11 SIGNAGE.

All licensed premises are required to post signs indicating it is illegal to sell tobacco and tobacco related devices to anyone under the age of 18 years and that the possession and use of such items by minors is also illegal under both state law and local law. Signs shall be at least 8.5 inches by 11 inches in size and shall be conspicuously placed.

§ 115.12 COMPLIANCE CHECKS AND INSPECTIONS.

All licensed premises shall be open to inspection by the City Police or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of 15 years but less than 18 years to enter the licensed premises to attempt to purchase tobacco, tobacco products or tobacco related devices. Minors used for the purpose of compliance checks shall not be guilty of unlawful possession of tobacco or tobacco related devices when such items are obtained as a part of the compliance check. No minor used in compliance shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research or training purposes or required for the enforcement of a particular state or federal law.

§ 115.13 OTHER ILLEGAL ACTS.

Unless otherwise provided, the following acts shall be a violation of this chapter.

(A) *Illegal sales.* It shall be a violation of this chapter for any person to sell or otherwise provide any tobacco or tobacco related device to any minor.

(B) *Illegal possession.* It shall be a violation of this chapter for any minor to have in his or her possession any tobacco or tobacco related device. This division shall not apply to minors lawfully involved in a compliance check.

(C) *Illegal use.* It shall be a violation of this chapter for any minor to smoke, chew, sniff or otherwise use any tobacco or tobacco related device.

(D) *Illegal procurement.* It shall be a violation of this chapter for any minor to purchase or attempt to purchase or otherwise obtain any tobacco or tobacco related device, and it shall be a violation of this chapter for any person to purchase or otherwise obtain such items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco or tobacco related device. This division shall not apply to minors lawfully involved in a compliance check.

(E) *Use of false identification.* It shall be a violation of this chapter for any minor to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person. Penalty, see § 115.99

§ 115.14 EXCEPTIONS AND DEFENSES.

Nothing in this chapter shall prevent the providing of tobacco or tobacco related devices to a minor as part of a lawfully recognized religious, spiritual or cultural ceremony. It shall be an affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of age as described by state law.

§ 115.98 VIOLATIONS.

(A) *Notice.* Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.

(B) *Hearings.* If a person accused of violating this chapter so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

(C) *Hearing officer.* The City Administrative Hearings Board shall serve as the hearing officer.

(D) *Decision.* If the hearing officer determines that a violation of this chapter did occur, that decision, along with the hearing officers reasons for finding a violation and the penalty to be imposed under § 115.99 shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty such findings shall be recorded and a copy provided to the acquired accused violator.

(E) *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the district court for the city in which the alleged violation occurred.

(F) *Misdemeanor prosecution.* Nothing in this chapter shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this chapter. If the city elects to seek misdemeanor prosecution, no administrative penalty shall be imposed.

(G) *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

§ 115.99 PENALTY.

(A) *Licenses and employees.* Any licensee found to have violated this chapter shall be charged an administrative fine of \$100 for a first violation of this chapter; \$200 for a second offense at the same licensed premises within a 24 month period; and \$300, plus a suspension of not more than seven days, for a third or subsequent offense at the same location within a 24 month period. In addition, after the third offense, the license shall be suspended for not less than seven days and penalties for additional offenses will increase up to and including revocation.

(B) *Other individuals.* Other individuals, including any employee of a licensee, other than minors regulated by division (C) of this section, found to be in violation of this chapter shall be charged an administrative fee as shall be set from time to time by resolution of the City Council.

(C) *Minors.* Minors found in unlawful possession of or who unlawfully purchase or attempt to purchase tobacco, tobacco products or tobacco related devices shall be required to serve a minimum of ten community service hours for the city.

(D) *Misdemeanor.* Nothing in this chapter shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this chapter.

(E) Any person who shall violate any provision of this chapter for which no specific penalty is provided shall be punished as set forth in § 10.99 of this code.

SECTION 2: SEVERABILITY. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 3: INCONSISTENT ORDINANCES. All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

SECTION 4: CITY CODE. This Ordinance shall be incorporated into the Mountain Iron City Code as Chapter 115.

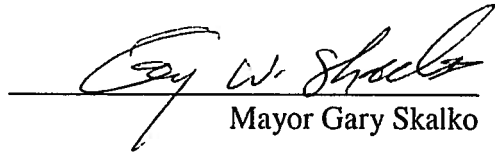
SECTION 8: EFFECTIVE DATE. This Ordinance shall be effective in accordance with State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF FEBRUARY, 2014.

