MOUNTAIN IRON CITY COUNCIL MEETING
COMMUNITY CENTER
MOUNTAIN IRON ROOM
WEDNESDAY, JANUARY 20, 2016 - 6:30 P.M.
A G E N D A

I. Roll Call

II. Consent Agenda
- A. Minutes of the January 4, 2016, meeting (#1-22)
- B. Receipts
- C. Bills and Payroll
- D. Communications (#80-81)

III. Public Forum

IV. Committee and Staff Reports
- A. Mayor's Report
- B. City Administrator's Report
- C. Public Works Director's Report
  1. Excavator Purchase Authorization (#23-25)
  2. Vehicle Purchases (#26-30)
  3. Phase 3 - Automatic Metering Equipment (#31-33)
  4. AWAIR Program (#34-51)
- D. Library Director/Special Events Coordinator's Report
- E. Sheriff's Department Report
- F. City Attorney's Report
- G. City Engineer's Report
  1. Pay Request – Mountain Iron Drive (#52-54)
- H. Personnel Committee
  1. Secretary Position Appointment (#55)
  2. Assistant Fire Chief Appointment (#56)
- I. Fire Department
  1. Turnout Gear (#57)
- J. Liaison Reports

V. Unfinished Business

VI. New Business
- A. Resolution Number 02-16 Adopting Assessment (#58-63)
- B. Resolution Number 03-16 Support for Relocation (#64-66)
- C. Resolution Number 04-16 Accepting Report (#67-78)
- D. Resolution Number 05-16 Acquiring Property (#79)

VII. Communications (#80-81)

VIII. Announcements

IX. Adjourn

Page Number in Packet

MINUTES
MOUNTAIN IRON CITY COUNCIL
JANUARY 4, 2016

Mayor Skalko called the City Council meeting to order at 6:30 p.m. with the following members present: Joe Prebeg, Jr., Susan Tuomela, Tony Zupancich, Alan Stanaway, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Jill M. Clark, Municipal Services Secretary; Michael Downs, Director of Public Works; Rod Flannigan, City Engineer; Sally Yuccas, Librarian Director/Special Events Director; and John Backman, Sergeant.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

1. Approve the minutes of the December 21, 2015, regular meeting as submitted.

2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.

3. To acknowledge the receipts for the period December 16-31, 2015, totaling $897,682.33, (a list is attached and made a part of these minutes).

4. To authorize the payments of the bills and payroll for the period December 16-31, 2015, totaling $485,270.87, (a list is attached and made a part of these minutes).

The motion carried unanimously on a roll call vote.

During the public forum, the Merritt Days Committee, consisting of Jason Gellerstedt, Jeremy Jesch, Peggy Anderson, Steve Morrisette, and Kurt Schneider were in attendance and spoke to the City Council. They thanked the Council for the contribution for the successful event held last year. The Committee questioned a motion that was made regarding the Merritt Days Committee changing their by-laws. There was a lengthy discussion, no formal action was taken.

It was moved by Zupancich and seconded by Tuomela to adopt Resolution Number 01-16, concurring with change in CSAH designation, (a copy is attached and made a part of these minutes). The motion carried.

The Mayor reported on the following:

- Condolences. To the families of Duane "Munty" Pernu and Thomas Gobats.
- Congratulations. To the Mountain Iron-Buhl School athletes with their participation in the Boys and Girls Basketball Christmas Tournaments.
- County Road 102. Ribbon Cutting Ceremony would be on Wednesday, January 6, 2016, at 1:00 p.m.
- Skating Rinks. The South Grove rink are now open and the West Virginia rink should be opening soon.

It was moved by Skalko and seconded by Zupancich to appoint Joseph Prebeg as Deputy Mayor for 2016. The motion carried.

It was moved by Skalko and seconded by Tuomela to designate the Trenti Law Firm as the City Attorneys for 2016. The motion carried.

It was moved by Skalko and seconded by Prebeg to designate Benchmark Engineering as the City Engineers for 2016. The motion carried.

It was moved by Skalko and seconded by Tuomela to appoint the Hometown Focus as the official newspaper for the City of Mountain Iron for 2016. The motion carried.

It was moved by Skalko and seconded by Stanaway to set the regular meetings for the first and third Mondays at 6:30 p.m. for 2016. The motion carried.

It was moved by Prebeg and seconded by Tuomela to designate the City's official depositories as the American Bank, Frandsen Bank, Wells Fargo Bank, US Bank, Twin City Federal, League of Minnesota Cities 4M Fund, Miller Johnson Steichen Kinnard, Inc., Morgan Stanley, Northland Securities, Northland Securities, First National Bank of Buhl, and Federal Home Loan Bank, for 2016. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Steve Skogman to serve on the Planning and Zoning Commission with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Barbara Fivecoate to serve on the Planning and Zoning Commission with her term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Tuomela to re-appoint Bruce Peterson to serve on the Utility Advisory Board with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Prebeg to re-appoint Harvey Hellyer to serve on the Utility Advisory Board with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Steve Hunter, Jr. to the Park and Recreation Board with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Zupancich to re-appoint Natalie Pankratz-Leff, to the Parks and Recreation Board with her term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Tuomela to re-appoint Mary Jacobsen to the Economic Development Authority with her term expiring on December 31, 2020. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Kathy Witzman to the Library Board with her term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Zupancich to re-appoint Shirley Congdon to the Library Board with her term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Zupancich to re-appoint Steve Skogman to the Public Safety and Health Board with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Prebeg to re-appoint Steve Skogman to the Cable Commission with his term expiring on December 31, 2018. The motion carried.

It was moved by Skalko and seconded by Stanaway to re-appoint Peter Skogman to the Cable Commission with his term expiring on December 31, 2018. The motion carried.

The City Administrator reported on the following:

- Internal Postings. The posting have expired for the Accounting Technician and the Secretary positions. There was one internal applicant for the Secretary position. He said he would be advertising for the Accounting Technician.

The Director of Public Works reported on the following:

- Christmas Decorations. Would be removed after January 6th.
- Meter Installations. Residents in the West Virginia area need to call for appointments to install new meters.

The Library Director/Special Events Director reported on the following:

- Monthly Report. Submitted the December 2015 report to the Council.
- Duluth Art Institute. Offering a felting class on Wednesday, January 13th at 6:00 p.m.
- Reading Club. An Adult Reading Club would be starting soon.

The City Engineer thanked the Council for the re-appointment.

It was moved by Prebeg and seconded by Zupancich to extend an offer of the position to Amanda Inmon for Municipal Services Secretary pending a physical, drug testing and a background check. The motion carried.

It was moved by Prebeg and seconded by Tuomela to update the Joint Powers Agreement with the Northeast Service Cooperative, (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to authorize a contribution to the Mountain Iron-Buhl High School Class of 2016 for their Chemical-free Graduation Party in the amount of $500 with the funds being expended from the Charitable Gambling Fund. The motion carried unanimously on a roll call vote.

At 7:30 p.m., it was moved by Skalko and seconded by Zupancich that the meeting be adjourned. The motion carried.

Submitted by:

Jill M. Clark, MMC
Municipal Services Secretary

www.mtniron.com

COMMUNICATIONS

1. Northeast Service Cooperative, a notice accepting nominations to fill one vacant position representing City, County and Other Government Agency membership.

2. Mountain Iron-Buhl High School Class of 2016, a request for the contribution to their All Night Grad Party.

3. Mediacom, forwarding a notice of rate adjustments.

4. Tri-Cities Biosolids Disposal Authority, requesting payment of the first quarter 2016 appropriation in the amount of $6,132.00.

5. Biosolids Disposal Site Authority, requesting the annual appropriation in the amount of $5,940.02.

Summary By Category And Distribution

Category	Distribution	Amount
MISCELLANEOUS	REIMBURSEMENTS	271.06
UTILITY	UTILITY	188,719.10
METER DEPOSITS	ELECTRIC	1,800.00
METER DEPOSITS	WATER	120.00
PERMITS	BUILDING	739.47
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	35.98
MISCELLANEOUS	ASSESSMENT SEARCHES	10.00
CD INTEREST	CD INTEREST 101	38.47
CD INTEREST	CD INTEREST 378	42.74
CD INTEREST	CD INTEREST 602	16.03
CD INTEREST	CD INTEREST 603	6.42
CD INTEREST	CD INTEREST 604	3.19
CHARGE FOR SERVICES	ELECTRIC-CHG FOR SERVICES	18.11
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	500.00
BUILDING RENTALS	COMMUNITY CENTER	500.00
BUILDING RENTALS	NICHOLS HALL	200.00
COPIES	COPIES	16.75
INTERGOVERNMENTAL REVENUE	LOCAL GOVERMENT AID	646,483.00
INTERGOVERNMENTAL REVENUE	MISCELLANEOUS STATE AID	25,000.19
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	33,111.82
LICENSES	ANIMAL	20.00
BUILDING RENTALS	LIBRARY	10.00
MISCELLANEOUS	CHECK RETURN FEE	20.00
Summary Totals:		897,682.33

