

MOUNTAIN IRON CITY COUNCIL MEETING

Monday, april 17, 2017 6:30 p.m. Mountain Iron Community Center Mountain Iron Room

MOUNTAIN IRON CITY COUNCIL MEETING COMMUNITY CENTER MOUNTAIN IRON ROOM MONDAY, APRIL 17, 2017 - 6:30 P.M. A G E N D A

I.	Roll Call
II.	Consent Agenda A. Minutes of the April 3, 2017, Regular Meeting (#1-9) B. Receipts C. Bills and Payroll D. Communications
III.	Public Forum
IV.	Committee and Staff Reports A. Mayor's Report B. City Administrator's C. Director of Public Works Report D. Library Director/Special Events Coordinator's Report E. Sheriff's Department Report F. City Attorney's Report G. City Engineer's Report H. Planning and Zoning Commission 1. Variance – Habitat for Humanity (#10-12) I. Personnel Committee 1. Laborer Position (#13) J. Liaison Reports
V.	Unfinished Business A. Baseball Field Dedication (#14)
VI.	New Business A. Resolution Number 09-17 Authorizing Sale of Property (#15-21) B. Resolution Number 10-17 Accepting Work (#22-23) C. Resolution Number 11-17 Declaring Costs (#24-25) D. Authorization to Serve Liquor (#26)
VII.	Communications (#27-31)
VIII.	Announcements A. Board of Review-April 20, 2017 from 6:00-7:00pm

Page Number in Packet

Adjourn

IX.

MINUTES MOUNTAIN IRON CITY COUNCIL April 03, 2017

Mayor Skalko called the City Council meeting to order at 6:32p.m. with the following members present: Alan Stanaway, Susan Tuomela, Steve Skogman, and Mayor Gary Skalko. Also present were: Craig J. Wainio, City Administrator; Tim Satrang, Director of Public Works; Amanda Inmon, Municipal Services Secretary; Sally Yuccas, Librarian Director/Special Events Director; Rod Flannigan, City Engineer. Absent members: Joe Prebeg, Jr.

It was moved by Skalko and seconded by Skogman that the consent agenda be approved as follows:

- 1. Remove the following items from the agenda:
 - IX. G. 2. Mountain Iron Recreation Complex Baseball Field Dedication
- 2. Approve the minutes of the March 20, 2017, regular meeting as submitted.
- 3. That the communications be accepted and placed on file and those requiring further action by the City Council be acted upon during their proper sequence on the agenda.
- 4. To acknowledge the receipts for the period March 16-31, 2017, totaling \$281,800.04 (a list is attached and made a part of these minutes).
- 5. To authorize the payments of the bills and payroll for the period March 16-31, 2017, totaling \$239,269.45 (a list is attached and made a part of these minutes).

The motion carried on roll call vote, with Councilor Prebeg absent.

Public Forum:

> No one spoke during forum

The Mayor reported on the following:

- > Condolences to the family and friends of Dan McDonald
- > Condolences to the family and friends of Charlene Fredrickson
- Congratulations to the Northwood Boys Basketball team, finished 2nd in State in Class A Boys Basketball
- > Thanks to Pete Zattoni and Steve Skogman for representing the City of Mountain Iron in the cities at a Public Hearing to seek help funding the Road projects starting in the summer

The City Administrator reported on the following:

- > Summer Recreation Program sign-up sheets going around schools
 - o Various levels of Baseball
 - o Various levels of Softball
 - o Possible tennis (depending on number of participants)

It was moved by Stanaway and seconded by Tuomela to approve the Administrative Services Agreement as presented, defining the role of the City and that the that Tri-Cities Biosolids Disposal Authorities employees are in no way employees of the City (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

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Director of Public Works:

- > PLEASE be cautious of workers
 - o repairing several pot-holes throughout the City
 - o street-sweepers out throughout the City
- > Small power related outage recently in the Parkville area

Library Director/Special Events Coordinator:

- > Tuesday, April 18th at 10:30am, "Minnesota Woodcut," at the Mountain Iron Public Library
- > Saturday, April 15th at Noon, "Annual Easter Egg Hunt," at the Merritt Elementary School
- > Special thanks to those Nurses from the Hibbing Community College on helping out with the Easter Egg Hunt

Sheriff's Department:

- > No formal report,
- > Calendar parking officially over April 1st

City Engineer:

No formal report

It was moved by Skogman and seconded by Tuomela to accept the recommendation of the Parks and Recreation Board authorizing Staff to advertise for temporary seasonal employees and seasonal coaches for the summer months. Once a list of potential employees is developed, it will be forwarded to the City Council for final approval. Applications will be accepted until Friday, May 5th at 4pm. The motion carried with Councilor Prebeg absent.

