

**MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
TUESDAY, FEBRUARY 16, 2016 - 6:30 P.M.
A G E N D A**

- I. Roll Call
- II. Consent Agenda
 - A. Minutes of the February 1, 2016, meeting (#1-3)
 - B. Receipts
 - C. Bills and Payroll
 - D. Communications (#29-30)
- III. Public Forum
- IV. Committee and Staff Reports
 - A. Mayor's Report
 - B. City Administrator's Report
 - C. Public Works Director's Report
 - 1. Utility Vehicle (#4-6)
 - D. Library Director/Special Events Coordinator's Report
 - E. Sheriff's Department Report
 - F. City Attorney's Report
 - G. City Engineer's Report
 - H. Utility Advisory Board
 - 1. Water and Waste Water Rates (#7-9)
 - 2. Meter Deposit Policy Amendment (#10)
 - 3. Electric Meter Base Replacement Assistance (#11)
 - I. Personnel Committee
 - 1. Position Appointment (#12)
 - 2. Position Posting (#13-16)
 - J. Liaison Reports
- V. Unfinished Business
- VI. New Business
 - A. Resolution Number 07-16 Grant Application (#17-18)
 - B. Resolution Number 08-16 Grant Application (#19-20)
 - C. Resolution Number 09-16 Grant Application (#21-22)
 - D. Resolution Number 10-16 Setting a Public Hearing (#23-24)
 - E. Resolution Number 11-16 Ordering Plans and Specifications (#25-26)
 - F. Resolution Number 12-16 Transferring Funds (#27-28)
- VII. Communications (#29-30)
- VIII. Announcements
- IX. Adjourn

MINUTES
MOUNTAIN IRON CITY COUNCIL
February 1, 2016

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Alan Stanaway, Tony Zupancich and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Amanda Inmon, Municipal Services Secretary; Michael Downs, Director of Public Works; Sally Yuccas, Librarian Director/Special Events Director; and John Backman Sheriff's Department. Absent Bryan Lindsay, City Attorney and Rod Flannigan, City Engineer.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the January 20, 2016, Special meeting as submitted.
2. Approve the minutes of the January 20, 2016, regular meeting as submitted.
3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
4. To acknowledge the receipts for the period January 16-31, 2016 totaling \$454,580.17 (a list is attached and made a part of these minutes).
5. To authorize the payments of the bills and payroll for the period January 16-31, 2016, totaling \$158,016.20 (a list is attached and made a part of these minutes).

The motion carried on a roll call vote with all members present.

Mayor's Report

- No outstanding news to report

The City Administrator reported the following:

- Comprehensive Plan. There will be a visioning session and associated survey on February 10, 2016 at 6:00pm. Invites public to attend.
- South Garden Drive project meeting, scheduled before next City Council meeting at 5:30pm.

The Director of Public Works reported on the following:

- Meter Installations. Residents in the West Virginia area need to call for appointments to install new meters.

Library Director/Special Events Coordinator report.

- Monthly Report. Submitted the January 2016 report to the Council
- Coffee and Farewell Celebration for Rhonda McConnell. Scheduled February 9th from 1-3:00 p.m.
- Minnesota Gangsters Program. Scheduled for next Thursday, February 11th at 1:00 p.m., at the Mountain Iron Library.
- "Got Stress, stress management" class. Tuesday, February 23, 2016.
- January was great month for Mountain Iron Library. Roughly 1,212 patrons visited.