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
01/16	01/05/2016	147953	10078	ALLIED GENERATORS (DBA)	602-20200	1,670.00
01/16	01/05/2016	147954	10075	AMERIPRIDE SERVICES	101-20200	45.07
01/16	01/05/2016	147955	135	BRYAN WIITALA	101-20200	100.00
01/16	01/05/2016	147956	30040	C & C WINGER INC	101-20200	7,490.00
01/16	01/05/2016	147957	30026	COMO LUBE & SUPPLIES INC	101-20200	115.00
01/16	01/05/2016	147958	30072	COMPUTER WORLD	101-20200	581.66
01/16	01/05/2016	147959	40060	DELTA DENTAL OF MINNESOTA	101-20200	1,648.25
01/16	01/05/2016	147960	40027	DULUTH/SUPERIOR COMMUNICATION:	101-20200	4,961.50
01/16	01/05/2016	147961	40048	DVS RENEWAL	602-20200	1,225.00
01/16	01/05/2016	147962	60002	FENA ADVERTISING INC	101-20200	2,093.54
01/16	01/05/2016	147963	60029	FERGUSON ENTERPRISES INC	101-20200	814.70
01/16	01/05/2016	147964	20061	G BENZ CONTRACTING INC.	101-20200	480.00
01/16	01/05/2016	147965	70004	GRANDE ACE HARDWARE	101-20200	5.47
01/16	01/05/2016	147966	70028	GREATER MINNESOTA AGENCY INC	101-20200	204.00
01/16	01/05/2016	147967	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
01/16	01/05/2016	147968	80021	H R DIRECT/G.NEIL	602-20200	92.48
01/16	01/05/2016	147969	80010	HOMETOWN ELECTRIC	101-20200	457.22
01/16	01/05/2016	147970	80037	HOMETOWN MEDIA PARTNERS	101-20200	108.00
01/16	01/05/2016	147971	80055	HUNDRIESER CONSULTING LLC	101-20200	4,800.00
01/16	01/05/2016	147972	90027	ICC	101-20200	414.00
01/16	01/05/2016	147973	132	JOSIAH FETH	101-20200	200.00
01/16	01/05/2016	147974	120014	LUNDGREN MOTORS	101-20200	56.58
01/16	01/05/2016	147975	130030	MACQUEEN EQUIPMENT	603-20200	81.25
01/16	01/05/2016	147976	137	MESABI FAMILY YMCA	604-20200	993.94
01/16	01/05/2016	147977	130038	MIB ALL NIGHT CHEM FREE PARTY	230-20200	500.00
01/16	01/05/2016	147978	130185	MID STATE EMERGENCY VEHICLE	301-20200	2,896.90
01/16	01/05/2016	147979	130009	MINNESOTA POWER (ALLETE INC)	101-20200	3,502.58
01/16	01/05/2016	147980	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	65,430.00
01/16	01/05/2016	147981	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	58.02
01/16	01/05/2016	147982	140056	NORTHLAND TRUST SERVICES INC	378-20200	314,608.75
01/16	01/05/2016	147983	160002	PETTY CASH FUND	602-20200	49.68
01/16	01/05/2016	147984	160060	PIT & QUARRY SUPPLIES INC	604-20200	300.00
01/16	01/05/2016	147985	160030	PRECISION MACHINE	101-20200	110.00
01/16	01/05/2016	147986	180008	RADKO IRON & SUPPLY INC	101-20200	429.99
01/16	01/05/2016	147987	180021	RANGE ASSOC OF MUNICIPALITIES	101-20200	700.00
01/16	01/05/2016	147988	136	RICHARD MYNATT/WAL-MART #4849	604-20200	3,367.70
01/16	01/05/2016	147989	134	SHIRLEY SAVELA	101-20200	200.00
01/16	01/05/2016	147990	133	TROY CADDY	101-20200	100.00
01/16	01/05/2016	147991	220025	VERIZON WIRELESS	101-20200	16.78
01/16	01/05/2016	147992	260002	Z/TECH	101-20200	108.97
Totals:						421,105.63
				Payroll-PP Ending 1/1/16		64,165.24
				TOTAL EXPENDITURES		$485,270.87

CITY OF MOUNTAIN IRON
"TACONITE CAPITAL OF THE WORLD"
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RESOLUTION NUMBER 01-16

CONCURRING WITH CHANGE IN CSAH DESIGNATION

WHEREAS, the County Board of Saint Louis County plans to revise the designation of County State Aid Highway Numbers 102 and 109 within the corporate limits of the City of Mountain Iron, Minnesota, as follows:

CSAH routes to be reverted to St. Louis County local road jurisdiction:

- CSAH 102 - From 0.49 mile north of CSAH 103 to 0.93 mile north of CSAH 103
  CSAH segment # 069-702-050, length 0.44 mile
- CSAH 102 - From 0.93 mile north of CSAH 103 to 1.2 miles north of CSAH 103
  CSAH segment # 069-702-051, length 0.27 mile
- CSAH 102 - From 1.2 miles north of CSAH 103 to Sixth Street
  CSAH segment # 069-702-052, length 0.10 mile
- CSAH 102 - From Sixth Street to 0.35 mile north
  CSAH segment #069-702-060, length 0.35 mile
- CSAH 102 - From 0.35 mile north of Sixth Street to 0.67 mile north of Sixth Street
  CSAH segment # 069-702-070, length 0.32 mile
- CSAH 102 - From 0.67 mile north of Sixth Street to 0.97 mile north of Sixth Street
  CSAH segment # 069-702-071, length 0.30 mile
- CSAH 102 - From 0.97 mile north of Sixth Street to 0.40 mile west of CSAH 109
  CSAH segment # 069-702-072, length 0.98 mile
- CSAH 102 - From 0.40 mile west of CSAH 109 to Trunk Highway 53
  CSAH segment # 069-702-080, length 1.30 miles
- CSAH 109 - From U.S. 169 Expressway to CSAH 102
  CSAH segment # 069-709-020, length 1.20 miles

Total reversion to St. Louis County local road jurisdiction – 5.26 miles

St. Louis County local road jurisdiction routes to be designated CSAH:

- Mineral Avenue (now CSAH 102) – From 0.49 mile north of CSAH 103 to new intersection with CR 102 – to be designated CSAH 102, length 0.33 mile

- CR 102 (new construction) – From Mineral Avenue (now CSAH 102) to Nichols Avenue (Now CSAH 109) – to be designated CSAH 102, length 1.79 mile

- Nichols Avenue (Now CSAH 109) – From CR 102 (new construction/Park Ridge Drive) to U.S. 169 Expressway – to be designated CSAH 102, length 0.22 mile

Total new CSAH designation – 2.34 miles

As shown on the attached map.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that said revision is in all things approved.

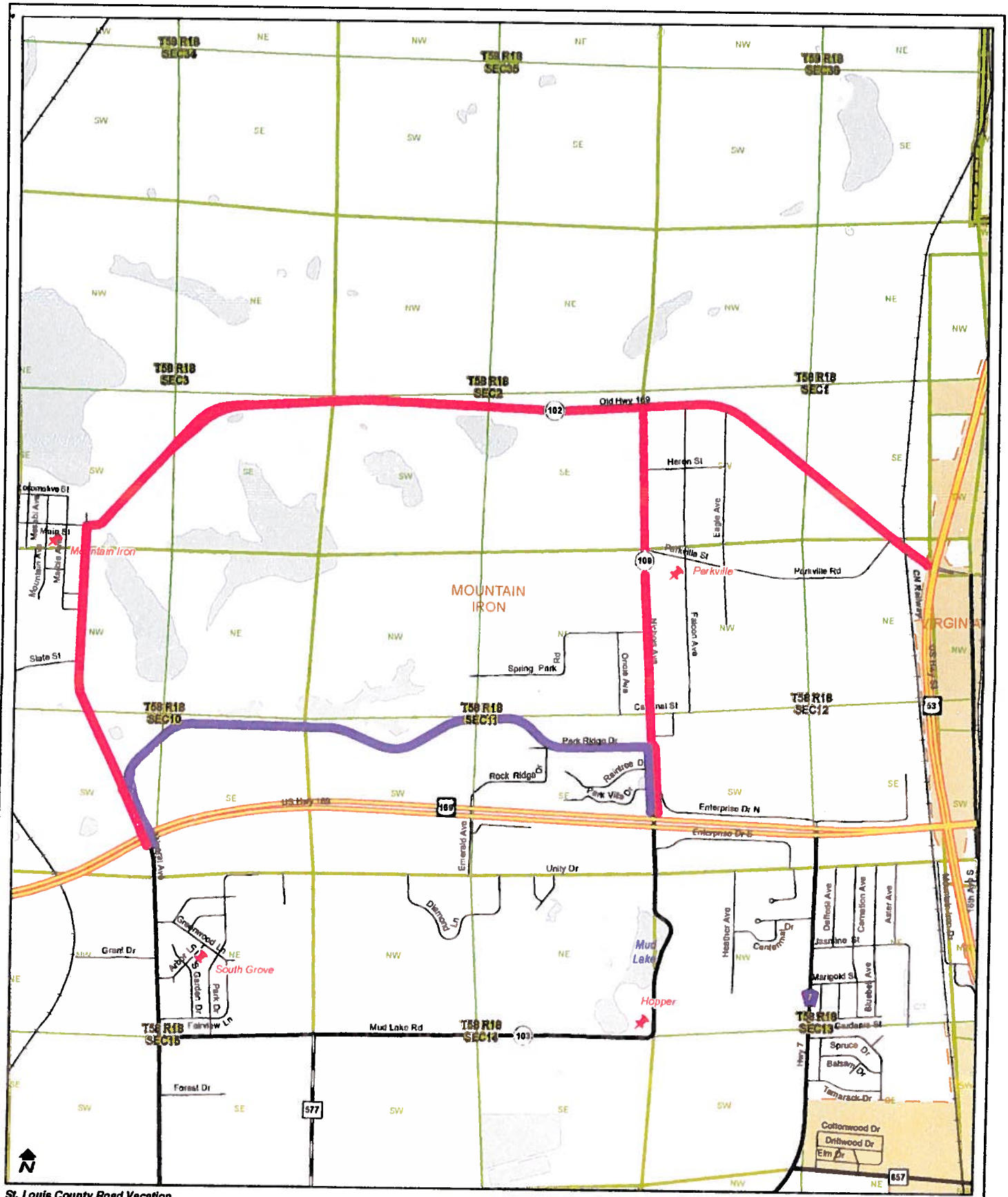
DULY ADOPTED BY THE CITY COUNCIL THIS 4h DAY OF JANUARY, 2016.