- > Seasonal Summer Employees
 - o Must be 18 years of age or older to apply
- > Seasonal Summer Coaches
 - o Adult Coaches-19 years of age or older to apply
 - o Assistant Coaches- 16 years of age or older to apply
 - o Umpires-16 years of age or older to apply (wage is per game)

It was moved by Stanaway and seconded by Skogman to accept the recommendation of the Public Health and Safety Board and appoint the following as Fire Department Officers:

Assistant Fire Chief: Ryan Pontien
 Captain, Training: Deven Rowe
 Captain, Safety: Dan Ronchetti
 Expiring term: December 31, 2019
 Expiring term: December 31, 2017

The motion carried with Councilor Prebeg absent.

It was moved by Stanaway and seconded by Tuomela to approve Ordinance #03-17; Management of All-Terrain vehicles within the Public Right-of-way of Roads under the City of Mountain Iron's Jurisdiction, mirroring the St. Louis County ATV Ordinance helping to ease with enforcement (a copy is attached and made a part of these minutes). The motion carried with Councilor Prebeg absent.

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At 6:54p.m., it was moved by Skalko and seconded by Skogman that the meeting be adjourned. The motion carried.

Submitted by:

Amanda Inmon

Municipal Services Secretary

www.mtniron.com

Communications:

1. St. Louis County Local Board of Review & Appeals, Thursday, April 20th from 6:00-7:00pm at the Mountain Iron Community Center.

Receipt Register By Date Receipt Date(s): 03/16/2017 - 03/31/2017

Page: 27 Apr 03, 2017 03:08pm

Summary By Category And Distribution

Category	Distribution	Amount
MISCELLANEOUS	EDA REIMBURSEMENT	8,086.25
UTILITY	UTILITY	201,882.42
CAMPGROUND RECEIPTS	FEES	510,00
CAMPGROUND RECEIPTS	LODGING TAX PAYABLE - W2 CAMP.	15,30
CAMPGROUND RECEIPTS	SALES TAX PAYABLE-W2 CAMPGR.	37,63
BUILDING RENTALS	BUILDING RENTAL DEPOSITS	1,700,00
BUILDING RENTALS	NICHOLS HALL	170,00
METER DEPOSITS	ELECTRIC	650 00
MISCELLANEOUS	REIMBURSEMENTS	1,930,58
MISCELLANEOUS	REIMB PHONE EXPENSE-ELEC	16.62
BUILDING RENTALS	COMMUNITY CENTER	825.00
LICENSES	ANIMAL	25,00
PERMITS	BUILDING	270,32
SALE OF PROPERTY	SALE OF PROPERTY-GENERAL FUND	24,000.00
MISCELLANEOUS	BLUE CROSS/BLUE SHIELD PAYABLE	39,149,79
MISCELLANEOUS	ASSESSMENT SEARCHES	20,00
COPIES	COPIES	30,00
MISCELLANEOUS	USABLE LIFE INS. PAYABLE	363,58
MISCELLANEOUS	DELTA DENTAL PAYABLE	1,593,15
FINES	FORFEITURES	524,40
Summary Totals:		281,800.04