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
02/16	02/02/2016	148065	10078	ALLIED GENERATORS (DBA)	602-20200	1,670.00
02/16	02/02/2016	148066	10030	AMERICAN PUBLIC POWER ASSN	604-20200	1,200.46
02/16	02/02/2016	148067	10075	AMERIPRIDE SERVICES	101-20200	45.07
02/16	02/02/2016	148068	5007	ASSURANT EMPLOYEE BENEFITS	602-20200	996.47
02/16	02/02/2016	148069	735	AUTUMN MCGREGOR	101-20200	100.00
02/16	02/02/2016	148070	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	1,658.00
02/16	02/02/2016	148071	828	CARLA LEIKAS	101-20200	200.00
02/16	02/02/2016	148072	30017	CARQUEST (MOUNTAIN IRON)	101-20200	1,207.32
02/16	02/02/2016	148073	170001	CENTURY LINK	101-20200	116.55
02/16	02/02/2016	148074	30009	CITY OF GILBERT	101-20200	1,578.22
02/16	02/02/2016	148075	30072	COMPUTER WORLD	101-20200	1,718.21
02/16	02/02/2016	148076	30032	COURT ADMIN.-CONCILIATION	604-20200	324.00
02/16	02/02/2016	148077	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,648.25
02/16	02/02/2016	148078	60026	FASTENAL COMPANY	101-20200	316.11
02/16	02/02/2016	148079	60008	FISHER PRINTING COMPANY	601-20200	245.00
02/16	02/02/2016	148080	70016	GOPHER STATE ONE CALL INC	604-20200	100.00
02/16	02/02/2016	148081	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
02/16	02/02/2016	148082	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
02/16	02/02/2016	148083	80022	HAWKINS INC	601-20200	504.71
02/16	02/02/2016	148084	80001	HILLYARD/HUTCHINSON	101-20200	356.34
02/16	02/02/2016	148085	80037	HOMETOWN MEDIA PARTNERS	101-20200	418.38
02/16	02/02/2016	148086	90026	INDUSTRIAL LUBRICANT COMPANY	101-20200	1,068.00
02/16	02/02/2016	148087	226	JEFFREY MCMILLEN	101-20200	100.00
02/16	02/02/2016	148088	227	JOHN LINDQUIST	101-20200	125.00
02/16	02/02/2016	148089	110006	KEN WASCHKE AUTO PLAZA	101-20200	181.25
02/16	02/02/2016	148090	120032	LAKE COUNTRY POWER	101-20200	197.48
02/16	02/02/2016	148091	120002	LAWSON PRODUCTS INC	101-20200	628.25
02/16	02/02/2016	148092	130184	MARKS, JEFF	604-20200	114.04
02/16	02/02/2016	148093	130060	MCCARTHY WELL COMPANY	601-20200	430.00
02/16	02/02/2016	148094	506	MCFOA	101-20200	35.00
02/16	02/02/2016	148095	130191	MEDS-1 AMBULANCE SERVICE INC.	101-20200	120.00
02/16	02/02/2016	148096	130004	MESABI DAILY NEWS	101-20200	182.00
02/16	02/02/2016	148097	130170	MILLERBERND MFG COMPANY	101-20200	6,132.00
02/16	02/02/2016	148098	140026	MINNESOTA ENERGY RESOURCES	101-20200	2,198.79
02/16	02/02/2016	148099	130009	MINNESOTA POWER (ALLETE INC)	101-20200	1,514.32
02/16	02/02/2016	148100	130180	MINNESOTA TELECOMMUNICATIONS	301-20200	14,604.80
02/16	02/02/2016	148101	130022	MN STATE FIRE DEPT ASSOCIATION	101-20200	170.00
02/16	02/02/2016	148102	130047	MOBILE HEALTH SERVICES LLC	101-20200	500.00
02/16	02/02/2016	148103	140042	NORTHERN DOOR & HARDWARE INC	101-20200	85.00
02/16	02/02/2016	148104	140004	NORTHERN ENGINE & SUPPLY INC	603-20200	236.13
02/16	02/02/2016	148105	140018	NORTHLAND SECURITIES	101-20200	435.00
02/16	02/02/2016	148106	40032	OFFICE OF MN.IT SERVICES	101-20200	476.71
02/16	02/02/2016	148107	313	OPERATING ENGINEERS LOCAL #49	101-20200	200.00
02/16	02/02/2016	148108	180066	PACE ANALYTICAL SERVICES	602-20200	649.80
02/16	02/02/2016	148109	180030	PRECISION MACHINE	101-20200	190.00
02/16	02/02/2016	148110	180009	RANGE RECREATION CIVIC CENTER	101-20200	6,577.20
02/16	02/02/2016	148111	190016	ST LOUIS COUNTY AUDITOR	102-20200	536.30
02/16	02/02/2016	148112	200003	TACONITE TIRE SERVICE	603-20200	410.32
02/16	02/02/2016	148113	200036	TRITEC OF MINNESOTA INC	101-20200	549.00
02/16	02/02/2016	148114	200052	TUOMELA, SUSAN	101-20200	350.58
02/16	02/02/2016	148115	130011	UNITED STATES POSTAL SERVICE	604-20200	225.00
02/16	02/02/2016	148116	210009	USA BLUE BOOK	601-20200	2,756.21
02/16	02/02/2016	148117	220025	VERIZON WIRELESS	101-20200	19.35
02/16	02/02/2016	148118	230028	WISCONSIN ENERGY CONSERVATION	604-20200	32.50
02/16	02/02/2016	148119	260002	Z/TECH	101-20200	89.00

COMMUNICATIONS

1. Mountain Iron Senior Citizens Club, a thank you for the Christmas Party donation.
2. St Louis County Iron Range Youth in Action, request a contribution to sponsor Students from the Mountain-Iron-Buhl School for the “21st Annual Young Leaders Conference: Make a Difference in 2016.”
3. Mediacom added new channel to current lineup in area, Channel 105- KQDS D2 Antenna V.
4. Quad Cities Rotary Club, requested a contribution to their event, “An Evening of Illusions,” April 4, 2016.