Gary W Skalko

Mayor Gary Skalko

ATTEST:

City Administrator



St. Louis County Road Vacation

0 0.125 0.25 0.5 Mile

Map Components

- CSAH Revocation, CSAH 102 & 109 5.26 miles
- CSAH Designation, CSAH 102 2.34 miles
- U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Township Boundary
- Section Line
- Quarter Section Line

JOINT POWERS AGREEMENT
FOR GROUP EMPLOYEE BENEFITS AND OTHER FINANCIAL AND RISK MANAGEMENT SERVICES

This Joint Powers Agreement, hereinafter referred to as "Agreement," is made between Participant Member City of Mountain Iron and other Participant Members as are now or may hereafter become parties to this Agreement, and the Northeast Service Cooperative hereinafter called the "SC."

RECITALS

Whereas, Minn. Stat. 471.59, Subds. 1 and 10, authorizes two or more governmental units to exercise jointly or cooperatively powers which they possess in common, and

Whereas, Minn. Stat. 123A.21, establishes service cooperatives, the purpose of which, among other things, is to assist participating governmental units in meeting certain specific needs which can most advantageously be met on a regional basis, and

Whereas, the Participant Members wish to authorize the SC Board of Directors to act as a joint board for the purpose of exercising certain powers as set forth in this Agreement, and

Whereas, the Participant Members acknowledge that the Board of Directors of the SC is representative of the parties to this Agreement;

NOW THEREFORE, the parties hereto agree as follows:

SECTION 1

PURPOSE, INTENT AND OBJECTIVE

1.1 **Purpose.** Under the provisions of Minnesota law, governmental units may enter into contracts to provide Group Employee Benefits for their employees and to obtain Other Financial and Risk Management Services deemed necessary or beneficial for their operation. Under the provisions of Minn. Stat. 471.59, two or more governmental units (including, but not limited to, school districts, counties, towns, other governmental agencies and service cooperatives) may agree to exercise jointly or cooperatively powers which they possess in common. The purpose of this Agreement is to authorize the Board to exercise the common powers of the participating governmental units in connection with certain matters pertaining to the administration and funding of Group Employee Benefits and the provisions of Other Financial and Risk Management Services, all as described herein. It is not the purpose of this Agreement to transfer to the Board the authority to execute contracts on behalf of Participants, or to in any manner become involved in any collective bargaining process.

1.2 **Compliance with Applicable Laws.** It is the parties' intent to comply with the applicable statutory requirements pertaining to requests for proposals for group insurance, self-insurance, COBRA and its Minnesota extensions, service cooperatives, and all other applicable federal and state statutes. Pursuant to the laws governing service cooperatives, it is also intended that nonprofit, non-governmental units be allowed to participate as Associate Members in the Group Employee Benefits and Other Financial and Risk Management Services made available pursuant to this Agreement, although it is not intended that such nonprofit, non-governmental units exercise any of the powers or

authorities exclusively delegated to governmental units described in Minn. Stat. 471.59 Subd. 1.

SECTION 2

DEFINITIONS

2.1 **Advisory Committee(s)** means committees appointed by the Board in accordance with Section 4.8 of this Agreement which are representative of the Participants as deemed appropriate by the Board for the purpose of recommending policies, procedures and actions to the Board.

2.2 **Agreement** means this Joint Powers Agreement as the same may be amended from time to time. This document, and all other documents in the same form executed (or deemed executed as provided in Section 9 of this Agreement) by SC and other Participant Members, all as amended from time to time, shall together constitute a single Agreement.

2.3 **Associate Member** means any nonprofit or non-governmental entity which participates in any of the Group Employee Benefits or Other Financial and Risk Management Services made available to Associate Members by the Board, and agrees in writing to be bound by the terms of this Agreement other than those terms explicitly applicable only to Participant Members (or is deemed to have so agreed as provided in Section 9 of this Agreement).

2.4 **Board or Joint Powers Governing Board** means the SC Board of Directors acting as the joint board authorized to exercise certain powers of the Participant Members, as permitted by Minn. Stat. 471.59, Subd. 2, and as set forth in this Agreement.

2.5 **Carrier Contract** means an agreement by and between the Board and a Provider which establishes terms for the benefits, administration or funding of Group Employee Benefits or Other Financial and Risk Management Services.

2.6 **CBA** means collective bargaining agreement.

2.7 **CBA Employee Benefits** means employee welfare and retirement benefits made available by the Board from time to time for adoption by a Participant pursuant to the terms of a CBA, and may include, but shall not be limited to health benefits coverage, wellness and employee assistance programs, life insurance, disability income protection, dental insurance, flexible spending programs, retirement programs and long term care insurance. In no event shall any Discretionary Employee Benefits be considered CBA Employee Benefits unless and until they become part of a collective bargaining agreement between a union and a Participant.

2.8 **Discretionary Employee** Benefits means employee welfare and retirement benefits made available by the Board from time to time for adoption by a Participant, exclusive of any CBA Employee Benefits, and may include, but shall not be limited to health benefits coverage, wellness and employee assistance programs, life insurance, disability income protection, dental insurance, flexible spending programs, retirement programs and long term care insurance. Discretionary Employee Benefits may be terminated or reduced by the Board at any time. In the event any Discretionary Employee Benefit is terminated by the Board but continued by one or more Participants, the provision of such Discretionary Employee Benefit shall become the sole responsibility of such Participants.

2.9 **Group Contract** shall mean an agreement for the rendering of services by and between a Participant and a Provider of such services. In connection with the self-insurance of employee health benefits, such an agreement may also mean a Participant's agreement to participate in a program of self-insurance.

2.10 **Group Employee Benefits** shall mean CBA Employee Benefits and Discretionary Employee Benefits.

2.11 **Other Financial and Risk Management Services** may. include, but shall not be limited to, technical advice regarding borrowing programs, contracted legal services, property/casualty safety group protection, personal property and casualty protection, student accident, coverage, and other services as made available by Group Contract for Participants from time to time by the Board.

2.12 **Participant** means both Participant Members and Associate Members. It does not refer to individual employees obtaining insurance or other benefit coverage pursuant to a plan offered by a Participant which is funded or administered in whole or in part pursuant to this Agreement.

2.13 **Participant Member** means any governmental unit as defined in Minn. Stat. 471.59 which is accepted for participation in this Agreement by the Board, certifies that its employee benefit plans qualify as "governmental plans" that are exempt from application of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), and agrees in writing to be bound by the terms of this Agreement (or is deemed to have so agreed as provided in Section 9 of this Agreement).

2.14 **Pool** means the collective group of Participants in a given program of Group Employee Benefits or Other Financial and Risk Management Services, as the context shall require. Absent an agreement expressly to the contrary, a separate Pool shall exist for each such program and a separate Group Contract shall exist between the Provider and each Participant for the rendering of services or benefits for which such Pool is formed.

2.15 **Program Funds** means any monies, reserves, excesses or other amounts, whether acquired through contributions, payments, discounts, dividends, refunds, credits, reserves, savings, interest or otherwise, that are held and administered in accordance with Section 6 of this Agreement.

2.16 **Provider** means the person, insurance carrier, third party administrator, or other entity which is selected by the Board, in its discretion, to provide Participants with Group Employee Benefits or Other Financial and Risk Management Services or, as in the case of self-insured health benefits, to provide administrative or other services in connection with such Benefits or Services.

2.17 **SC** means the Northeast Service Cooperative, a governmental agency and public corporation, whose existence is authorized by Minn. Stat. 123A.21.

SECTION 3

JOINT POWERS GOVERNING BOARD

3.1 **Board Membership.** The SC Board of Directors, when exercising the joint powers authorized by this Agreement, will also serve as the Board referred to in this Agreement. The Board will be elected pursuant to the Bylaws of the SC. As appropriate, the Board may designate one or more representatives to act on its behalf.

3.2 **Upon Dissolution of SC.** In the event that the SC is dissolved, the Board shall continue to exist and its members shall be elected solely from the governing bodies of the Participant Members to this Agreement in a manner consistent with the provisions of the Joint Powers Act, Minn. Stat. 471.59, Subd.2. Any administrative services provided by the SC prior to its dissolution shall be provided thereafter as determined by the Board in its discretion.

3.3 **Acknowledgment by Associate Members.** Associate Members acknowledge that Minn. Stat. 471.59 does not authorize their participation in a Joint Powers Agreement, even though Minn. Stat. 123A.21, Subd.3, authorizes nonprofit, non-governmental organizations to participate in Group Employee Benefits, Other Financial and Risk Management Services, and other programs made available from time to time by service cooperatives. By participating in any such program made available by the SC, such non-governmental Associate Members agree to be bound by the terms of this Agreement (other than those terms explicitly applicable only to Participant Members) and that the Board is representative of their interests.

SECTION 4

RIGHTS AND RESPONSIBILITIES OF THE BOARD

4.1 **Authorized Powers.** Pursuant to Minn. Stat. 471.59, Subd. 2, in addition to any other powers specifically delegated to the Board by this Agreement, the Board is hereby authorized to:

(a) establish, procure and administer Group Employee Benefits and Other Financial and Risk Management Services;

(b) define and clarify requests for proposals, rights and responsibilities, length of contract, premium or contribution rates and other costs, termination guidelines, the relative liability of the parties, and the method(s) by which parties to this Agreement shall exercise their common powers; and

(c) receive, collect, hold, invest, expend and disburse Program Funds in connection with the exercise of its powers under this Agreement.

4.2 **Group Employee Benefits.**

4.2.1 **CBA Employee Benefits.** The Board may from time to time make employee welfare and retirement benefits available for adoption by Participants pursuant to a CBA. The Board may arrange alternative financing arrangements respecting such benefits, and may administer or arrange for the administration of such benefits. Any employee or collective bargaining

representative notification of alternative financing arrangements shall be the responsibility of the Participant. The Group Contract for the provision of such benefits shall be between the Participant and the Provider. Pursuant to Minn. Stat. 471.6161, Subd.5, the Board has no authority nor authorization to change a policy or benefit respecting a Participant's CBA Employee Benefits in a manner that would reduce the aggregate value of such benefits.