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Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/17	04/05/2017	149857	10073	ABATETEK ENVIRONMENTAL SERVICE	301-20200	18,500.00
04/17	04/05/2017	149858		ADVANCED MINNESOTA	101-20200	2,000.00
04/17	04/05/2017	149859		ALEX AIR APPARATUS, INC	301-20200	10,000.00
04/17	04/05/2017	149860	_	ALLIED GENERATORS (DBA)	602-20200	871.50
04/17	04/05/2017	149861		AMERIPRIDE SERVICES	101-20200	51.27
04/17	04/05/2017	149862		ARROW AUTO	101-20200	4.72
				ASSURANT EMPLOYEE BENEFITS	604-20200	989.32
04/17	04/05/2017	149863		BENCHMARK ENGINEERING INC		
04/17	04/05/2017	149864	20022		602-20200	5,554.75
04/17	04/05/2017	149865	20014	BORDER STATES ELECTRIC SUPPLY	604-20200	1,587.50
04/17	04/05/2017	149866		CARE PARTNERS	101-20200	650.00
04/17	04/05/2017	149867		CARQUEST (MOUNTAIN IRON)	101-20200	434.98
04/17	04/05/2017	149868		COMO LUBE & SUPPLIES INC	101-20200	57.50
04/17	04/05/2017	149869		COMPUTER WORLD	101-20200	1,436.70
04/17	04/05/2017	149870		DAVE SURLA	101-20200	645.21
04/17	04/05/2017	149871	60026	FASTENAL COMPANY	101-20200	133.90
04/17	04/05/2017	149872	60029	FERGUSON ENTERPRISES INC	602-20200	27.72
04/17	04/05/2017	149873	60006	FISHER PRINTING COMPANY	604-20200	945.00
04/17	04/05/2017	149874	20061		101-20200	300.00
04/17	04/05/2017	149875		GOPHER STATE ONE CALL INC	604-20200	22.95
04/17	04/05/2017	149876		HAWKINS INC	602-20200	1,371.16
04/17	04/05/2017	149877		HD SUPPLY WATERWORKS, LTD.	601-20200	2,079.90
04/17	04/05/2017	149878	80001	HILLYARD/HUTCHINSON	101-20200	365.60
04/17	04/05/2017	149879	80037	HOMETOWN MEDIA PARTNERS	101-20200	109.50
04/17	04/05/2017	149880	100029	J&L HARDWARE	101-20200	199.90
04/17	04/05/2017	149881	164	JOHN KOLTERMAN JR.	101-20200	200.00
04/17	04/05/2017	149882	120002	LAWSON PRODUCTS INC	604-20200	671.40
04/17	04/05/2017	149883	120014	LUNDGREN MOTORS	101-20200	98,30
04/17	04/05/2017	149884	130030	MACQUEEN EQUIPMENT	101-20200	5,613.17
04/17	04/05/2017	149885	137	VOID - MESABI FAMILY YMCA	101-20200	.00
04/17	04/05/2017	149886	130006	MESABI HUMANE SOCIETY	101-20200	1,500.00
04/17	04/05/2017	149887	110035	MIDWEST COMMUNICATIONS	101-20200	124.92
04/17	04/05/2017	149688	130008	MINNESOTA MUNICIPAL UTILITIES	101-20200	3,941.50
04/17	04/05/2017	149889	130009	MINNESOTA POWER (ALLETE INC)	602-20200	1,479.18
04/17	04/05/2017	149890	30001	NAPA AUTO PARTS	101-20200	24.47
04/17	04/05/2017	149891	161	NIKKI SUNDT	101-20200	200.00
04/17	04/05/2017	149892	140004	NORTHERN ENGINE & SUPPLY INC	101-20200	1,248.14
04/17	04/05/2017	149893		NORTHERN FITNESS GROUP	101-20200	377.96
04/17	04/05/2017	149894		NORTHERN VISUAL SERVICES LLP	101-20200	662.50
04/17	04/05/2017	149895		PACE ANALYTICAL SERVICES	601-20200	330.00
04/17	04/05/2017	149896		PERPICH TV & MUSIC INC	101-20200	311.55
04/17	04/05/2017	149897		PRAXAIR	101-20200	526.77
04/17	04/05/2017	149898		QUALITY FLOW SYSTEMS INC	602-20200	468.35
04/17	04/05/2017	149899		QUILL CORPORATION	101-20200	496.40
04/17	04/05/2017	149900		RANGE COOPERATIVES	101-20200	75.00
04/17	04/05/2017	149901		RESCO	604-20200	4,402.00
04/17	04/05/2017	149902		ROAD MACHINERY AND SUPPLY	603-20200	281.50
04/17	04/05/2017	149903		SERVICE SOLUTIONS	101-20200	12.54
04/17	04/05/2017	149904		SKUBIC BROS INC	603-20200	141.16
04/17	04/05/2017	149905		ST LOUIS CO SHERIFF LITMAN	101-20200	42,500.00
		149903		STEVE SKOGMAN		226.31
04/17	04/05/2017			SUMMER WORK OUTREACH PROGRAI	101-20200	
04/17	04/05/2017	149907			101-20200	200.00
04/17	04/05/2017	149908		TACONITE TIRE SERVICE	101-20200	435.09
04/17	04/05/2017	149909		THOMAS PETERSON	101-20200	200.00
04/17	04/05/2017	149910		TIMOTHY D BROOKS	101-20200	4,213.45
04/17	04/05/2017	149911		TRI CITIES BIOSOLIDS DISPOSAL	602-20200	5,082.00
04/17	04/05/2017	149912		TRIMARK INDUSTRIAL	101-20200	164.15
04/17	04/05/2017	149913	210001	UNITED ELECTRIC COMPANY	101-20200	5,911.87

Check Register - Summary Report GL Posting Period(s): 04/17 - 04/17 Check Issue Date(s): 04/05/2017 - 04/05/2017

Page: 2 Apr 05, 2017 02:29pm

Per	Date	Check No	Vendor No	Payee	Check GL Acct	Amount
04/17	04/05/2017	149914	210009	USA BLUE BOOK	601-20200	155.98
04/17	04/05/2017	149915	220031	VARIDESK, LLC	101-20200	495.00
- 04/17	04/05/2017	149916	220025	VERIZON WIRELESS	101-20200	37.31
04/17	04/05/2017	149917	220014	VIKING INDUSTRIAL NORTH	101-20200	252.83
04/17	04/05/2017	149918	374	VIRGINIA AREA ALPINE SKI TEAM	101-20200	200.00
04/17	04/05/2017	149919	240001	XEROX CORPORATION	101-20200	599,94
04/17	04/05/2017	149920	260001	ZIEGLER INC	101-20200	4.55
04/17	04/05/2017	149921	130004	MESABI DAILY NEWS	101-20200	250.00
T	otals:					132,452.37
				PPE-ENDING 3/24	106	817.08
				TOTAL EXPENDITURES	\$239,	269.45