COUNCIL LETTER 021616-IVC1

CAMPGROUND

UTILITY VEHICLE

DATE: February 11, 2016

FROM: Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase a utility vehicle for the caretakers to use for maintenance and oversight of the West Two Rivers Campground. Enclosed is a quote for a John Deere Gator TX from Five Seasons Sports in Eveleth. The quote is based upon the State bid price including freight. This item is budgeted for in the 2016 Capital Improvement Budget. It is recommended that the City Council authorize the purchase of the John Deere Gator TX from Five Seasons Sports for \$6,135.00.



Gator TX Turf

FEATURES & SPECS

- Overhead valve design for greater efficiency
- Four-wheel hydraulic disk brakes
- Wide wheel stance and a low center of gravity
- The Cayman Turf tire is four-ply rated

[See All Features](#)

List Price:	\$8,699.00* USD
Brakes Type	All-wheel hydraulic disk
Tires Front	Two 22x9.50-10, 4PR
Dimensions Seat Type	Professional High back, bucket

[See All Specs](#)

★★★★★ [Write the first review](#)



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More of what you asked for. The Gator TX Turf.

Step up to the enhanced Gator TX Turf and you'll appreciate a deluxe cargo box that includes 16.4 cubic feet of capacity, pick-up style tailgate, 20 tie-down points, a gas-assist shock for easier lifting and dumping, and the ability to convert to a flatbed mode in minutes by removing the composite side panels and tailgate.



4-Wheel Suspension

Whether you load it up or leave it empty, the TX Turf delivers a well-cushioned ride with a four-wheel suspension with new coil over shock, triple-rate adjustable springs and a four-inch longer wheelbase.



Deluxe Cargo Box

16.4 cubic foot capacity reinforced box includes a gas assist for easier lifting and dumping, pick-up style tailgate, 20 integrated tie-down points, and removable side panels and tailgate for flatbed operation. Carries up to 600 lbs. A factory-installed spray-in bed liner is also available.



Engine

The Gator TX Turf is powered by a 13-hp, 401 cc, single-cylinder, four-cycle Kawasaki® gas engine.

COUNCIL LETTER 021616-IVH1

UTILITY ADVISORY BOARD

RATES

DATE: February 11, 2016
FROM: Utility Advisory Board

Mike Downs
Public Works Director

Craig J. Wainio
City Administrator

It was moved by Renzaglia and supported by Heller to increase the residential monthly service fee for water to \$17.00 per month, the commercial monthly service fee for water to \$28.00 per month and the use fee for both to \$2.50 per 1000 gallons of water used. The new rates would be effective immediately after City Council approval. The motion carried unanimously.

It was moved by Peterson and supported by Renzaglia to increase the residential and commercial monthly service fee for wastewater by \$5.00 per month as of March 1, 2016 and to increase the residential and commercial use fee for wastewater to \$4.00 per 1000 gallons used as of January 1, 2017 with the City Council's approval. The motion carried unanimously.

COUNCIL LETTER 021616-IVH2

UTILITY ADVISORY BOARD

METER DEPOSIT POLICY

DATE: February 11, 2016

FROM: Utility Advisory Board

Mike Downs
Public Works Director

Craig J. Wainio
City Administrator

The Public Works Director stated that the management company for the Mountain Manor Apartments has made a request to eliminate the meter deposit requirement for the apartments in exchange for their guaranteeing payment of the utility bills or the City's EDA guaranteeing payment of the bills. They are requesting this, because potential tenants have difficulty paying the required \$350.00.

It was moved by Hellyer and supported by Renzaglia to recommend City Council approval of a deposit agreement with D.W. Jones for the Mountain Manor Apartments to eliminate the need for meter deposits in exchange for guaranteeing payment on the utility accounts for the tenants. The motion carried unanimously.

