

MOUNTAIN IRON CITY COUNCIL MEETING

MONDAY, May 1, 2017 6:30 P.M.

MOUNTAIN IRON COMMUNITY CENTER
MOUNTAIN IRON ROOM

MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER MOUNTAIN IRON ROOM MONDAY, MAY 1, 2017 - 6:30 P.M. A G E N D A

T.

Roll Call

II.	Consent Agenda A. Minutes of the April 17, 2017, Regular Meeting (#1-8) B. Receipts C. Bills and Payroll D. Communications			
III.	Public Forum			
IV.	Committee and Staff Reports A. Mayor's Report B. City Administrator's C. Director of Public Works Report D. Library Director/Special Events Coordinator's Report E. Sheriff's Department Report F. City Engineer's Report G. Utility Advisory Board 1. Large Trash Pickup (#9) H. Liaison Reports			
V.	Unfinished Business			
VI.	New Business A. Resolution Number 12-17 Setting a Hearing (#10-12) B. Resolution Number 13-17 Grant Application (#13-14)			
VII.	Communications			
VIII.	Announcements			
IX.	Adjourn # F	Page Number in Packet		

MINUTES MOUNTAIN IRON CITY COUNCIL April 17, 2017

Mayor Skalko called the City Council meeting to order at 6:33p.m. with the following members present: Joe Prebeg, Jr., Alan Stanaway, Susan Tuomela, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Librarian Director/Special Events Director; SGT John Backman, Sherriff's Department.

It was moved by Skalko and seconded by Tuomela that the consent agenda be approved as follows:

- 1. Approve the minutes of the April 3, 2017, regular meeting as submitted.
- 2. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- 3. To acknowledge the receipts for the period April 1-15, 2017, totaling \$465,878.47 (a list is attached and made a part of these minutes).
- 4. To authorize the payments of the bills and payroll for the period April 1-15, 2017, totaling \$339,356.83 (a list is attached and made a part of these minutes).

Public Forum:

> No one spoke during forum

The Mayor reported on the following:

- > Condolences to the family and friends of Pat Krall
- > Condolences to the family and friends of Doug Rossi
- ➤ Happy Belated Birthday to Vick Buffetta turned 92 on March 10th
- Congratulations and good luck to Matt Niskanen and team the Washington Capitals, top team for regular season and currently playing in the 1st round of the Playoffs
- > Congratulations to Jeff Buffetta on being inducted into the Minnesota Girls Basketball Coaches Association Hall of Fame

The City Administrator reported on the following:

> No formal report

Director of Public Works:

- > Street-sweepers out, PLEASE be cautious of workers
- List being compiled at City Hall for lawn repair damaged during winter months
- > Large trash during 1st part of June

Library Director/Special Events Coordinator:

> Thank you to all of those that helped and participated in the Easter Egg Hunt

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Sheriff's Department:

> No formal report

City Attorney:

➤ No formal report

It was moved by Skogman and seconded by Prebeg to accept the recommendation of the Planning and Zoning Commission Board and approve the Variance application for the Habitat for Humanity, for a reduction in the required 25ft setback to 15ft setback on Flint Street. The property is legally described as Lot 0013, Block 003, 5700 Mineral Ave, Parcel Cole: 175-0020-00400. The motion carried.

It was moved by Prebeg and seconded by Stanaway to extend an offer to Gerry Knapper for the Laborer position pending physical, drug test and background check. The motion carried.

Liaison Report:

- ➤ Councilor Tuomela stated that the Woodland Estates held an open house on Tuesday, April 11th at the Mountain Iron Community Center from 4:00-6:00pm
 - o good turn out with quite a few people attending

It was moved by Prebeg and seconded by Skogman to accept the recommendation of the Parks and Recreation Board and dedicate the western most ballfield at the Mountain Iron Recreation Complex as the "Larry Nanti Field," and to erect the proper signage indicating as such. The motion carried.