4.2.2 **Discretionary Employee Benefits.** The Board may from time to time make available for adoption by Participants Discretionary Employee Benefits. The Board may arrange alternative financing arrangements respecting such benefits, and may administer or arrange for the administration of such benefits. The Group Contract for the provision of such benefits shall be between the Participant and the Provider. Notwithstanding that a Group Contract for Discretionary Employee Benefits be between a Participant and a Provider, the Board, upon reasonable notice to Participants, may prospectively amend, reduce or terminate any such Discretionary Employee Benefits in its sole and absolute discretion.

4.2.3 **Reserves.** The Board shall from time to time determine the minimum amount of funds needed for purposes of risk management and rate stabilization. Any such funds shall be held and used in accordance with, and subject to the limitations set forth in, Section 6.

4.2.4 **Self-Insurance of Health Benefits.** In accordance with Minn. Stat. 471.617, Group Employee Benefits that are employee health benefits may be self-insured. A self-insurance Pool made available by the Board shall be a pool established and operated by the Board, or by the Board and one or more other joint powers governing boards governed by Minn. Stat. 471.59 or service cooperatives governed by Minn. Stat. 123A.21.

4.3 **Other Financial and Risk Management Services.** The Board may make available Other Financial and Risk Management Services for electing Participants and may administer, or arrange for the administration of such services. The Board will determine the most cost-effective and appropriate manner in which to deliver Other Financial and Risk Management Services and the service fees and other costs pertaining to the same.

4.4 **Carrier Contracts.** The Board, alone or in collaboration with other governmental units, whether acting alone or jointly, including other service cooperatives, may negotiate Carrier Contracts for the benefit of the SC and each of the Participants with respect to any Group Employee Benefit or Other Financial and Risk Management Service. Such Carrier Contracts may establish, among other things:

(a) the terms and conditions for any program,

(b) premium or contribution rates and other costs,

(c) funding arrangements,

(d) administrative arrangements, including the extent to which the SC shall provide administrative services,

(e) the applicable responsibilities of the Board, and

(f) the amount of service fees payable to the SC.

The Carrier Contract is a proprietary document between the Service Cooperative and the provider. However, at the request of any Participant, the Board may provide that Participant with any information regarding the applicable Carrier Contract that is reasonably necessary for the Participant to understand its rights and obligations thereunder.

4.5 **SC Service Fees.** The SC shall be paid a service fee in consideration for services rendered pursuant to this Agreement and any Carrier Contracts. The amount and source of such service fee shall be established from time to time by the Provider and the SC and shall be approved by the Board. Such service fee may include, but shall not be limited to, a percentage of premiums collected from Participants for the payment of Group Employee Benefits, a fixed fee per contract per month paid by each Participant, or such other arrangements approved from time to time by the Board. At the time a Participant elects to participate in any of the Group Employee Benefits made available by the Board, the Participant shall, by execution of this Agreement (or by the deemed execution of this Agreement as provided in Section 9), be deemed to have acknowledged and agreed to the amount of such service fee and the source of its payment, including any part thereof derived from discounts, refunds, dividends, and similar revenues. Services fees payable with respect to Other Financial and Risk Management Services shall be established and disclosed from time to time as determined by the Board. Participants shall be given advance notice of any change in service fees.

4.6 **Use of SC Service Fees.** The SC may use service fees to provide programs and services which are determined pursuant to Minn. Stat. Sec. 123A.21, Subd. 7 to be priority needs of the particular region and to assist in meeting special needs which arise from fundamental constraints upon individual members.

4.7 **Service Providers.**

4.7.1 **Selection.** The Participants hereby delegate to the Board the right to select the Providers for Group Employee Benefits and Other Financial and Risk Management Services.

4.7.2 **Governmental Unit Bidding and Contracting Laws.** As applicable, the Board shall comply with all state and federal laws relating to requests for proposals, review of proposals, length of Group Contract rules, and other laws and regulations relating to contracting for Group Employee Benefits and Other Financial and Risk Management Services.

4.7.3 **Service Provider Rate Increases.** The Board will annually review renewal information as presented by Providers, make recommendations and determine if requests for proposals are necessary. Rate renewals for group insurance will be determined on the basis of the aggregate change of premiums.

4.8 **Premiums and/or Contract Charges.** To the extent not established by the applicable Carrier Contract or in any other manner prescribed by this Agreement, premiums and/or contract charges shall be determined by the Board in its discretion; provided, however, that in accordance with Section 6.5, no retroactive assessment may be made without the consent of the affected Participants.

4.9 **Advisory Committee(s).** The Board may, but is not required to, appoint one or more advisory committees. The purpose of any such committee may include, without limitation, the receipt and processing of information relating to group employee benefits, and the future direction of such benefits as well as other programs and services. The Board shall consider, but is not required to adopt, advisory committee recommendations and proposals. Labor representation, when appropriate, on any advisory committee formed by the Board shall be, insofar as is reasonably possible, representative of the bargaining representatives of individuals covered in the relevant Pool. Notwithstanding anything to the contrary in this Section 4.8, the SC shall create a labor-management committee to advise it on certain matters as required by Minn. Stat. 123A.25.

4.10 **Authority of Board.** The Board, with due consideration given to recommendations submitted by any advisory committee which may be established, shall, unless otherwise expressly agreed, retain final authority in all matters relative to this Agreement and to the Group Employee Benefits and Other Financial and Risk Management Services subject to this Agreement; provided, however, that nothing in this Agreement shall permit the Board to enter into a Group Contract on behalf of a Participant, and that, subject to any applicable notice rules, nothing in this Agreement shall prevent a Participant from withdrawing from this Agreement, any Group Employee Benefit, or any Other Financial and Risk Management Service.

4.11 **Liability Limited.** The Board, its authorized representatives, employees and designees shall have no duty or liability to any of the Participants or Providers with respect to the fees, premium and/or contract charges, offers, acceptances or binders of coverage, cancellation notices, or other matters relating to a Participant's subscribers, all of which shall be the responsibility of the Participant. The Board, its authorized representatives, employees and designees, and each Participant shall have no duty or liability due to negligence of other Participants and Providers. When it is not exercising the joint powers authorized by this Agreement (and, therefore, not acting as the Board), the SC Board of Directors shall have no duty or obligation whatsoever to act for the benefit of Participants (as Participants).

4.12 **Withdrawal by Board.** The undertakings for the provision of Group Employee Benefits in this Agreement may be terminated by the Board or the SC (as applicable) at any time.

SECTION 5

RIGHTS AND RESPONSIBILITIES OF PARTICIPANTS

5.1 **Enrollment and Renewal.** Participants may elect whether to participate in any Group Employee Benefit and any Other Financial and Risk Management Service made available by the Board. If a Participant elects to participate in a Group Employee Benefit or Other Financial or Risk Management Service, the Participant must execute any applicable Group Contract, Group Contract amendment, enrollment and renewal documents directly with the Provider.

5.2 **Participants to Furnish Data.** Each Participant agrees to furnish all reasonably necessary employee data directly to the SC or its designee.

5.3 **Remittance of Premiums and Contract Charges.** The Participant shall remit premiums and/or contract charges in the time and manner as from time to time determined by the Board.

5.4 **CBA Employee Benefits.** Each Participant that participates in CBA Employee Benefits shall

be solely responsible for the collective bargaining of such benefits, and for providing any notices regarding CBA Employee Benefits, including, without limitation, the obligation to notify certain representatives regarding the adoption of a self-insured health benefit plan set forth in Minn. Stat. 471.617, Subd.4.

5.5 **Participant Withdrawal.**

5.5.1 **Voluntary Withdrawal.** At any time during a year, (but at least three (3) months prior to renewal), a Participant may terminate its participation in this Agreement or in a Pool upon ninety (90) days written notice to the Board and to all Providers of programs in which it participates.

5.5.2 **Withdrawal Relating to Participant Rate Solicitation.** If a Participant solicits proposals independently of this agreement within five months prior to the end of the master agreement, the Board retains the right to deem that the Participant has withdrawn from the appropriate pool. "Soliciting proposals" shall be defined as requesting and/or accepting written or verbal proposals of any kind, regardless of how formal or informal.

5.5.3 **Withdrawal Relating to Dual Offering.** If a Participant offers Group Employee Benefits through an additional or different plan which, in the discretion of the Board, are considered to be substantially similar to those provided by a Pool in which the Participant participates, then the Board retains the right to deem that such Participant has withdrawn from the Pool.

5.5.4 **Withdrawal at Annual Renewal.** If a material change in any term or condition of a Group Employee Benefit or Other Financial or Risk Management Service in which a Participant participates is proposed to commence as of the Participant's annual renewal date, the Participant may withdraw from the applicable Pool as of the renewal date, provided the Participant gives advance written notice of its intent to withdraw promptly (within 30 days) after receiving notice of the material change, even if such notice is given less than five (5) months in advance of the renewal date.

5.6 **Effect of Participant Withdrawal.** Upon a Participant's withdrawal or deemed withdrawal from this Agreement or from a Pool, the following rules shall apply:

5.6.1 **Withdrawal** from this Agreement. Upon its withdrawal from this Agreement, a Participant shall be deemed to have withdrawn from all Pools maintained under this Agreement in which the Participant is participating at the time of such withdrawal. If a Participant no longer participates in any Pool, the Participant shall be deemed to have withdrawn from this Agreement, as well as from the applicable Pool(s).

5.6.2 **Withdrawal from a Pool.** Withdrawal by a Participant from any Pool shall not affect the Participant's participation in any other Pool.

5.6.3 **Program Funds.** No Program Funds or any other amounts that may, in any way, be attributable to a Participant's participation in a Pool shall be returned to the Participant in the event such Participant's participation in a Pool ends prior to the Pool's termination.

5.6.4 **Future Participation Limited.** If a Participant withdraws or is deemed by the Board to have withdrawn from a Pool, such Participant's participation in such Pool shall be prohibited for a

period of twelve (12) months from the date of such withdrawal or deemed withdrawal. If a Participant withdraws or is deemed by the Board to have withdrawn from this Agreement, such Participant's participation in this Agreement (and any Pool offered hereunder) shall be prohibited for a period of twelve (12) months from the date of such withdrawal or deemed withdrawal.