ATTEST:



City Administrator



Mayor Gary Skalko



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"
PHONE: 218-748-7570 ▪ FAX: 218-748-7573 ▪ www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH ▪ MOUNTAIN IRON, MN ▪ 55768-8260

ORDINANCE NUMBER 02-14

AMENDING THE OFFICIAL ZONING MAP IN AND FOR THE CITY OF MOUNTAIN IRON

THE CITY COUNCIL OF MOUNTAIN IRON ORDAINS:

Section 1. Amending the Official Zoning Map. The Official Zoning Map for City of Mountain Iron is hereby amended as follows:

The Zoning District of the following parcels is hereby changed from Urban Residential – Non-Sewered (UR-NS) to Industrial (I):

That portion NW ¼ of the NE1/4 North of Highway 169 of Section 19, T58N, R18W

That portion NE ¼ of the NW1/4 North of Highway 169 of Section 19, T58N, R18W

That portion NE ¼ of the NE ¼ North of Highway 169 of Section 19, T58N, R18W

Section 2. Repeal of Inconsistent Ordinance. All Ordinances inconsistent herewith are hereby repealed and replaced with the provisions of this Ordinance.

Section 3. Effective Date. This Ordinance shall be effective according to State Statute.

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF FEBRUARY, 2014.

Attested:

City Administrator

Mayor Gary Skalko

COUNCIL LETTER 021814-IVA1

MAYOR GARY SKALKO

INCREASING STATE'S MINIMUM WAGE

DATE: February 13, 2014

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

The Mayor Skalko requested this item be placed on the Agenda with the following background information:

Resolution in favor of increasing the State's minimum wage to at least \$9.50 per hour. Balance of background is enclosed.



Help Minnesota KETCHUP TO THE COST OF LIVING



Did you know that the average cost of meeting basic needs for a family of four in Minnesota is about \$58,000 annually? At a minimum wage of \$7.25 per hour, a couple with two children would have to work a total of 155 hours a week just to meet their family's basic needs. That is nearly four full time jobs. That doesn't leave much time for family life or even supervision of children much less time for meal preparation, help with homework, laundry, grocery shopping, caring for sick children, and sleep! How would you manage if your family were in this situation?

How can it be that one or even two full time jobs isn't enough to provide the basic—nothing frivolous or fancy, just the basic—needs for a family of four? It is because minimum wage has not kept up with the true cost of living in Minnesota. A minimum wage is no longer a livable wage. When our neighbors don't earn a livable wage and can't meet their basic needs, it hurts all of us in Minnesota. Assistance programs struggle to provide a safety net, but often fail. Income taxes are less and don't adequately finance our state's infrastructure. Children may not have the support they need to succeed in school. The ways we all suffer are innumerable.

What can we do to change this situation to help our neighbors and to provide the quality life in Minnesota we all desire? We can "Ketchup to the Cost of Living." We can catch up to the cost of living by asking our legislators to raise Minnesota's minimum wage to \$9.50 per hour. Even \$9.50 an hour is not a livable wage in Minnesota, but it is a start. Children's reading and math scores can increase with an additional \$1,000 in household income generated by raising the minimum wage.

The Legislative Commission to End Poverty's first recommendation is to "restore work as a way out of poverty" (www.lcc.leg.mn/inactive/lcep/LCEP_Final_Report_SinglePgs.pdf) A key component of that recommendation is to raise the minimum wage to \$9.50. *AMWP* is committed to support raising the minimum wage to \$9.50 per hour to help children and their families as well as our entire state.

Now, *AMWP* needs you to help make this happen! *AMWP* developed a toolkit, "Ketchup to the Cost of Living," to help your congregation or organization join in the movement to raise Minnesota's minimum wage to \$9.50 per hour. The toolkit contains a presentation plan, a fact sheet, a DVD, t-shirts, bracelets, postcards to send to legislators, and templates for other items that will help you organize your group and motivate them to act to raise the minimum wage. In addition, *AMWP* is planning forum presentations and facilitated conversations throughout the state to assist you in your planning. *AMWP* is here to help you help Minnesota.

If you're interested in helping Minnesota "Ketchup to the Cost of Living," contact *A Minnesota Without Poverty (AMWP)* at info@mnwithoutpoverty.org Help your Minnesota neighbors. Help all of us in Minnesota because "there's enough for all to have enough, if we all do our part!"



A MINNESOTA WITHOUT POVERTY

550 Rice Street, St. Paul, MN 55103

WWW.MNWITHOUTPOVERTY.ORG

info@mnwithoutpoverty.org



Duluth council favors minimum wage hike

PETER PASSI
ppassi@duluthnews.com

Duluth became the first city in Minnesota to officially come out in favor of increasing the state's minimum wage to at least \$9.50 per hour Monday night.

During a news conference earlier in the day, Mayor Don Ness lent his support to a resolution that was taken up by the Duluth City Council later that evening.

"Across the nation, even as the economy starts to pick up, we see an ever-widening gap between the haves and the have-nots," Ness said. "This is a step toward making work pay again."

Ness joined the mayors of Minneapolis, St. Paul, Hibbing and Falcon Heights in backing the minimum wage hike.