COUNCIL LETTER 021616-IVH3

UTILITY ADVISORY BOARD

METER BASE REPLACEMENT

DATE: February 11, 2016

FROM: Utility Advisory Board

Mike Downs
Public Works Director

Craig J. Wainio
City Administrator

The Public Works Director requested the Board to consider establishing a new program to help electric customers with A meter bases to upgrade their meter base to enable them to have the new AMR meters installed. He suggested giving the eligible customers \$500 towards the cost of a new meter base and requiring them to upgrade within one year or be fined \$25.00 per month until it is upgraded.

It was moved by Hellyer and supported by Peterson to recommend to the City Council that a program be established for electric customers with A meter bases to receive a \$500 incentive payment when their meter base is upgraded and to establish a \$25 fine for those customers not upgrading their service within one year. The program is to be offered in 2016 only. The motion carried unanimously.

COUNCIL LETTER 021616-IV11

PERSONNEL COMMITTEE

ASSISTANT LIBRARIAN APPOINTMENT

DATE: February 11, 2016
FROM: Personnel Committee
Craig J. Wainio
City Administrator

The Personnel Committee recommends that the City Council appoint Ms. Julie Hansen to the position of Assistant Librarian. Ms. Hansen is currently the Substitute Librarian and is “bumping” into the Assistant Librarian position. Both positions are covered by the collective bargaining agreement with AFSCME.

COUNCIL LETTER 021616-IVI2

PERSONNEL COMMITTEE

LIBRARY SUBSTITUTE POSTING

DATE: February 11, 2016
FROM: Personnel Committee
Craig J. Wainio
City Administrator

With Ms. Hansen has accepted the position of Assistant Librarian, now we must obtain a replacement Substitute Librarian. The first step in the process is to post the position internally for all members of AFSCME Local 453 for a minimum of seven days. Enclosed is a copy of the required posting. It is recommended that the City Council post and advertise for the Substitute Librarian position as presented.

CITY OF MOUNTAIN IRON POSITION ANALYSIS

POSITION TITLE: Library Substitute

SUPERVISOR: Library Director

PRIMARY OBJECTIVE OF POSITION:

The primary objective of this position is to perform a variety of routine clerical and manual work in processing, classifying, circulating and cataloging library materials and providing services to library patrons.

RESPONSIBILITIES:

- ◆ Reviews materials to be classified, selects classification numbers and descriptive heading according to the Dewey-decimal classification system; inputs information containing author, title and classification number; stamps and pastes card into books, or applies bar code onto library materials.
- ◆ Types cards, correspondence, memoranda and other material; files materials; files cards or inputs data into computer and necessary operating records.
- ◆ Processes inter-library loans and in-house reference work.
- ◆ Performs routine maintenance on books and other materials, library collections and facilities.
- ◆ Answers telephone calls and provides information or otherwise assists or refers patrons in the selection of library materials and provides reference guidance.
- ◆ Checking library materials in and out; processes overdue charges and fines.
- ◆ Assists in the conducting of special programs for patrons.
- ◆ Other duties as apparent or as delegated.

KNOWLEDGE, SKILLS AND ABILITIES:

- ◆ Knowledge of the principles and practices of modern library systems and programs.
- ◆ Knowledge of library circulation, classification and processing techniques.
- ◆ Ability to accurately maintain library filing systems.
- ◆ Skills in library computer system; calculator; copy and fax machine; phone.
- ◆ Ability to perform light physical activity.
- ◆ Experience dealing with the public.

TRAINING AND EXPERIENCE:

- ◆ 2 years post secondary education or equivalent or certified through the Minnesota Voluntary Certification Program for Library Employees.
- ◆ Minimum two years library work experience preferred.
- ◆ Computer training or experience.
- ◆ Valid Minnesota Class D driver's license.

CITY OF MOUNTAIN IRON

INTERNAL JOB POSTING

LIBRARY SUBSTITUTE

The City of Mountain Iron has an immediate opening for the part-time position of Library Substitute. This position reports to the Library Director.

Responsibilities of this position are described in the Assistant Librarian position analysis.

The position is Job Class 4 at \$14.46 per hour.

Applications will be accepted until 4:00 p.m., February 26, 2016. Submit letter of application to Craig J. Wainio, City Administrator.

This notification is to be posted on the employee bulletin board at the City Hall, Library, Wastewater Plant and City Garage.