It was moved by Skogman and seconded by Prebeg to approve Resolution #09-17; Authorizing the sale of certain property, with all legal requirements met, the property located behind the Residents located on the north side of Garden Drive North can be sold as presented. It is recommended that the lots' purchase price be \$750 and may only be purchased by the land owner directly south of each lot (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Stanaway and seconded by Skogman to approve Resolution #10-17; Accepting work which was completed in 2016 for the Garden Drive project, between Arbor Lane and Fairview Lane (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Tuomela to approve Resolution #11-17; Declaring the cost of the Garden Drive South Project to be assessed, and Ordering Preparation of Proposed Assessment. Once the assessment role is completed it will be completed to the City Council and a Public Hearing will be scheduled on the proposed assessment (a copy is attached and made a part of these minutes). The motion carried.

It was moved by Prebeg and seconded by Stanaway to authorize Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant to serve alcohol at an event scheduled for July 15, 2017 at the Mountain Iron Community Center. The motion carried.

At 6:59p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

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Submitted by:

Amanda Inmon

Municipal Services Secretary

www.mtniron.com

Communications:

- 1. Thank you from Mesabi Family YMCA for the support in the "2017 Mesabi Family YMCA Dinner & Auction Fundraiser"
- 2. Saturday, April 29th at 3:00pm, "Rigatoni Benefit Dinner for Marcia Gellerstedt," at the Mountain Iron Community Center
- 3. Board of Review April 17th from 6:00-7:00pm, St. Louis County representatives present to answer questions for residents who have concerns regarding the value of their property

Receipt Register By Date
Receipt Date(s): 04/01/2017 - 04/15/2017

Page: 21 Apr 17, 2017 07 46am

Summary By Category And Distribution

Category	Distribution	Amount
UTILITY	UTILITY	119,997.88
MISCELLANEOUS	ASSESSMENT SEARCHES	30.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	932.25
PERMITS	BUILDING	1,282.00
METER DEPOSITS	ELECTRIC	2,000.00
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	900,00
BUILDING RENTALS	COMMUNITY CENTER	350,00
INTERGOVERNMENTAL REVENUE	TACONITE PRODUCTION TAX	268,865,00
INTERGOVERNMENTAL REVENUE	MINING EFFECTS TAX	53,859,00
CAMPGROUND RECEIPTS	FEES	870.00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	26.10
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	67.87
TAXES	TAX LEVY	4,376.20
TAXES	BOND LEVY	2,413.21
TAXES	TAXES RECEIVABLE-DELINQUENT	1,804.00
TAXES	DUE TO MOUNTAIN IRON EDA	224.06
TAXES	PENALTIES & INTEREST	424.51
TAXES	PENALTIES & INTEREST-378 FUND	32.25
TAXES	SPEC. ASSMTS-378 FUND-CURRENT	201.70
TAXES	SPEC ASSESS-FUND 378-DELINQUEN	.33
CHARGE FOR SERVICES	REFUSE REMOVAL-CHG FOR SERVICE	167.50
FINES	FORFEITURES	524.40
INTERGOVERNMENTAL REVENUE	STATE FIRE AID	375.00
FINES	CRIMINAL	1,343.54
CAMPGROUND RECEIPTS	PAVILION FEES	110.00
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	
BUILDING RENTALS	SENIOR CENTER	50.00
MISCELLANEOUS	REIMBURSEMENTS	4,576.67
MISCELLANEOUS	REC DEPT-VARIOUS FEES/PMTS	75.00
SPECIAL ASSESSMENTS	SPECIAL ASSESSBOND MONEY	
Summary Totals:		465,878.47

Check Register - Summary Report GL Posting Period(s): 04/17 - 04/17 Check Issue Date(s): 04/17/2017 - 04/19/2017