Similar resolutions to

Minimum wages vary by state

About 3.6 million workers earn minimum wage or less. How state laws differ from the federal rate of \$7.25 an hour:

Higher than federal law Higher than federal, pegged to inflation Same Lower* No law
Laws as of Jan. 2014



- 21 states have a minimum wage higher than the federal one; Washington state's is highest at \$9.32 an hour
- Most minimum wage jobs are part-time in the service industry, especially restaurant and sales
- Workers: Half are older than 25; nearly 75 percent have a high school degree or more; 3 in 4 are white; 2 out of 3 are female

Source: U.S. Department of Labor, AP
Graphic: Judy Treible

© 2014 MCT

Currently, Minnesota is one of 4 states whose minimum wage is "below" the Federal minimum wage of \$7.25/hr.

Presently, the minimum wage in Minnesota is \$6.15/hr.

Duluth's Resolution:

PERSONNEL COMMITTEE

14-0082R

RESOLUTION OF SUPPORT FOR RAISING THE STATE MINIMUM WAGE.

BY COUNCILORS GARDNER, JULSRUD AND LARSON:

WHEREAS, in the richest nation on earth, it is simply wrong for anyone who works full time to live in poverty; and

WHEREAS, in Minnesota, 357,000 low-wage workers deserve a raise; they help us raise our children, care for our aging parents, clean our offices, serve our food and more; they help everybody else do their jobs, yet they do not share the prosperity they help create; their professions have been undervalued for far too long and it's time to make their hard work pay; and

WHEREAS, full-time wages for someone earning \$7.25 an hour come to only \$15,080 a year and that is not enough to meet basic needs; and

WHEREAS, in a Minnesota family with two full-time working adults and two children, each parent needs to earn \$14.03 an hour just to meet basic needs; and

WHEREAS, based on data contained in the 2012 American Community Survey, raising the minimum wage to \$9.50 an hour would pump more than \$470 million in consumer spending power to fuel Minnesota's economy; and

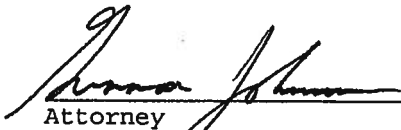
WHEREAS, in Duluth specifically there are an estimated 8,923 residents who would benefit from raising the minimum wage resulting in an estimated economic impact of \$12.6 million; and

WHEREAS, although raising the minimum wage to \$9.50 an hour remains popular, with support consistently polling above 70%, this strong public support has not translated into action by the Minnesota legislature.

THEREFORE, BE IT RESOLVED, that the Duluth city council hereby expresses its support for the campaign to ask the Minnesota legislature to raise the minimum wage to at least \$9.50 an hour by 2015 and index it to inflation.

FURTHER RESOLVED, the council additionally urges area legislators to commit their support to this initiative.

Approved as to form:



Attorney

CCREQ/ATTY SG:cjh 1/31/2014

STATEMENT OF PURPOSE: This resolution expresses council support for the Minnesota legislature to raise the minimum wage to at least \$9.50 an hour by 2015 and index it to inflation.

COUNCIL LETTER 021814-IVA2

MAYOR GARY SKALKO

LABOR/MANAGEMENT MEETING

DATE: February 13, 2014

FROM: Mayor Gary Skalko

Craig J. Wainio
City Administrator

The Mayor Skalko requested this item be placed on the Agenda with the following background information:

Schedule first meeting for 2014 at 2:00 p.m. on Wednesday, March 12, 2014.



KLM ENGINEERING, INC.

P.O. Box 897 • 3394 Lake Elmo Ave. N. • Lake Elmo, MN 55042
(651) 773-5111 • Fax (651) 773-5222

February 7, 2014

By Email Only

Mr. Michael Downs
Director of Public Works
City of Mountain Iron
8866 State Street
Mountain Iron, Minnesota 55768

RE: Proposal for Inspection of the 400,000 Gallon Hydropillar and the 1,000,000 Gallon Ground Storage Reservoir Located in the City of Mountain Iron, MN.

**KLM Project # MN1153 – State Street Tower
MN1154 – State Street Reservoir**

Dear Mr. Downs:

KLM is pleased to submit this proposal to inspect the above referenced water storage reservoirs in Mountain Iron, Minnesota. KLM proposes to perform a detailed inspection of the existing conditions of these tanks in conformance with AWWA Manual M42 Appendix C Inspecting and Repairing Steel Water Tanks and Elevated Tanks for Water Storage. This type of inspection is not just a verbal report on existing conditions. The report submitted after the inspection will break down in detail the interior and exterior coating and structural conditions. Color photographs substantiate the details of this report. The KLM report will also indicate any unsafe OSHA conditions observed. The report closes with an Engineer's Cost Estimate of the recommended structural and coating repairs or replacements, which is essential for adequate budgeting.

By choosing KLM Engineering, Inc. the City of Mountain Iron is investing in the knowledge and expertise of a consultant who can perform an accurate and unbiased inspection of your water tank. KLM's knowledge and experience in the field of water tower structural examination and coating evaluation can be confirmed by checking our enclosed references. Our inspections will clearly identify all of the maintenance requirements of the tanks. This 5-year anniversary inspection will establish a baseline of the current conditions of the tanks. The report will define the next time the tanks should be inspected and, if necessary, any maintenance.