SECTION 6

PROGRAM FUNDS ADMINISTRATION

6.1 **Program Funds.** It is understood and agreed that, in connection with the Group Employee Benefits and Other Financial and Risk Management Services made available pursuant to this Agreement, the Board may acquire Program Funds. The Board may, in its discretion, establish and maintain separate accounts for specified portions of the Program Funds, and may designate specific purposes, such as the payment and financing of Group Employee Benefits or the stabilization of the cost of such benefits, for which the amounts credited to such account shall be used, but it shall not be required to do so.

6.2 **General Rules Regarding Management and Disposition of Program Funds.** Program Funds shall be used solely for the purposes of providing Group Employee Benefits and Other Financial and Risk Management Services, providing related services, defraying the reasonable expenses of administering such benefits and services, and, if the Board determines that such use would either directly or indirectly benefit Participants (e.g., by spreading risk, achieving economies of scale, generating revenues or enhancing the Board's ability to negotiate with Providers as a result of the Board's visibility, presence in the marketplace or enhanced expertise), establishing, providing and administering similar benefits and services offered by the joint action of other governmental units. Program Funds shall not inure to the benefit of the Board; this prohibition shall not, however, prohibit the payment of service fees to an SC as provided below. Subject to the foregoing, the Board, in its sole discretion, shall determine the management and disposition of the Program Funds. The Board may consider Advisory Committee recommendations regarding the use of Program Funds before any determinations are made. The following are examples of purposes for which the Board may use and apply Program Funds.

(a) to negotiate the purchase of, administer, provide and maintain (either directly or through the purchase of insurance, or both) Group Employee Benefits (including, but not limited to programs related to the purpose for which the Fund was created, such as, for example, in the case of a Health Pool, an Employee Assistance Program (EAP) and Wellness Program) and Other Financial and Risk Management Services;

(b) to pay or provide for the payment of reasonable and necessary expenses of administering Group Employee Benefits and Other Financial and Risk Management Services including, without limitation, all expenses which may be incurred in connection with the establishment and administration of Pools, the employment of administrative, legal, accounting, other expert and clerical assistance, the leasing of such premises and the purchase of lease materials, supplies, equipment, and liability and property insurance;

(c) to establish and accumulate funds deemed adequate by the Board to carry out the purposes of the Pools, for example, for purposes of rate stability and risk reserve;

(d) to pay any federal, state or local income, employment, death or other tax which may

be properly imposed on or levied against Group Employee Benefit, Other Financial and Risk Management Service, a Pool, or on benefits paid therefrom;

(e) to pay for any bond and to pay the premiums on any insurance purchased by a Pool, including, but not limited to liability insurance, "stop loss" insurance and other insurance intended to pay directly or indirectly the benefits established with respect to a Pool; and

(f) to pay the SC any service fee payable to it pursuant to, or authorized pursuant to, this Agreement.

6.3 **Investment of Program Funds.** Program Funds shall be held and invested in a manner that is consistent with any applicable legal requirements regarding the holding and investment of funds by the Participant Members who are governmental units within the meaning of Minn. Stat. 471.59.

6.4 **Withdrawal of Participant.** In the event of the withdrawal of a Participant prior to the termination of this Agreement or of a Pool, Program Funds attributable to contributions of such Participant shall not be returned to such Participant.

6.5 **Termination of Pool.** In the event of termination of a Pool, any portion of the Program Funds that has been designated for use solely in connection with the terminating Pool, and any other portion allocated to the terminating Pool by the Board in its sole discretion, shall be distributed to the Pool Participants in a manner to be determined by the Board, which may include the following:

(a) payment of benefits to or on behalf of enrolled employees with respect to claims arising prior to such termination;

(b) provision of similar benefits for such employees;

(c) payment of reasonable and necessary expenses incurred in such termination;

(d) payment of taxes; and

(e) cash payments to Participant Members according to a formula established by the Board.

Upon such termination, the Board shall continue to serve for such period of time and to the extent necessary to carry out the directions of the preceding sentence. The Participants who receive such distributions shall be solely responsible for determining whether, and to what extent, any amounts they receive will be distributed to individuals who were covered by benefit programs provided by the terminating Pool.

6.6 **Funding of Risk.** Premiums may be adjusted, but no retroactive assessment shall be made without consent and agreement by the affected Participants. Subject to their obligation to provide accurate information regarding the individuals who will receive benefits from a Pool, no Participant or its employees shall bear any financial risk other than the agreed upon premium.

SECTION 7

LENGTH OF AGREEMENT AND TERMINATION

Pursuant to Minn. Stat. 471.59, Subd. 4, but subject to the provisions herein relating to Participant withdrawal, this Agreement shall be ongoing.

SECTION 8

LIABILITY OF PARTIES

Any Participant to this Agreement holds the Board and its employees and its designees, and the SC and its board, employees and designees, harmless from any and all causes of action arising at law or in equity unless such action shall arise from its or their gross negligence and is permitted, after application of all doctrines and statues respecting immunity, by applicable law. The parties agree to waive any rights to litigation from any dispute arising out of this Agreement unless such action is the result of intentional wrongdoing. All benefits hereunder are the sole responsibility of the Provider(s) and the Participants, and shall not be the responsibility of the Board or the SC.

SECTION 9

AGREEMENT BY PARTICIPATION

Any governmental unit, and any nonprofit or non-governmental entity, which participates in any of the Group Employee Benefits or Other Financial and Risk Management Services and remits premium and/or contract charges in accordance with this Agreement, shall be deemed to have approved this Agreement and, in the case of an eligible governmental unit, to have executed this Agreement by its duly authorized officers, and shall be bound by the terms and conditions of this Agreement to the same extent as if such formal approval had been obtained and such execution had occurred.

SECTION 10

SOLICITATION OF BIDS

Notwithstanding anything in the Joint Powers Agreement to the contrary, the following amendments and additions, consistent with changes made by the Minnesota State Legislature in 2006, shall become part of the Joint Powers Agreement.

1. All members of Service Cooperative Health Insurance Pools may solicit bids and other information from competing sources of health coverage at any time other than within the five months prior to the end of the Carrier Contract.

2. Should a member of the Health Insurance Pool solicit bids pursuant to #1 above, the Service Cooperative will not impose a fine or other penalty against the member for soliciting a bid or other information during the allowed period. Should a member leave the Service Cooperative Health Insurance Pool and obtain health insurance coverage elsewhere, the Service Cooperative may prohibit member from participating in Service Cooperative coverage for a period of up to one year.

3. The Service Cooperative shall provide each member with that entity's monthly claims data notwithstanding the provisions of Minn. Stat. 13.203.

Pursuant to all applicable state and federal laws, this Agreement has been approved by the governing boards of the parties and is signed by the duly authorized officers of the parties.

PARTICIPANT MEMBER

Name of Organization: City of Mountain Iron

Title Mayor

Date 1-5-2016

SERVICE COOPERATIVE

Name of Organization: Northeast Service Cooperative

By

Title Executive Director

Date 12/22/2015

COUNCIL LETTER 012016-IVC1

PUBLIC WORKS

EXCAVATOR

DATE: January 14, 2016

FROM: Mike Downs
Director of Public Works

Craig J. Wainio
City Administrator

Staff is requesting authorization to purchase a Caterpillar Model 321EL Hydraulic Excavator for the state bid price of $191,530 less the trade in of our current excavator at a value of $85,000 for a total of $106,530. The excavator is a 2016 capital improvement budgeted item.

ZIEGLER CAT

Date: October 23, 2015

P. O. Box 730

Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768-8260

Equipment: State Bid E95(5)
#770-1014

ATTN: Rick

==========

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

1.1	Caterpillar Model 312EL Hydraulic Excavator	$134,360.00
2.1	Cab (includes high back seat with mechanical suspension and headrest, automatic climate control air conditioner, openable roof hatch, and 24V AM/FM radio)	Included
2.5	Rear vision camera	$ 630.00
3.1	Left side boom light	Included
3.2	Right side boom light	$ 110.00
3.3	Cab mounted HID work lights	$ 220.00
3.5	Wiper/washer for front upper and lower windshields	Included
3.8	Full front mesh guard	$ 1,500.00
3.11	Bottom guard package (includes bottom guard and travel motor guard)	Included
3.16	8'-2" blade (for use with 20" tracks)	$ 8,860.00
4.5	20" triple grouser tracks with rubber pad	$ 6,890.00
5.1	Hand control pattern changer	$ 860.00
5.3	Tool control package with medium pressure circuit (provides high pressure auxiliary circuit for one or two way flow as well as medium pressure circuit for rotation, also provides joysticks with proportional roller switch control of two way flow (high pressure and medium pressure) and buttons for momentary control of one way flow – requires high pressure and medium pressure boom and stick lines)	$ 8,840.00
5.6	High pressure boom and stick lines	$ 2,740.00
5.7	Medium pressure boom and stick lines	$ 1,090.00
5.8	Quick coupler control and quick coupler boom and stick lines	$ 2,090.00
6.1	One piece boom	Included
6.5	9'-10" thumb ready stick (includes thumb cylinder mount bracket)	$ 1,130.00
7.1	Pin grabber hydraulic quick coupler (requires control, boom, stick lines)	$ 6,800.00
7.5	36" (0.69 yd3) general duty bucket – requires 6 tips	$ 2,890.00
7.13	Heavy duty long bucket tip (each) x 6 tips	$ 240.00
7.27	Hydraulic thumb – requires bracket and connector lines	$ 8,330.00
7.29	Bracket for hydraulic thumb	$ 570.00
7.30	Connector lines for thumb	$ 700.00
8.0	Complete set of OEM air filters and fluid filters	Included
10.38	84 month / 5,000 hour powertrain and hydraulics warranty	$ 2,680.00
	TOTAL	**$191,530.00**
	Trade-In Caterpillar 308ECRSB S/N: 0GEBJ01362	**($85,000.00)**
	TOTAL SELLING PRICE	**$106,530.00**

ZIEGLER CAT

Date: October 23, 2015

P. O. Box 730

Buhl, MN 55713

To: City of Mountain Iron
8586 Enterprise Drive
Mountain Iron, MN 55768-8260

ATTN: Rick

Equipment: State Bid E95(5)
#770-1014

==========

WE PROPOSE TO FURNISH IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS, TERMS AND CONDITIONS:

TERMS AND CONDITIONS

The prices quoted are current and are subject to change to those in effect at the time of shipment. Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Copies of the warranties applicable to this purchase are attached hereto, and the purchaser by signing this order acknowledges receipt of the Caterpillar warranties. The Purchaser agrees to pay any and all taxes, assessments, licenses, and government charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting to the Seller on account of the possession or use of said equipment by Purchaser. All provisions hereof are contingent upon government restrictions, strikes, accidents, delays of carrier and other delays unavoidable and beyond Seller's control.