**CLASSIFIED ADVERTISEMENT
IN THE MESABI DAILY NEWS**

THE CITY OF MOUNTAIN IRON HAS AN OPENING FOR ONE (1) PART-TIME LIBRARIAN SUBSTITUTE POSITION IN THE LIBRARY DEPARTMENT. THIS POSITION REPORTS TO THE LIBRARY DIRECTOR. MINIMUM QUALIFICATIONS INCLUDE HIGH SCHOOL GRADUATE, TWO (2) YEARS LIBRARY EXPERIENCE, COMPUTER SKILLS AND A VALID DRIVERS LICENSE. HOURS ARE VARIED AND AS NEEDED. STARTING SALARY IS \$13.01 PER HOUR. APPLICATIONS WILL BE ACCEPTED UNTIL 4:00 P.M., FRIDAY, MARCH 4, 2016. SEND APPLICATIONS, RESUME AND OTHER COMPLETED MATERIALS TO CRAIG J. WAINIO, CITY ADMINISTRATOR, CITY OF MOUNTAIN IRON, 8586 ENTERPRISE DRIVE SOUTH, MOUNTAIN IRON, MN 55768.

PLEASE PUBLISH IN THE HOME TOWN FOCUS CLASSIFIED ADS ON FEBRUARY 19th, 26th, and MARCH 4th.

COUNCIL LETTER 021616-VIA

ADMINISTRATION

RESOLUTION 07-16

DATE: February 11, 2016

FROM: Craig J. Wainio
City Administrator

This year IRRRB is offering a Public Infrastructure Stimulus Grant Program with the following purpose: The Public Works Stimulus Grant Program intends to provide funding to help cities and townships fund public works projects located within the IRRRB service area to support economic and community development.

Resolution Number 07-16 authorizes Staff to submit a grant application to this program for the new municipal well construction project. It is recommended that the City Council adopt Resolution Number 07-16 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 07-16

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for infrastructure for the Mountain Iron Well Project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF FEBRUARY, 2016.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 021616-VIB

ADMINISTRATION

RESOLUTION 08-16

DATE: February 11, 2016

FROM: Craig J. Wainio
City Administrator

This year IRRRB is offering a Public Infrastructure Stimulus Grant Program with the following purpose: The Public Works Stimulus Grant Program intends to provide funding to help cities and townships fund public works projects located within the IRRRB service area to support economic and community development.

Resolution Number 08-16 authorizes Staff to submit a grant application to this program for the Garden Drive project. It is recommended that the City Council adopt Resolution Number 08-16 as presented.



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RESOLUTION NUMBER 08-16

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for infrastructure for the Garden Drive Project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF FEBRUARY, 2016.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 021616-VIC

ADMINISTRATION

RESOLUTION 09-16

DATE: February 11, 2016

FROM: Craig J. Wainio
City Administrator

This year IRRRB is offering a Public Infrastructure Stimulus Grant Program with the following purpose: The Public Works Stimulus Grant Program intends to provide funding to help cities and townships fund public works projects located within the IRRRB service area to support economic and community development.

Resolution Number 09-16 authorizes Staff to submit a grant application to this program for the biking walking trail from old town to South Grove project. It is recommended that the City Council adopt Resolution Number 09-16 as presented.



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RESOLUTION NUMBER 09-16

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB GRANT PROGRAM

WHEREAS, the Mountain Iron City Council approves of the attached application for infrastructure for the Mountain Iron Bicycle and Pedestrian Connection Project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRRB.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
MOUNTAIN IRON, MINNESOTA**, that it does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF FEBRUARY, 2016.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 021616-VID

EDA

RESOLUTION 10-16

DATE: February 11, 2016

FROM: EDA

Craig J. Wainio
City Administrator

Resolution Number 10-16 sets a public hearing for a possible Tax Increment Financing District to be located in the Rock Ridge Development. The proposed district would be used to assist with site preparation and infrastructure work that needs to be accomplished for a proposed development in that area. A public hearing date of March 21st is set up in the resolution, this resolution is required to keep the process moving and further details on the project will be forthcoming. By passing this resolution, the City Council is not committing to anything, only setting a hearing for the consideration of a Tax Increment District.

Staff recommends adopting Resolution Number 10-16 as presented.