The experience of KLM's staff in water tower inspections has been enhanced by our training as National Association of Corrosion Engineers (NACE) Certified Coatings Inspectors and American Welding Society (AWS) Certified Welding Inspectors. This training, plus the years of experience in abrasive blasting (surface preparation) painting, rigging, welding, and inspecting has given this company a competitive edge for performing this type of work in a safe and professional manner.

The following excerpt from AWWA MANUAL OF WATER SUPPLY PRACTICES M42 Steel Water Storage Tanks defines organizations or individuals deemed properly qualified to perform the type of inspection proposed by KLM Engineering, Inc.

**AWWA Manual M42 Appendix C Inspecting and Repairing Steel Water Tanks and Elevated Tanks for Water Storage (formerly AWWA Standard D101)
Section A-1: General.**

Sec. A-1.2 Inspection Services

Under the terms of this recommended practice document, only organizations or individuals who are properly qualified to do such work shall provide inspection services. Those so qualified are:

- (1) An engineering organization whose principals are registered professional engineers, specializing in inspection services and having at least five year's experience in the inspection of steel structures.
- (2) Independent engineers, licensed in the state in which the structure is located, whose practice has included substantial or major attention to steel construction.
- (3) Inspection or safety agencies of the state in which the structure is located, if such agencies are empowered to render inspection services and, further, if such inspection services involve the employment of personnel experienced in steel construction and maintenance.

In all of the above classes of qualified inspection agencies, the inspector(s) assigned to the work in the field shall have been properly trained by the organization so qualified and shall have no interest, other than that of a competent inspector, in the performance of any work under consideration at the time the inspection is made.

The inspection and inspection reports will be performed in accordance with AWWA M 42 Inspecting and Repairing Steel Water Tanks, Standpipes, Reservoirs, and Elevated Tanks, for Water Storage and American Concrete Institute (ACI) 201.1R-95 Guide for Making a Condition Survey of Concrete in Service.

Benefits

KLM will provide to the Owner two (2) copies of each inspection report, which will provide the following benefits:

1. Clearly stating the actual condition of the coatings and structural integrity.
2. Identify the amount of sediment and estimate the next time it needs cleaning.
3. Provide a schedule for performing recommended maintenance work.
4. Provide an Engineer's Cost Estimate for all recommended repair work.
5. Color photographs and DVD substantiate details of the report.
6. Copies of the report justify maintenance recommendations to decision-makers.
7. The inspection report can be included in the specification document to provide accurate information on existing conditions for bidders.
8. Recommendation of future inspections.
9. KLM will also provide drawings in the report for future maintenance.

KLM Work Plan

ROV Inspection

KLM plans to utilize a two-man crew and a Remote Operated Vehicle (ROV) to perform the inspection. This inspection is used primarily when performing warranty and 5 year anniversary inspections.

KLM will provide NACE Certified Coatings Inspectors, with one or both of these individuals being an AWS welding inspector, whom are properly trained and qualified to perform this type of inspection. KLM proposes to utilize a remote operated vehicle for the inspection of the water tower. This will enable **each** tank to be inspected in one day. In order to perform an ROV inspection, the city would be required to have the water at or near the high water level (HWL) at the start of the inspection. KLM inspectors will insert a disinfected ROV into the tank interior, for the interior inspection of the roof, roof structure, and all appurtenances such as vents, manways, and ladders. Videotaping will be performed with an underwater camera, which will show the coating deficiencies. The camera will be disinfected in accordance with AWWA. The inlet pipe or wet riser is excluded from the inspection, unless otherwise written into this agreement.

Exterior and Interior Inspection

The exterior inspection is critical for evaluating the coating conditions to determine whether the coating is a candidate for over coating or complete reconditioning. KLM inspectors will also check for structural deficiencies and OSHA compliance.

For each inspection, KLM will provide a NACE Certified Coatings Inspector that is properly trained and qualified to perform this type of inspection. The exterior will be inspected from all areas accessible without rigging unless otherwise written into this agreement. Coating conditions of both the interior and exterior will be examined using a number of different testing equipment. KLM's inspection will include using ultrasonic thickness readings UT, dry film thickness DFT, and standard ASTM tests.

Interior and Exterior:

- Roof structure (size and style)
- Vents (size and style)
- Roof manways (size and style)
- Ventilation manways (size and style)
- Overflow weir and pipe (size and style)
- Support column (size and style)
- Capacity level and head range
- Inlet/outlet pipe
- Mud ring
- Drains
- Floor condition (oil canning)
- Cathodic protection
- Pitting
- Girders and sail plates
- Ladders, cages, platforms, and handrails
- Painters rigging
- Reinforcement pads
- Balcony or stiffening girder
- Anchor bolts and cotter pins
- Base pad condition including flexcel and grout
- Screens on vents and overflows
- Overflow air breaks, splash pads, and drainage
- Safety devices
- Lighting
- Site dimensions
- Safety considerations

The exterior inspector's primary responsibilities are to be the safety-hole watch for the interior inspector and to inspect the exterior.