It is intended and understood that title and ownership of said equipment is and shall remain vested in the Seller, notwithstanding delivery or possession, until the entire price is paid by cash in full.

THIS PROPOSAL SUBJECT TO ALL PROVISIONS OF THE CONTRACT AND WARRANTY AS SPECIFIED HEREIN:

==========

ACCEPTED:

By_____

Its_____

Respectfully submitted, **Andy Micheletti**
Ziegler Inc.

By Andy Micheletti

Subject to approval by:
Ziegler Inc.

Approved:

By_____

Fairview Lane W Assessment Estimates

Name	Address	City	Parcel Code	Feet	Assessment
Clayton Kujala	5798 Fairview Lane	Mountain Iron MN 55768	175-0055-00550	106.3	$2,745.05
David B. Engmark	5300 226th Ave NE	Bethal MN 55055-9219	175-0055-00570	91.5	$2,362.86
Albert and Rose Stecker	P.O. Box 343	Mountain Iron MN 55768	175-0055-00580	91.5	$2,362.86
Jan Johnson	7552 Louisana Dr N	Brooklyn Park MN 55428	175-0055-00600	91.5	$2,362.86
Jerome Stefanich	8784 Fairview Lane	Mountain Iron MN 55768	175-0055-00610	91.5	$2,362.86
John Brooks	8780 Fairview Lane	Mountain Iron MN 55768	175-0055-00620	91.5	$2,362.86
Janice Squillace	8778 Fairview Lane	Mountain Iron MN 55768	175-0055-00645	91.5	$2,362.86
John Lucas and Cindy Kujala	5405 Park Dr	Mountain Iron MN 55768	175-0055-00420	60.41	$1,560.00
Roger Scinto	5407 Park Dr	Mountain Iron MN 55768	175-0055-01200	47.32	$1,221.97
Scinto Joseph G & Harriet E	8781 Fairview Lane	Mountain Iron MN 55768	175-0055-01210	95.37	$2,462.80
Lorretta Hanson	8783 Fairview Lane	Mountain Iron MN 55768	175-0055-00920	94.64	$2,443.95
Lawrence Tokarczyk	8787 Fairview Lane	Mountain Iron MN 55768	175-0055-00930	95.37	$2,462.80
Annette Frericks	8795 Fairview Lane	Mountain Iron MN 55768	175-0055-00720	166.02	$4,287.23
Totals				1214.43	$31,360.95

Fairview Lane E Assessment Estimates

Name	Address	City	Parcel Code	Feet	Assessment
Douglas and Mary Erickson	5404 Park Dr	Mountain Iron MN 55768	175-0055-00350	53.205	$1,168.11
Douglas and Mary Erickson	5404 Park Dr	Mountain Iron MN 55768	175-0055-00340	43.76	$960.75
Leroy Soyring	8756 Fairview Lane	Mountain Iron MN 55768	175-0055-00345	8	$175.64
Leroy Soyring	8756 Fairview Lane	Mountain Iron MN 55768	175-0055-00335	40	$878.20
Gary Stark	8754 Fairview Lane	Mountain Iron MN 55768	175-0055-00330	10	$219.55
Gary Stark	8754 Fairview Lane	Mountain Iron MN 55768	175-0055-00320	42	$922.11
Eric Rhein	8752 Fairview Lane	Mountain Iron MN 55768	175-0055-00325	9	$197.59
Eric Rhein	8752 Fairview Lane	Mountain Iron MN 55768	175-0055-00310	60	$1,317.30
Glen Avikainen	8750 Fairview Lane	Mountain Iron MN 55768	175-0055-00300	60.01	$1,317.52
David Stahlberg	8748 Fairview Lane	Mountain Iron MN 55768	175-0055-00290	60	$1,317.30
Anthony Zupancich	8746 Fairview Lane	Mountain Iron MN 55768	175-0055-00280	60	$1,317.30
Robert Walli	8744 Fairview Lane	Mountain Iron MN 55768	175-0055-00270	60	$1,317.30
Robert Fingeroos	8742 Fairview Lane	Mountain Iron MN 55768	175-0055-00260	60	$1,317.30
John Rikala	8740 Fairview Lane	Mountain Iron MN 55768	175-0055-00250	60	$1,317.30
Scott Kent	8738 Fairview Lane	Mountain Iron MN 55768	175-0055-00240	60	$1,317.30
Joseph Scinto	8736 Fairview Lane	Mountain Iron MN 55768	175-0055-00230	60	$1,317.30
Joseph Scinto	8736 Fairview Lane	Mountain Iron MN 55768	175-0055-00220	60	$1,317.30
Jeremy Suomi	8732 Fairview Lane	Mountain Iron MN 55768	175-0055-00210	60	$1,317.30
Lynne Babbini-Hall	12277 Apple Valley Road #102	Apple Valley MN 92308	175-0055-00200	60	$1,317.30
Joseph Vessel	8728 Fairview Lane	Mountain Iron MN 55768	175-0055-00190	60	$1,317.30
Kane Suomi	8754 Greenwood Lane	Mountain Iron MN 55768	175-0055-00180	31.95	$701.46
Robert Dodge	8729 Fairview Lane	Mountain Iron MN 55768	175-0055-01400	124.5	$2,733.39
Brent and Bryan Chezick	8731 Fairview Lane	Mountain Iron MN 55768	175-0055-01410	70	$1,536.85
Marcia Gellerstedt	8733 Fairview Lane	Mountain Iron MN 55768	175-0055-01420	60	$1,317.30
Amanda Husbey & Scott Haley	8735 Fairview Lane	Mountain Iron MN 55768	175-0055-01430	60	$1,317.30
Stephanie Palokangas	8737 Fairview Lane	Mountain Iron MN 55768	175-0055-01440	60	$1,317.30
Mary Jo Miettunen	8739 Fairview Lane	Mountain Iron MN 55768	175-0055-01450	60	$1,317.30
James Rabideaux	8741 Fairview Lane	Mountain Iron MN 55768	175-0055-01460	60	$1,317.30
Larry Banks	8743 Fairview Lane	Mountain Iron MN 55768	175-0055-01470	60	$1,317.30
Thomas Bratulich	8745 Fairview Lane	Mountain Iron MN 55768	175-0055-01480	60	$1,317.30
Janette Kay Koski	8747 Fairview Lane	Mountain Iron MN 55768	175-0055-01490	60	$1,317.30
Kelly Ann Fiskari	8749 Fairview Lane	Mountain Iron MN 55768	175-0055-01500	60	$1,317.30
David and Joanne Laughton	8751 Fairview Lane	Mountain Iron MN 55768	175-0055-01510	105.47	$2,315.59
David and Joanne Laughton	8751 Fairview Lane	Mountain Iron MN 55768	175-0055-01520	97.37	$2,137.76
David Bratulich	8765 Fairview Lane	Mountain Iron MN 55768	175-0055-01530	44.525	$977.55
Totals				1999.79	$43,905.33

Rock Ridge Drive Assessment Estimates

Name	Address	City	Parcel Code	Feet	Estimated Assessment
Walmart	P.O. Box 8050	Bentonville AR 72716-8050	175-0047-00121	700	$9,027.35
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00120	285	$3,675.42
Mountain Iron MN LLC	1400 16th St Ste 300	Oak Brook IL 60523	175-0047-00100	203.51	$2,624.51
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00090	200	$2,579.24
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00080	275	$3,546.46
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00050	231.37	$2,983.80
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00060	125.11	$1,613.45
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00040	468.12	$6,036.98
Northward Property	1627 N 34th St	Duluth MN 54880	175-0047-00030	229.71	$2,962.39
Home on the Range	1627 N 34th St	Duluth MN 54880	175-0047-00070	405.85	$5,233.93
Bob Yanish	4438 9th St NW	Rochester MN 55901	175-0047-00110	516.2	$6,657.03
EDA	8586 Enterprise Dr S	Mountain Iron MN 55768	175-0071-00860	134	$1,728.09
EDA	8586 Enterprise Dr S	Mountain Iron MN 55768	175-0071-00874	117	$1,508.86
Totals				3890.87	$50,177.52

Silicon Way Assessment

Name	Address	City	Parcel Code	Feet	Estimated Assessment
EDA	8586 Enterprise Dr S	Mountain Iron MN 55768	175-0070-01290	1500	$83,629.20
Totals				1500	$83,629.20

COUNCIL LETTER 012016-VIB

MAYOR SKALKO

RESOLUTION NUMNER 03-16

DATE: January 14, 2016

FROM: Mayor Skalko

Craig J. Wainio
City Administrator

Resolution Number 03-16 was place on the agenda by Mayor Skalko upon request of the Chisholm City Council.