Page: 1 Apr 19, 2017 09:19am

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/17	04/18/2017	149923		Information Only Check	101-20200	.00 V
04/17	04/18/2017	149924	10056	A T & T MOBILITY	604-20200	1,512.46
04/17	04/18/2017	149925	376	ANDREA WILSON	101-20200	200.00
04/17	04/18/2017	149926	20022	BENCHMARK ENGINEERING INC	602-20200	8,424.25
04/17	04/18/2017	149927	378	BRIAN GRONDAHL	101-20200	200,00
04/17	04/18/2017	149928	30084	CARDMEMBER SERVICE	603-20200	5,807.04
04/17	04/18/2017	149929	170001	CENTURY LINK	101-20200	502.43
04/17	04/18/2017	149930	377	CHARLOTTE POCKET	101-20200	200.00
04/17	04/18/2017	149931	90004	EMERGENCY SERVICES MARKETING	101-20200	735.00
04/17	04/18/2017	149932	50048	ENERGY INSIGHT INC	604-20200	405.85
04/17	04/18/2017	149933	60006	FISHER PRINTING COMPANY	101-20200	245.00
04/17	04/18/2017	149934	5105	GARY SKALKO	101-20200	200.00
04/17	04/18/2017	149935	437	GLENN BEATTY	604-20200	74,08
04/17	04/18/2017	149936	70004	GRANDE ACE HARDWARE	101-20200	8.79
04/17	04/18/2017	149937	70029	GUARDIAN PEST CONTROL INC	101-20200	88.60
04/17	04/18/2017	149938	80032	HARTIKKA, TERRY	101-20200	1,475.00
04/17	04/18/2017	149939	80001	HILLYARD/HUTCHINSON	101-20200	7,277.00
04/17	04/18/2017	149940		Void Check	604-20200	.00 V
04/17	04/18/2017	149941	379	KRISTIN FARLEY	101-20200	100,00
04/17	04/18/2017	149942	120006	L & M SUPPLY	101-20200	885.72
04/17	04/18/2017	149943	120033	LAKE COUNTRY POWER	101-20200	200.00
04/17	04/18/2017	149944	130004	MESABI DAILY NEWS	101-20200	15.00
04/17	04/18/2017	149945	130111	MIB PTA	101-20200	101.30
04/17	04/18/2017	149946	140026	MINNESOTA ENERGY RESOURCES	602-20200	2,795.49
04/17	04/18/2017	149947	130009	MINNESOTA POWER (ALLETE INC)	604-20200	119,078.97
04/17	04/18/2017	149948	130180	MINNESOTA TELECOMMUNICATIONS	101-20200	396.90
04/17	04/18/2017	149949	130015	MOUNTAIN IRON PUBLIC UTILITIES	101-20200	15,930.74
04/17	04/18/2017	149950	178	NATURAL HARVEST FOOD COOP	101-20200	200.00
04/17	04/18/2017	149951	140052	NORTHEAST SERVICE COOPERATIVE	101-20200	76,457.00
04/17	04/18/2017	149952	140056	NORTHLAND TRUST SERVICES INC	601-20200	7,495.00
04/17	04/18/2017	149953	440	OSTIN DRAIS	604-20200	90.01
04/17	04/18/2017	149954	150022	OTIS-MAGIE INS, AGENCY INC	101-20200	204.00
04/17	04/18/2017	149955	375	RANGE FUNERAL HOME	101-20200	200.00
04/17	04/18/2017	149956	190016	ST LOUIS COUNTY AUDITOR	102-20200	1,025.35
04/17	04/18/2017	149957	190054	ST LUKES CLINICS	604-20200	110.00
04/17	04/18/2017	149958	439	STEVE WILSON	604-20200	153.48
04/17	04/18/2017	149959	220020	VISA OR AMERICAN BANK CC PMT	101-20200	5.631.06
04/17	04/18/2017	149960	436	WILLIAM MITCHELL	604-20200	77.74
04/17	04/18/2017	149961	230028	WISCONSIN ENERGY CONSERVATION	604-20200	80.32
04/17	04/18/2017	149962	60038	WRIGHT EXPRESS FINAN SERV CORP	604-20200	4,311.80
04/17	04/18/2017	149963		ZACH HILLIARD	604-20200	131.11
04/17	04/18/2017	149964		Void Check	604-20200	.00 V
04/17	04/16/2017	149965	438	VOID - JOE LABERNIK	604-20200	.00
04/17	04/19/2017	149966	438	JOE LABERNIK	604-20200	126.90
•	8					
To	otals:			PP-ENDING 4/7	50	263,154.39
				· · · · · · · · · · · · · · · · · · ·		856.24
				SALES & USE TAX-APRIL		346.20
				TOTAL EXPENDITURES	\$339,	356.83



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Mayor Gary Skalko

RESOLUTION NUMBER 09-17

AUTHORIZING THE SALE OF CERTAIN PROPERTY

WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to convey real property.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the Mayor and City Administrator, upon receipt of payment, execute the deed to convey real property in St. Louis County, Minnesota, as described in Exhibit "A".