Owner's Responsibilities

The Owner's personnel shall also be responsible for:

- Manning the shut off valve at all times
- Opening and closing the inlet/outlet pipe
- Disposing of sediment and debris
- Taking and testing water samples
- Providing a ladder to reach the fixed ladder

Inspection Fees

Remote Operated Vehicle (ROV) Inspection

The inspection for both tanks will be performed in accordance to this proposal for a fee of \$5,600.00.

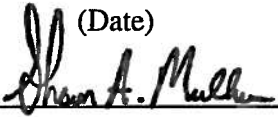
Time Frame

This proposal is valid for sixty (60) days from February 7, 2014. If the City of Mountain Iron finds this proposal acceptable, please sign and return. When KLM receives the signed proposal, we will call the Owner to coordinate an inspection time. When the City of Mountain Iron receives the inspection report, KLM will bill the Owner according to this agreement.

If you have any questions regarding this proposal, please call me at 651-773-5111 or fax this proposal back at 651-773-5222.

This agreement, between the City of Mountain Iron and KLM Engineering, Inc. of Lake Elmo, Minnesota is accepted by:

<hr/>		City of Mountain Iron,
(Name)	(Title)	Minnesota

<hr/>		
(Date)		
	Marketing Manager	KLM Engineering, Inc.
(Name)	(Title)	Lake Elmo, Minnesota

<hr/>
February 7, 2014
(Date)

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.

Shawn A. Mulhern, Marketing Manager



Saint Louis County

8586 Enterprise Dr. S., Mountain Iron, MN 55768
(218) 748-7574

Sheriff Ross Litman

To: Mountain Iron Mayor and City Council
From: Sgt. John Backman *JAB*
Re: January 2014 Statistics
Date: February 5, 2014

The Mountain Iron Office of the St. Louis County Sheriff reports the below activity for the month of January 2014:

12	Disturbances (arguments, threats, unwanted persons, 911 hangup)
6	Public assists (roadside assistance/checks, patrol requests, vehicle unlocks)
10	Suspicious persons/vehicles/circumstances
28	Motor vehicle crashes
5	Welfare checks, suicide threats, neglect/abandoned persons, runaway/lost/missing
5	Fire & medical
1	Drug related calls
6	Alarms
3	Assaults
0	Damage to Property
8	Thefts
0	Burglary (or attempted)
10	Miscellaneous calls (civil/custody/property disputes, animal & traffic complaints, warrant/paper service)
29	Traffic Stops
7	Traffic Citations
1	DUI
26	Parking Citations
27	Assists: 14 Sheriffs, 4 Virginia PD, 1 Other PD's, 8 MSP, 10 inside Mt. Iron

This activity resulted in 3 custodial arrests.

COUNCIL LETTER 021814-VIA

ADMINISTRATION

RESOLUTION 02-14

DATE: February 13, 2014

FROM: Craig J. Wainio
City Administrator

Resolution Number 02-14 Ordering Improvement authorizes Benchmark Engineering to develop plans and specifications for the 2014 Street Improvement Project. These Plans and Specification will then be presented to the City Council prior to soliciting bids.

After determining what options the City Council would like to pursue it is recommended that the City Council adopt Resolution Number 02-14 Ordering Improvement.



CITY OF MOUNTAIN IRON

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RESOLUTION NUMBER 02-14

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 21st day of January, 2014, fixed a date for a Council hearing on Improvement Number 13-15, the proposed improvement of Mountain Iron Drive between Unity Drive and Highway 53 by reconstruction, Rock Ridge Drive between Park Ridge Drive and Highway 169 by reconstruction, Fairview Lane between Mineral Avenue and Greenwood Lane by reconstruction and the entire length of South Court by reconstruction, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 18th day of February, 2014, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 18th day of February 2014.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2014.

Mayor Gary Skalko

ATTEST:

City Administrator



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RESOLUTION NUMBER 03-14

BANK AUTHORIZATION

THIS IS TO CERTIFY: That at a meeting of the City Council of the City of Mountain Iron, (hereafter referred to as the "City"), operating under the laws of the State of Minnesota, duly held on January 7, 2013, the following resolution was adopted:

BE IT RESOLVED, that the American Bank of the North, (hereafter referred to as the "Bank"), is hereby designated as a depository for the funds of the City, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing any two of the following officers or employees of the City, whose actual signatures are shown below:

Gary Skalko – Mayor

Craig J. Wainio – City Administrator

Alan Stanaway – Deputy Mayor

Michael Downs – Dir. of Public Works

and said Bank shall be and authorized to honor and pay whether or not payable to bearer or to the individual order of any agent or agents signing the same.

BE IT FURTHER RESOLVED, that the Bank is hereby directed to accept and pay without further inquiry any item drawn against any of the City's accounts with the Bank bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Bank shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item,

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this City for deposit with the Bank, or for collection or discount by the Bank; and to accept drafts and other items payable at the Bank.