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RESOLUTION NUMBER 10-16

CALLING PUBLIC HEARING ON THE PROPOSED ADOPTION OF AN AMENDMENT TO THE DEVELOPMENT PROGRAM RELATING TO DEVELOPMENT DISTRICT NO. 1, THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 15 WITHIN THE DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING THERETO

BE IT RESOLVED by the City Council (the "Council") of the City of Mountain Iron, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on March 21, 2016, at approximately 6:30 p.m., to hold a public hearing on the following matters: (a) the proposed adoption of an amendment to the Development Program relating to Development District No. 1 and (b) the proposed establishment of Tax Increment Financing District No. 15 within the Development District No. 1; and (c) the proposed adoption of a Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.134, both inclusive, as amended, and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the "Act").
2. Notice of Hearing: Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed amendment to the Development Program and the proposed Tax Increment Financing Plan for Tax Increment Financing District No. 15 on file in the City Administrator's Office at Mountain Iron city hall and to make such copies available for inspection by the public.
3. Consultation with Other Taxing Jurisdictions. The City Administrator is hereby directed to mail a notice of the public hearing and a copy of the amendment to the Development Program and the Tax Increment Financing Plan for Tax Increment Financing District No. 15 to the Saint Louis County Auditor and the Clerk of Independent School District No. 712 informing those taxing jurisdictions of the estimated fiscal and economic impact of the amendment to the Development Program and the establishment of the proposed Tax Increment Financing District No. 15.

DULY ADOPTED BY THE CITY COUNCIL THIS 15th DAY OF FEBRUARY, 2016.

ATTEST:

Mayor Gary Skalko

City Administrator

COUNCIL LETTER 021616-VIE

ADMINISTRATION

RESOLUTION 11-16

DATE: February 11, 2016

FROM: Craig J. Wainio
City Administrator

Resolution Number 11-16 Ordering Improvement authorizes Benchmark Engineering to develop plans and specifications for the Garden Drive Improvement Project for which a public hearing was held earlier this evening. These Plans and Specifications will then be presented to the City Council for approval prior to soliciting bids.

If the City Council determines to proceed with this project it is recommended that the City Council adopt Resolution Number 11-16 Ordering Improvement.



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RESOLUTION NUMBER 11-16

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20th day of January, 2016, fixed a date for a Council hearing on Improvement Number 15-09, the proposed improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 16th day of February, 2016, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted 20th day of January 2016.
3. Benchmark Engineering is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF FEBRUARY, 2016.

Mayor Gary Skalko

ATTEST:

City Administrator

COUNCIL LETTER 021616-VIF

ADMINISTRATION

RESOLUTION 12-16

DATE: February 11, 2016

FROM: Craig J. Wainio
City Administrator

From time to time fund balance for the various city funds need to be reallocated to maintain adequate fund balances in each fund. Based upon the review of the City Auditor it is recommended that we perform a reallocation. Resolution Number 12-16 reallocates \$300,000 from the General Fund to the Capital Improvement Fund. It is recommended that the City Council adopt Resolution Number 12-16 as presented.



CITY OF MOUNTAIN IRON

"TACONITE CAPITAL OF THE WORLD"

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RESOLUTION NUMBER 12-16

TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND AT THE END OF THE 2015 FISCAL YEAR

WHEREAS, the need presents itself for the transfer of funds from one city fund to the other to maintain the proper fund balance and fund future Capital Improvement Projects, and

WHEREAS, these transfers need to occur at the end of the City's 2015 fiscal year.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA that the following transfers take place at the end of the City's 2015 fiscal year:

\$300,000 is transferred from General Fund – Unreserved Fund balance to Capital Improvement – Unreserved Fund balance.

DULY ADOPTED BY THE CITY COUNCIL THIS 16th DAY OF FEBRUARY, 2016.

Mayor Gary Skalko

ATTEST:

City Administrator

COMMUNICATIONS
February 16, 2016

1. **St. Louis County Law Enforcement Chaplaincy, a thank you for the support and contributions to their organization.**



St. Louis County Law Enforcement Chaplaincy

Rev. Kevin L. Norton, Executive Director

4220 3rd Ave.W., Hibbing, MN 55746 • 2030 North Arlington Road, Duluth, MN 55811 (office)
218-966-0615 • www.SLCLEC.com • knorton@hibbingalliance.org

Re: "Winning the Battle" Seminar

THANK YOU!

Feb. 5, 2016

I write this letter with my deepest appreciation for your support of our Law Enforcement Community across NE Minnesota & Superior, WI.

Thank you for your compassion for those who serve, as well as their families.

Thank you for your contributions that supplied the means to offer this training.

Thank you for modeling to regional citizens your support for the people and the work of those involved in Law Enforcement.

I can truly say that your efforts and investment led to a successful training regarding the sensitive and undiscussed issue of substance abuse and suicide among the law enforcement community, as a result of the cumulative stress of their job.

Thank you for making a difference.


Rev. Kevin L. Norton, Chaplain
Executive Director for SLCLEC.



Ps. Please see enclosed for my follow up report.

Serving those who serve others



Member of the International Conference of Police Chaplains