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

ATTEST:

City Administrator



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RESOLUTION NUMBER 10-17

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on April 18, 2016, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number 15-09, the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay in accordance with such contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

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City Administrator



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RESOLUTION NUMBER 11-17

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for Improvement Number 15-09, the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay and the contract price for such improvement is \$47,597.02, and the expenses incurred in the making of such improvement amount to \$11,594.67 so that the total cost of the improvement will be \$59,191.66.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

- 1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$14,797.91 and the portion of the cost to be assessed against benefited property owners is declared to be \$44,393.75.
- 2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2018, and shall bear an interest rate at two percent above the going prime rate per annum from the date of the adoption of the assessment resolution.
- 3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
- 4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

Mayor Gary Skalko



CITY OF MOUNTAIN IRON LARGE TRASH PICKUP

8586 Enterprise Drive South, Mountain Iron, MN 55768 www.mtniron.com Phone: 748-7570 Office Hours: Monday-Friday 7:30 am to 4:00 pm

The City of Mountain Iron will be offering a large trash pick-up for our residents with garbage service for a fee of \$10.00. *Complete the form below and submit payment by June 5th*. Your utility bill must be paid in full in order to be eligible for the large trash pickup. Each residence will be picked up only once. Have your large trash ready to be picked up on the first day of your area's scheduled pickup. No refund of application fee.

Tentative Schedule:

Monday, June 5 through Friday, June 9, 2017:

Downtown area- South Grove area- Mud Lake Road- Unity Addition- Wolf area- County Road 7- Highway 101- Rural areas- Kinross- Spirit Lake area

Monday, June 12 through Friday, June 16, 2017:

Parkville area- Stoney Brook- Lambert Addition- West Virginia- Westgate- Ann's Acres- Southern Drive

- <u>-Items that will be picked up:</u> Auto/truck highway tires up to 20" (limit of 4 tires, no tractor tires), clothing, appliances (refrigerators and freezers must have doors removed), scrap metals, household goods, furniture, old bikes, motors (lawn mowers, weed eaters, etc.) that are *drained of oil and gas*.
- <u>-Items that will not be picked up</u>: Flammable containers including propane tanks, box springs or mattresses, tv sets, computers or computer parts, demolition material (old buildings, boards, cement blocks, etc.)

(Yard waste will not be picked up. This can be brought to the site on Mineral Avenue between the City Garage and South Grove). Come to City Hall and sign out a remote to enter the site. Bring Hazardous Waste Material (filled paint cans etc.) to the St. Louis county Solid Waste Dept.

The City/Director of Public Works reserves the right to limit the number of items being picked up.

Name & Address (if different than label on reverse side) I understand that any remaining trash is the homeowner's responsibility to promptly remove and dispose of properly. I understand that no flammable containers, household garage or recyclable materials will be accepted in this trash pickup. I have not allowed large trash from outside the Mountain Iron garbage service area to be deposited on my property for pickup. ****Signature:				

COUNCIL LETTER 050717-VIA

STREETS

RESOLUTION NUMBER 12-17

DATE:

April 27, 2017

FROM:

Craig J. Wainio
City Administrator

Resolution Number 12-17 sets a public hearing for the proposed assessment of Garden Drive. The hearing is set for the first meeting in June at 5:30. As required by State Statute all property owners will be notified as well as notification will be published in our official newspaper. This is a part of the Special Assessment process and once the hearing is complete, the City Council will consider the proposed assessment. It is recommended that he Resolution be adopted as presented.

City of Mountain Iron



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RESOLUTION NUMBER 12-17

CALLING A HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the council on April 17, 2017, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement Number 15-09, the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay, and

WHEREAS, the City Administrator has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

- 1. A hearing shall be held at 5:30 p.m. on June 5, 2017 in the Community Center located at 8586 Enterprise Drive South to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
- 2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
- 3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Mountain Iron, except that no interest shall be charged if the entire assessment is paid within 180 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

DULY ADOPTED BY THE CITY COUNCIL THIS 1st DAY OF MAY, 2017.