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution,

BE IT FURTHER RESOLVED that the City hereby conferred upon the above named agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Bank at each location where an account is maintained. Bank shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

DULY ADOPTED BY THE CITY COUNCIL THIS 18th DAY OF FEBRUARY, 2014.

Mayor Gary Skalko

ATTEST:

City Administrator

COMMUNICATIONS FEBRUARY 18, 2014

1. Minnesota Department of Revenue, forwarding information on the Board of Appeal and Equalization “Catch-up” training session.
2. Saint Louis County, forwarding a public hearing notice for Ordinance 61, Subsurface Sewage Treatment System Regulations.
3. Range Mental Health Center, Inc., forwarding a thank you and receipt for the City’s contribution in 2013.
4. City of Buhl, forwarding Resolution 14-12, supporting a vote of the citizens of Buhl on the current collocation proposal of ISD 712, ISD 706, and ISD 2154.

MINNESOTA • REVENUE

MEMO

Date: January 2014

To: All County and City Assessors

From: **Jessi Glancey**
Information and Education Section

Subject: Board of Appeal and Equalization **CATCH-UP** Training Sessions

The Department of Revenue has scheduled six catch-up Board of Appeal and Equalization (BAE) training sessions before the 2014 Board of Appeal and Equalization season begins. These sessions will accommodate jurisdictions that were in compliance with the training requirements on December 1, 2013 but lost their trained member due to city/township elections, resignations, or other circumstances. **This training is available for both local board and county board members.** The training incorporates both **Local Board and County Board** content and is called Board of Appeal Training.

The training is open to any board members, but these “catch-up” sessions will **only benefit those boards that were already in compliance with the training requirement** and would otherwise lose their right to hold their BAE because they would not have a trained member present at the 2013 BAE meeting. **It will not enable those boards that were not already in compliance to regain their boards for 2014.**

Please note that these courses are in addition to the regularly-scheduled BAE courses held each year. The department anticipates offering approximately 50 courses between June 1 and November 30 at locations throughout the state, including other courses offered in conjunction with the Minnesota Association Townships. Property Tax Compliance Officers will once again be asking for volunteers to host a BAE course in their counties later this spring. If a board does not fall within the parameters of needing to attend a “catch-up” course, one of these offerings later in the year will likely be more convenient.

Please notify your board members of the training sessions. **They must register to ensure space is available in the session they wish to attend.** To register, please have them contact the person listed at the location they will be attending.

If you have any questions regarding these courses, please contact jessi.glancey@state.mn.us.

MINNESOTA • REVENUE

2014 Board of Appeal and Equalization "Catch-Up" Courses Registration is Required

Sessions primarily scheduled for jurisdictions with a trained member on December 1, 2013 that have lost their trained member due to city/township elections, resignations, or other circumstances

Date & Time	Location	To Register, Contact
Tuesday March 18, 2014 6:00pm – 9:00pm	Cotton Community Center 9087 Highway 53 Cotton, Minnesota 55724	Register by: Monday 3/10/2014 Margaret Dunsmore St. Louis County Assessor's Office 218-733-2891 dunsmorem@stlouiscountymn.gov
Tuesday March 18, 2014 6:30pm – 9:30pm	Stearns County Service Center 3301 Co Rd 138 Waite Park, MN 56387	Register by: Monday 3/10/2014 Gary Grossinger Stearns County Assessor's Office 320.656.3685 gary.grossinger@co.stearns.mn.us
Wednesday March 19, 2014 5:00pm – 8:00pm	Maple Grove Government Center Emergency Operations Center Lower Level 12800 Arbor Lakes Parkway Maple Grove, MN 55311	Register by: Tuesday 3/11/2014 Stephanie Aronson Maple Grove Assessor's Office 763-494-6251 saronson@maplegrovmn.gov
Thursday March 20, 2014 9:00am - 12:00pm	Lac qui Parle County Multimedia Conference Room 422 5th Avenue Madison, MN 56256	Register by: Wednesday 3/12/2014 Lori Schwendemann Lac qui Parle County Assessor's Office 320-598-3187 lori.schwendemann@lqpc.com
Wednesday March 26, 2014 10:00am – 1:00pm	Beltrami County Administration Building County Board Room 701 Minnesota Avenue NW Bemidji, Minnesota	Register by: Tuesday 3/18/2014 Whitney Basgaard Beltrami County Assessor's Office 218-333-4113 whitney.basgaard@co.beltrami.mn.us
Wednesday March 26, 2014 5:30pm – 8:30pm	Steele County Administration Center 630 Florence Avenue Owatonna, Minnesota (Main entrance – County Board Room)	Register by: Tuesday 3/18/2014 Lacy Standke Steele County Assessor's Office 507-444-7438 Lacy.standke@co.steele.mn.us