CITY OF MOUNTAIN IRON
"TACONITE CAPITAL OF THE WORLD"
PHONE: 218-748-7570 • FAX: 218-748-7573 • www.mtniron.com
8586 ENTERPRISE DRIVE SOUTH • MOUNTAIN IRON, MN • 55768-8260

RESOLUTION NUMBER 03-16

SUPPORT FOR RELOCATION OF HIGHWAY 5 VIA HIGHWAY 84 VIA STATE HIGHWAY 73

WHEREAS, there has been notice given to St. Louis County by Cliffs Natural Resources to block off and mine the land from the intersection of Highway 5 and Highway 136 to State Highway 169; and,

WHEREAS, the City of Chisholm has been an active supporter of Cliffs Natural Resources that the new mining will extend the mine's life and is vital to the mine's future economic viability; and,

WHEREAS, as St. Louis County has investigated alternate alignments for Highway 84, Highway 73 option and the relocation of Highway 5; and,

WHEREAS, the City of Chisholm has studied the alternate alignments that were identified by St. Louis County; and,

WHEREAS, these alignments funnel vehicle traffic away from the Chisholm "down town" area; and,

WHEREAS, vehicle traffic is an essential component to the economic viability of Chisholm; and,

WHEREAS, the City Council strives to preserve the "down town" area of Chisholm; and,

WHEREAS, a realignment of Highway 5 that utilizes Highway 84 and Highway 73 would funnel vehicle traffic through the City; and,

WHEREAS, the City Council and the Planning Commission of the City of Chisholm endorses a realignment of Highway 5, Highway 84 and Highway 73 through the City of Chisholm; and,

WHEREAS, the City of Chisholm, having the largest population as well as being one of the major stakeholder's to consider with the most impact along with its business community and with the Township of Balkan would be better served by the relocation of Highway 5 through our City and their Township; and,

WHEREAS, the City of Chisholm's endorsed route of the relocation of Highway 5 will enhance and preserve economic development which will also be of great benefit to St. Louis County; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron supports the relocation of Highway 5 through the City of Chisholm.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF JANUARY, 2016.

_____

Mayor Gary Skalko

ATTEST:

_____

City Administrator

COUNCIL LETTER 012016-VIC

ADMINISTRATION

RESOLUTION NUMNER 04-16

DATE: January 14, 2016

FROM: Craig J. Wainio
City Administrator

Resolution Number 04-16 accepts the Feasibility Report for the Garden Drive Street Improvement project from Arbor Lane to Fairview Lane and sets a public hearing on the project for the second meeting in February. The feasibility report is attached for your review. It is recommend that the City Council adopt Resolution Number 04-16 as presented.

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RESOLUTION NUMBER 04-16

RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to Resolution Number 33-15 of the City Council adopted December 21, 2015, a report has been prepared by Benchmark Engineering with reference to the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay and this report was received by the City Council on January 20, 2016, and;

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of $130,000.

2. A public hearing shall be held on such proposed improvement on the 15th day of February, 2014, in the Mountain Iron Room of the Community Center at 5:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF JANUARY, 2016.

_____
Mayor Gary Skalko

ATTEST:

_____
City Administrator

BENCHMARK
ENGINEERING, INC.

2016 Street Improvements Project
Feasibility Study

City of Mountain Iron, Minnesota
January 13, 2016

Project No.: MI15-09

PREPARED BY:

BENCHMARK ENGINEERING, INC.
8878 Main Street • P.O. Box 261 •Mt. Iron, MN 55768-0261
(218) 735-8914 Telephone • (218) 735-8923 Fax

I hereby certify that this specification or report was prepared by me, or under my supervision, and that I am a duly licensed Professional Engineer, under the laws of the State of Minnesota.

Signature Alan J. Johnson

Printed Name Alan Johnson, P.E.

Date January 13, 2015

License No. 48185

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    - PROJECT AREA MAP
- ATTACHMENT B: DETAILED CONSTRUCTION COST ESTIMATES

BACKGROUND

On December 21, 2015, the City of Mountain Iron authorized the preparation of a feasibility study and estimates for the 2016 Street Improvements Project. The project shall consist of street improvements to the following segments:

- Garden Drive from Fairview Lane to Arbor Lane

This feasibility study is a step required by the City of Mountain Iron's assessment policy, pursuant to Minnesota Statutes, Chapter 429.

In September of 2015, City of Mountain Iron public works staff and Benchmark Engineering reviewed a City wide survey of street and alley conditions. As a part of this work, the street and alley infrastructure was given a condition rating in an attempt to have a City wide summary of work needed and establish priorities for 5-10 years of construction projects. Each year the City of Mountain Iron examines this priority list to determine goals and scope for the upcoming capital projects. These various alley reconstruction and street improvement segments have been identified by the City Council and City Staff as priorities for the 2016 Street Improvements Project.

Varying degrees of work will be done on each segment, dependent on the existing utilities and street/sidewalk conditions. This feasibility study will review the existing conditions, discuss the different rehabilitation and repair options, and provide cost estimates for each proposed improvement alternative for the public hearing.

EXISTING CONDITIONS

Street Segments

A-1: Garden Drive (Fairview Lane to Arbor Lane)

This segment consists of a bituminous surface, approximately 870' long and 32' wide (lip to lip). The curb and gutter is in fair condition in this street segment. The existing pavement has several patches and has deteriorated to the point of a poor surface rating. The last know improvement in this segment occurred in about 1983 when it was constructed new with a bituminous surface. This segment has endured a lifespan typical for a local street.

Utilities in this segment consist of a 6" watermain on the west side of the street, and an 8" PVC sanitary sewer to the mostly in the center of the street. Storm sewer appears to be in the intersections on either end of the segment. Stormwater drainage appears to drain north and south to either intersection.

ENVIRONMENTAL ISSUES

There are no known environmental issues present or anticipated with any of the street and alley reconstruction work for these proposed segments.

RECONSTRUCTION & REHABILITATION RECOMMENDATIONS

Street Segment: Garden Drive South,

Upon reviewing these street segments with City Staff, a mill and bituminous overlay is the recommended rehabilitation option to enhance the design life of the street segments. Since the street segments have not deteriorated to a poor surface rating and the subgrade appears to be fair condition, a complete reconstruction is not recommended.

The proposed 2" mill and 3" bituminous overlay would consist of adjustment of the valve boxes and manhole castings prior to placing a 3" bituminous overlay over the entire street segment. Bituminous leveling course may be needed at select locations and the overlay will be tapered to match the lip of the gutter, a thin mill on the entire street will slow the spread of cracking in the new surface. Milling will preserve the integrity of the existing curbs and not impede the current drainage patterns.

No underground utility work is planned with these street segments.

OPINION OF COST SUMMARY

The following chart gives an estimated construction cost for each segment addressed. The construction cost estimates include design and construction engineering estimated fees and a contingency.

STREET SEGMENTS

Description	*Estimated Cost
Garden Drive – Mill and Overlay	$112,000.00

***Estimated Costs include a 20% Contingency and Design & Construction Engineering**

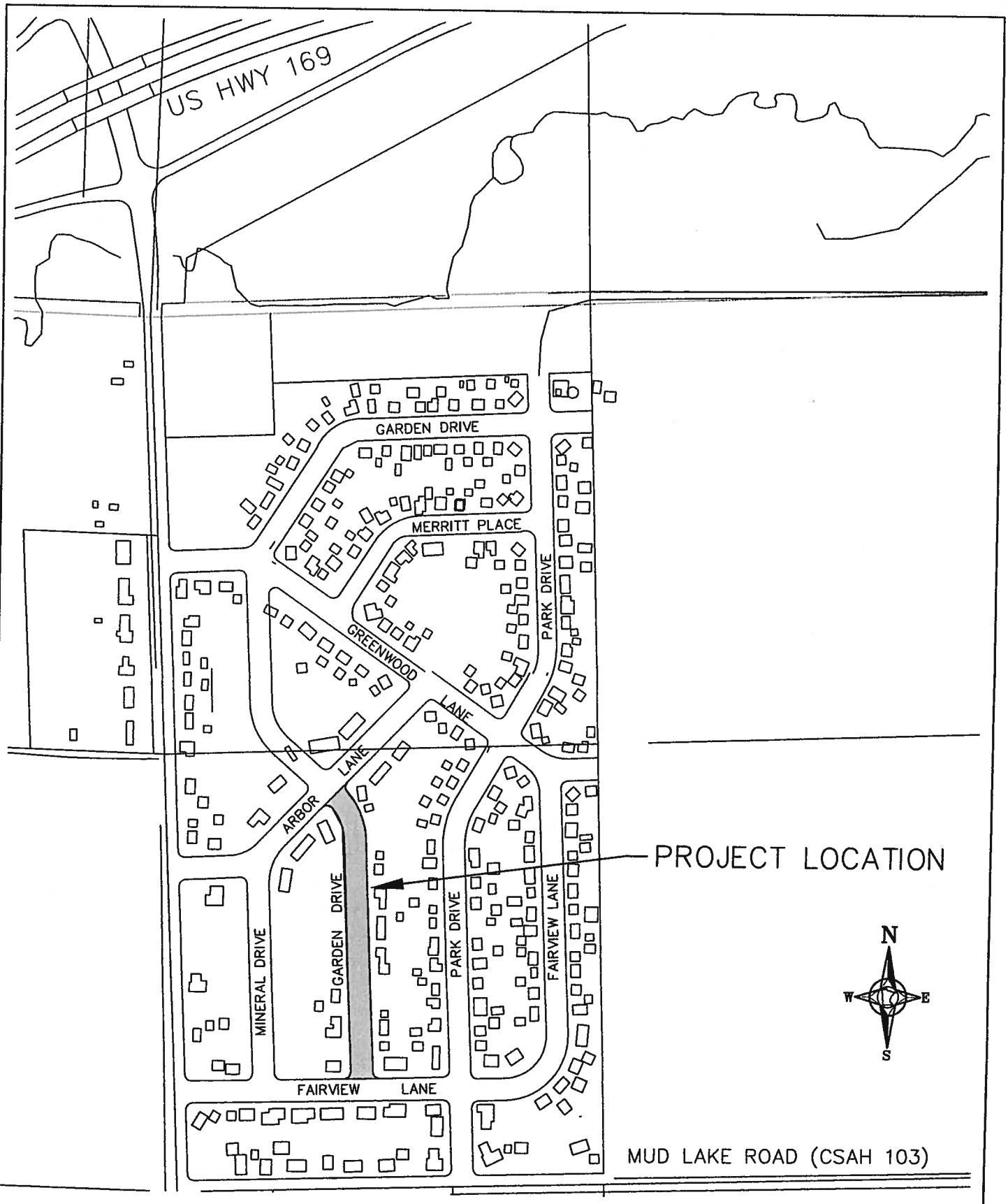
OVERALL SUMMARY & CONCLUSIONS

The Mountain Iron City Council requested that Benchmark Engineering, Inc. study the feasibility of improvements to the various City Street segments. Based upon typical rehabilitation alternatives for similar project types, a cost comparison, condition of the segments, and input from City staff; these segments were evaluated to determine the feasible rehabilitation options.