	Mayor Gary Skalko
ATTEST:	
City Administrator	

Garden Drive Assessment Estimates

Name	Address	City	Parcel Code	Feet	Assessment
Mark and Mary Hecimovich	5423 Garden Drive	Mountain Iron MN 55768	175-0055-00820	141.9025	\$4,185.50
Mark and Mary Hecimovich	5423 Garden Drive	Mountain Iron MN 55768	175-0055-00831	11.82	\$348.64
Jeremy Schakman	5415 Garden Drive	Mountain Iron MN 55768	175-0055-00830	150.385	\$3,000.00
Jeremy Schakman	5415 Garden Drive	Mountain Iron MN 55768	175-0055-00860	122	\$2,000.00
Kenneth and Kaybeth Barsness	5453 Garden Drive	Mountain Iron MN 55768	175-0055-00880	81	\$2,389.14
Patrice Purskey	5411 Garden Drive	Mountain Iron MN 55768	175-0055-00895	81	\$2,389.14
Bradley Glatch	5409 Garden Drive	Mountain Iron MN 55768	175-0055-00905	81	\$2,389.14
Loretta Hanson	8783 Fairview Lane	Mountain Iron MN 55768	175-0055-00920	49.425	\$1,457.82
Glenn Curry	5424 Garden Drive	Mountain Iron MN 55768	175-0055-01340	87.41	\$2,500.00
Glenn Curry	5424 Garden Drive	Mountain Iron MN 55768	175-0055-01325	86.475	\$2,500.00
Maryann Leoni	5420 Garden Drive	Mountain Iron MN 55768	175-0055-01300	96	\$2,654.60
Rudolph Grahek	5418 Garden Drive	Mountain Iron MN 55768	175-0055-01295	95	\$2,802.08
Gerald Claesson	5416 Garden Drive	Mountain Iron MN 55768	175-0055-01275	95	\$2,802.08
Danny Otonichar	5414 Garden Drive	Mountain Iron MN 55768	175-0055-01265	95	\$2,802.08
John Muck	5464 Garden Drive	Mountain Iron MN 55768	175-0055-01240	95	\$2,802.08
Patrick Pickett	5408 Garden Drive	Mountain Iron MN 55768	175-0055-01230	95	\$2,802.08
Joseph Scinto	8781 Fairview Lane	Mountain Iron MN 55768	175-0055-01210	47.68	\$1,406.35

Totals

1505.098 \$41,230.75

COUNCIL LETTER 050117-VIB

STREETS

RESOLUTION NUMBER 13-17

DATE: April 27, 2017

FROM: Craig J. Wainio

City Administrator

Resolution Number 13-17 authorizes the submittal of a grant application to the IRRRB to assist with the Mountain Iron's portion of the 2017 Highway 169 reconstruction project. The IRRRB recently opened a small window for community infrastructure projects for which this propject would qualify. In 2017 MNDoT will be reconstruction Highway 169 from Hoover Road to County Road 109 and as part of the project the Highway 169/County Road 7/Enterprise Drive North intersection will be redesigned. Mountain Iron is partnering with MNDoT and St. Louis County on the intersection project and therefore we are responsible for the Enterprise Drive North portion of the intersection.

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RESOLUTION NUMBER 13-17

AUTHORIZING THE CITY OF MOUNTAIN IRON TO MAKE APPLICATION TO AND ACCEPT FUNDS THE IRRRB

WHEREAS, the Mountain Iron City Council approves of the attached application for the Highway 169/County Road 7/Enterprise Drive North project; and,

WHEREAS, the Mountain Iron City Council agrees to accept funding for the underlying project if approved by the IRRB.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that is does hereby adopt this Resolution.

DULY ADOPTED BY THE CITY COUNCIL THIS 1st DAY OF MAY, 2017.

4 7777 0 77	Mayor Gary Skalko
ATTEST:	
City Administrator	