Craig J. Wainio

From: Margaret Dunsmore [dunsmorem@stlouiscountymn.gov]
Sent: Monday, February 03, 2014 8:07 AM
To: buhl@accessmn.com; rlmcdtwp@accessmn.com; ellsburg2@arrowheadtel.net; towncotton@arrowheadtel.net; cathy@babbitt-mn.com; marie57@centurytel.net; orrmn@centurytel.net; britt@ci.aurora.mn.us; mc Casey@ci.chisholm.mn.us; pgarrrity@ci.hibbing.mn.us; Craig J. Wainio; cityhall@ci.proctor.mn.us; info@cimeadowlandsmn.us; linda@cityoftower.com; lauripetersen@comcast.net; theresa@cookmn.us; info@cranelaketwp.com; ehanson5@d.umn.edu; BPirkola@duluthhousing.com; pspehar@DuluthMN.gov; elyod@ely.mn.us; Jackie@evelethmn.com; breitungclerk@frontier.com; colvintownhall@frontier.com; kabtown@frontier.com; wjdawson@frontier.com; aulttwp@frontiernet.net; debraz@frontiernet.net; embarrasstownship@frontiernet.net; greenwoodtownship@frontiernet.net; pegwagner@frontiernet.net; Quilter44702@frontiernet.net; sandraleo@frontiernet.net; sticksville5@frontiernet.net; townofmorse@frontiernet.net; vickiej@frontiernet.net; debrasakrison@gilbertmn.org; aarmstrong414@gmail.com; akoski0210@gmail.com; april.smitke@gmail.com; bpallin22@gmail.com; cedarvalleyclerk@gmail.com; clintontownshipmn@gmail.com; culvertownshipclerk@gmail.com; jillanderson69465@gmail.com; m.mfair101@gmail.com; mayor.of.brookston@gmail.com; pyr.nesstwnshp@gmail.com; wintoncityclerk@gmail.com; dlund@hermantownmn.com; cajunbear@hotmail.com; grandlakeclerk@hotmail.com; jpavlek@hotmail.com; jsuihk@hotmail.com; patti_naughton@hotmail.com; plt1@hotmail.com; solwayclerk@hotmail.com; rburich@hoytlakes.com; b48phil@hughes.net; portagetwp@hughes.net; townclerk@lakenet.com; djparson@live.com; PjKarpik@matinc.biz; citykinney@mchsi.com; cityofironjunction@mchsi.com; cityofleonidas@mchsi.com; fayaltownship@mchsi.com; gstownship@mediacombb.net; elmnlois@msn.com; slygh55724@msn.com; theolranger@northlc.com; Township1@outlook.com; mlteit@q.com; balkan@qwestoffice.net; biwabiktownship@qwestoffice.net; frenchclerk@qwestoffice.net; gnesen4011@qwestoffice.net; joan@ricelaketownshipmn.org; ptc@swdogs.com; moejacwil@usfamily.net; puhekr@virginiamn.us; shirley1268@wildblue.net; brittonx2@yahoo.com; canosiatownship@yahoo.com; cathy6766@yahoo.com; jodi_backman@yahoo.com; pattialt@yahoo.com; rewerznicole@yahoo.com; sandytownship@yahoo.com; sgclerk@yahoo.com; theajirvines@yahoo.com; townofwhite@yahoo.com

Subject: Local Board of Appeal and Equalization Training
Attachments: 2014 Catch up courses.pdf

Please see the attached announcement from the Department of Revenue. Please be aware of whether or not you need "catch-up" training or just regular training. If you are unsure of your board members' training, please check the list of trained people on the Department of Revenue's website. See the link below. In addition to having a member trained as of 12/1/13, your jurisdiction also had to meet the Training Compliance requirements in the late fall. This was the form you completed and returned to us showing that you were aware of whether or not you had a trained person for the 12/1/13 date. If you did not have a trained person or did not return that form, you have lost your right to hold a Local Board of Appeal and Equalization in 2014.

The training scheduled to be held in Cotton on March 18 is intended for jurisdictions who were in compliance on 12/1/13, but will not have a trained person at Local Board of Appeal and Equalization time. Also, there will be some extra spots for people who don't have an issue with compliance, but just want to go to training. However, be aware that anyone attending any of the "catch-up" courses for non catch-up purposes will have their training be valid for 2014, 2015, 2016, and 2017 boards. If you wait until the regular summer/fall courses, that training will be good for the 2015, 2016, 2017, and 2018 boards.

Just to be clear, there are 4 reasons for which you might have an Open Book meeting instead of a Local Board of Appeal and Equalization:

1. You did not have a trained board member of 12/1/13. You may check your training date information on the Department of Revenue's website at:
http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/lbaetraining.aspx.

2. You did not return the Training Compliance Form to the County Assessor's Office by 12/1/13.
3. Your 2013 LBAE went Open Book at the meeting due to lack of training or a quorum.
4. You are choosing to have an Open Book meeting.

As always, please reply that you have received this e-mail so that I do not have to send a paper copy to your jurisdiction. Thank you. Of course, if you have any questions, feel free to call.