The rehabilitation recommendation for the street segments is a 2" mill and 3" bituminous overlay in order to preserve the pavement integrity and enhance the life of the pavement section. Since the underground utilities in these segments are in fair condition, an alternative to a complete reconstruction is recommended to make the best use of the City of Mountain Iron's street infrastructure monies.

It is our opinion that based upon each street segment existing condition; recommended reconstruction/rehabilitation options are functionally feasible and necessary as a continuation of the City of Mountain Iron's street & utility maintenance program.

ATTACHMENT A: PROJECT LOCATION MAP



2016 STREET IMPROVEMENTS
CITY OF MOUNTAIN IRON, MN

GARDEN DRIVE LOCATION MAP

BENCHMARK ENGINEERING, INC.

0 200 400
(SCALE IN FEET)

1 OF 1

ATTACHMENT B – DETAILED CONSTRUCTION COST ESTIMATES

BENCHMARK
ENGINEERING, INC.

January 13, 2016

ENGINEER'S ESTIMATE OF QUANTITIES AND OPINION OF PROBABLE COST *BUDGETARY ONLY*
2016 STREET IMPROVEMENT FEASIBILITY STUDY
CITY OF MOUNTAIN IRON, MINNESOTA
PROJECT NO: MI15-09

				MILL & OVERLAY GARDEN DRIVE (ARBOR LANE TO FAIRVIEW LANE)	
SPEC. NO.	ITEM	UNITS	UNIT COST	EST. QUANTS	AMOUNT
2104.501	REMOVE CURB & GUTTER	LIN. FT.	$5.00	200.0	$1,000.00
2221.503	AGGREGATE BASE (CV), CLASS 5	CU. YD.	$30.00	15.0	$450.00
2105.525	TOPSOIL BORROW (CV)	CU. YD.	$28.00	6.0	$168.00
2232.501	MILL BITUMINOUS PAVEMENT SURFACE (2")	SQ. YD.	$6.00	3,200.0	$19,200.00
2360.501	TYPE 9.5 WEARING COURSE MIXTURE (3,B)	TON	$80.00	425.0	$34,000.00
2360.503	TYPE 9.5 WEARING COURSE LEVELER (3,B)	TON	$78.00	210.0	$16,380.00
2504.602	ADJUST VALVE	EACH	$250.00	2.0	$500.00
2506.522	ADJUST CASTING	EACH	$400.00	3.0	$1,200.00
2506.522	ADJUST CASTING-CB/CASTING ASSEMBLY	EACH	$700.00	2.0	$1,400.00
2531.501	CONCRETE CURB & GUTTER - DES. B618	LIN. FT.	$18.00	200.0	$3,600.00
2563.601	TRAFFIC CONTROL	LUMP SUM	$1,500.00	1.0	$1,500.00
2575.505	SODDING TYPE LAWN	SQ. YD.	$8.00	45.0	$360.00
2575.555	TURF ESTABLISHMENT	LUMP SUM	$1,000.00	1.0	$1,000.00

*Mill 2" bit pavement
*2.0" wear and 1.0" leveler course.
*Remove and replace damaged curb and gutter
*3" topsoil and 2' sod behind replaced curb and gutter

ESTIMATED CONSTRUCTION COST:	**$80,758.00**
CONTINGENCY (20%):	**$16,151.60**
ENGINEERING (DESIGN & CONSTRUCTION):	**$15,344.02**
TOTAL BUDGETARY COST:	**$112,253.62**

BENCHMARK ENGINEERING, INC.

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RESOLUTION NUMBER 05-16

AUTHORIZING THE AQUISITION OF CERTAIN PROPERTY

WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to acquire certain tax forfeit property from St. Louis County for the purpose of affordable housing.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the City of Mountain Iron requests that Saint Louis County begin the process to allow the City to purchase the following described real estate:

Lot 8 Block 7 of Merritts First Addition to Mountain Iron
175-0020-00840
8863 Quartz Street, Mountain Iron

Northerly 62 feet of Lot 9 Block 7 of Merritts First Addition to Mountain Iron
175-0020-00855
5681 Mineral Avenue, Mountain Iron

Northerly 62 feet of Lot 10 Block 7 of Merritts First Addition to Mountain Iron
175-0020-00865
5681 Mineral Avenue, Mountain Iron

South 1/2 of Lot 1 Block 15 of the Town of Grant to Mountain Iron
175-0010-01560
5760 Mesabi Avenue, Mountain Iron

North 1/2 of Lot 1 Block 15 of the Town of Grant to Mountain Iron
175-0010-01550
5762 Mesabi Avenue, Mountain Iron

DULY ADOPTED BY THE CITY COUNCIL THIS 20th DAY OF JANUARY, 2016

_____
Mayor Gary Skalko

ATTEST:

_____
City Administrator

North St. Louis County
Habitat for Humanity®

Building homes,
Building hope

December 14, 2015

Dear Craig Wainio,

We would like to thank the City of Mt. Iron for their help in requesting the lot located at 5700 Mineral Ave, in Mt Iron (175-0020-00400) for purposes of transferring the property to Habitat for Humanity so that we might build another affordable home in the City of Mt Iron.

Our site selection committee has been working with the St. Louis County Land Department to reach an agreement on the purchase price for this lot. We are moving forward with this purchase.

As we worked with you a few months ago in this process we also identified three other St. Louis County tax forfeit lots within the City of Mt Iron.

We would like to work with you and St Louis County to purchase these lots as well.

The City of Mt Iron has been a great partner in helping us build affordable homes with three families in the community and we would like to expand our efforts to address affordable housing for four more families in the community.

We would like to ask for your help in obtaining three more lots with the goal of building a total of four more homes in Mt. Iron by 2019. Having these lots in our inventory ahead of time greatly assists our planning and family selection efforts as we work to match families to lots and raise volunteers and funds to build homes.

The three parcels we would like to work with you to obtain besides the one mentioned above are:

- 8863 Quartz St. (175-0020-00840)
- 5681 Mineral Ave/Granite St (175-0020-0085, -00865)
- 5760 & 5762 Mesabi Ave (175-0010-01550, -01560)

The St. Louis County Land Department is willing to have these lots transferred to North St. Louis County Habitat for Humanity with the City of Mt Iron acting as the transferring agent. Habitat for Humanity would assume any cost involved in the transfer.

We would like to respectfully request the City of Mt Iron's help in obtaining these lots. It is our intent to build new, energy efficient and affordable homes on these lots with our neighbors in need of housing. Your partnership and help in this matter is greatly appreciated.

Sincerely,

Nathan Thompson

Board of Directors:
Paul Knuti
President
Mark Weir
Vice President
Caroline Owens
Treasurer
Rosalyn Barker
Secretary
Tom Clayton
Kris Clover
Scott Dane
Carolyn Dinneen
Dan Fuchs
Doug Gettle
Rev. Roger Johnson
Greg Krog
Kathy Laine
Marge McPeak
Nancy Moyer
Cindy Pogachnik
Bob Pugleasa
Don Rausch
Linda Scott
Julie Spiering
Rob Tomassoni

Staff:
Nathan Thompson
Executive Director
Steve Burgess
Construction Manager
Susan Garrett
Community Resources Manager

5558 Enterprise Dr NE
Mail: P.O. Box 24
Virginia, MN, 55792
Phone: (218) 749-8910
Toll free: (866) 749-8910
Fax: (218) 742-9799
www.nslchfh.org
habitat@nslchfh.org

Craig Wainio

From: Nathan Thompson <habitat@nslchfh.org>
Sent: Monday, December 14, 2015 6:10 PM
To: Craig Wainio
Subject: County Lots for Habitat request
Attachments: Mt Iron - County Lots.pdf

Hello Craig,

We would like to request your and the City of Mt Iron's help in obtaining three more St. Louis County tax forfeit lots.

We have been working with St. Louis County who is aware of our desire to obtain these lots. We are working out an arrangement with them to be able to obtain the lots at below market value since we are doing so with the intent of using them for affordable housing.

The transfer of these lots needs to go through the City of Mt Iron to Habitat.

We would like to request the City's help in requesting these lots form the land department for Habitat's use. We would cover the expense of the lots and their transfer.

Your help in being a conduit for these lots to come to Habitat from the County would be most greatly appreciated.

In our current strategic plan we would like to build on two of these lots in 2018 and two more homes on the other two in 2019.

I have attached a letter outlining our request.

Please let me know if there is any information you need from us on this matter.

We would be more than happy to come to a council meeting if needed, just let me know.

Thanks for your help. We really enjoy working with the City of Mt Iron as we build with our neighbors in need.

Sincerely,

Nathan

Nathan Thompson
Executive Director
North St. Louis County Habitat for Humanity
Direct Line 218-750-7443
Office 218-749-8910
Toll Free 866-749-8910
Fax 218-742-9799
Website www.nslchfh.org
Email nathan@nslchfh.org
Facebook www.facebook.com/nslchfh