Margaret Dunsmore
St. Louis County Assessor's Office
218-733-2891



Saint Louis County

County Auditor-Treasurer - 100 North 5th Avenue West, Room 214 - Duluth, MN 55802-1293
Phone: (218) 726-2380 Phone – Virginia: (218) 749-7104 Fax: (218) 725-5060

Donald Dicklich
St. Louis County Auditor-Treasurer

Date: February 4, 2014
To: All Governing Bodies within St. Louis County
From: Phil Chapman, Clerk of County Board
Subject: Ordinance 61, Subsurface Sewage Treatment System Regulations

Notice is hereby given that the St. Louis County Board of Commissioners will conduct a public hearing on Tuesday, February 25, 2014, at 9:40 a.m., at the Hibbing City Council Chambers, Hibbing, MN, for the purpose of receiving citizen comments on the proposed Ordinance No. 61, Subsurface Sewage Treatment System Regulations.

Sincerely,

DONALD DICKLICH, COUNTY AUDITOR

By,

Phil Chapman
Clerk of County Board

RMHC

Range Mental Health Center, Inc.

Celebrating Our 53rd Year of People Helping People



504 First Street North
Virginia, MN 55792
218-749-2881
800-450-4714
Fax 218-749-0741
www.rangementalhealth.org

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Judge Donovan Frank

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January 27, 2014

Mayor Gary Skalko
City of Mountain Iron
8586 Enterprise Drive S.
Mountain Iron, MN 55768

Dear Mayor Skalko,

Thank you for supporting the Range Mental Health Center, Inc. (RMHC) in 2013. Your generous and ongoing support allows RMHC to continue our mission of providing comprehensive integrated behavioral health care services to the citizens of northern Minnesota, thereby helping people reach and maintain productive and dignified lives. In 2013, this support raised over \$100,000 for members of our communities that are struggling with mental health issues. We hope you will consider continuing your support of our mission.

Enclosed please find your 2013 annual statement report. If any benefits were received for your donation, that benefit amount has been deducted. RMHC remains exempt under 501 (c) (3) of the IRS code. If you have questions about the information in this letter, please contact Susan Garrett at (218) 749-2881.

Thank you again for helping us. Everyone at RMHC hopes you had a safe and happy holiday season and wishes you a wonderful 2014.

Sincerely,

Sandy Wallin
Director of Development

Enc: Annual Statement Report

Annual Statement Report

Constituent Name	Date	Gift Type	Amount	Receipt Number	Receipt Amount
City of Mountain Iron 8586 Enterprise Drive S. Mountain Iron, MN 55768	5/21/2013	Cash	\$200.00		\$200.00
					<hr/>
					Total: \$200.00



CITY OF BUHL

"Finest Water in America"

February 7, 2014

City of Mountain Iron
Craig Wainio, Administrator
8586 South Enterprise Drive
Mountain Iron, MN 55768

Dear Administrator Wainio,

Please find enclosed Resolution 14-12 which was passed by the Buhl City Council on February 3, 2014.

This resolution is in support for a vote of the citizens of Buhl on the current collocation proposal of ISD 712 (Mountain Iron-Buhl), ISD 706 (Virginia) and ISD 2154 (Eveleth-Gilbert).

Sincerely,
City of Buhl

Michael Buchanan
Clerk

Enclosure

RESOLUTION 14-12

A RESOLUTION IN SUPPORT FOR A VOTE OF THE CITIZENS OF BUHL, MINNESOTA ON THE CURRENT COLLOCATION PROPOSAL OF ISD 712, ISD 706 AND ISD 2154

WHEREAS, the City of Buhl is a statutory city organized and operating under the laws of the State of Minnesota; and

WHEREAS, the City Council of Buhl Minnesota represents the interests of the residents of Buhl Minnesota and Independent School District 712 (ISD 712) serves the residents of Buhl Minnesota; and

WHEREAS, ISD 712 has proposed building a new school for grades 7-12 that will be collocated with Independent School District 706 (Virginia, Minnesota) and Independent School District 2154 (Eveleth-Gilbert, Minnesota); and

WHEREAS, the City Council of Buhl Minnesota recognizes the risk that a collocated or joint school between ISD 712, ISD 706 and ISD 2154 may lead to the dissolving of ISD 712; and

WHEREAS, only a direct vote by the school board is needed to dissolve a school district per Minnesota Statute 123A.46.

NOW THEREFORE BE IT RESOLVED, that the City Council of Buhl Minnesota recommends a direct vote of the residents of Buhl Minnesota take place prior to the decision on collocation of any schools of ISD 712 and any other district.

The foregoing resolution was introduced and moved for adoption by Councilor Swanson and supported by Councilor White.

Voting for resolution: Councilors White, Matthew, Swanson, Mayor Pulford


Voting against resolution: None


Abstained from vote: None

Absent: Councilor Larsen

Motion carried and Resolution 14-12 was adopted this 3rd day of February, 2014.

ATTEST:


Michael Buchanan, Clerk/Treasurer


Craig Pulford, Mayor