"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 = FAX: 218-748-7573 = www.mtniron.com 8586 ENTERPRISE DRIVE SOUTH = MOUNTAIN IRON, MN = 55768-8260

ORDINANCE NUMBER 03-17

THE MANAGEMENT ALL-TERRAIN VEHICLES WITHIN THE PUBLIC RIGHT-OF-WAY OF ROADS UNDER THE CITY'S JURISDICTION

SECTION 1: PURPOSE AND INTENT

WHEREAS, Minnesota Statutes §§ 84.92 – 84.928 regulate the operation of all-terrain vehicles; and

WHEREAS, Minnesota Statutes §§ 84.928 Subd. 1(a) and 84.928 Subd. 1(k) authorize cities to enact an ordinance which provides for the operation of all-terrain vehicles on a public road or street under its jurisdiction to access businesses and residences and to make trail connections; and

WHEREAS, Minnesota Statutes § 84.928 Subd. 6(c)(2) authorizes City Council action to enact an ordinance which provides for the operation of all-terrain vehicles on the road right-of-way shoulder, or inside bank or slope of a City street if safe operation in the ditch or outside slope is impossible, notwithstanding any law to the contrary; and

WHEREAS, the City of Mountain Iron has a general interest in allowing expanded use by all-terrain vehicles of the public road right-of-way of roads under the city's jurisdiction to (1) make connections to businesses, residences and trail connections, and (2) because most ditches and outside slopes are impassible; and

WHEREAS, the City of Mountain Iron has an interest in establishing a permit process which allows limited permissive operation of all-terrain vehicles on certain public road right-of-way of roads under the City's jurisdiction in a manner set forth in this ordinance.

SECTION 2: DEFINITIONS

All-terrain vehicle. An "All-terrain vehicle" shall be as defined in Minnesota Statutes § 84.92, as may be amended from time to time.

City. "City" means the City of Mountain Iron.

Class 1 all-terrain vehicle. A "Class 1 all-terrain vehicle" shall be as defined in Minnesota Statutes § 84.92, as may be amended from time to time.

Class 2 all-terrain vehicle. A "Class 2 all-terrain vehicle" shall be as defined in Minnesota Statutes § 84.92, as may be amended from time to time.

Corridor access trail. "Corridor access trail" means:

- a. For Class 1 all-terrain vehicles, the outside slope, ditch bottom, inside slope, shoulder or where no shoulder exists, the extreme right-hand side of the driving surface, of a county road which connects two established all-terrain vehicle trails; Federal, state or county forest roads designated open to all-terrain vehicle use; designated Federal, state or county all-terrain vehicle trails or trails established and designated as all-terrain vehicle trails by another political subdivision, and which have been permitted pursuant to Minnesota Statutes 84.928 subdivision 1a(h).
- b. For Class 2 all-terrain vehicles, the shoulder or where no shoulder exists, the extreme right-hand side of the driving surface, of a county road which connects two established all-terrain vehicle trails; Federal, state or county forest roads designated open to all-terrain vehicle use; designated Federal, state or county all-terrain vehicle trails or trails established and designated as all-terrain vehicle trails by another political subdivision, and which have been permitted pursuant to Minnesota Statute 84.928 subdivision 1a(h).

City Street. "City Street" means a road that is under the jurisdiction of the City of Mountain Iron.

Established all-terrain vehicle trail. "Established All-Terrain Vehicle Trail" means an all-terrain vehicle trail that has been designated as a Federal, State, County or other political subdivision all-terrain vehicle trail.

Person. "Person" means an individual or an organization as defined in Minnesota Statutes § 336.1-201 (b)(27).

Public road right-of-way. "Public road right-of-way" means the entire width of a public roadway, including the traveled lanes, banks, ditches, shoulders and medians of a roadway that is not privately owned.

SECTION 3: GENERAL OPERATION

- A. On City streets, all-terrain vehicles may operate on the on the right-hand shoulder or the extreme right-hand side of a City Street in addition to where all-terrain vehicles are permissible to operate under §84.928 Subdivision 1, and left-hand turns may be made from any part of the City street if it is safe to do so under the prevailing conditions.
- B. After the enactment of this Ordinance, the City Council may by resolution close or restrict any specific City street to all-terrain vehicle use.
- C. The Public Works Director may in its sole discretion close streets to all-terrain vehicle use if damage to the roadway results or where public safety is adversely affected as a

result of all-terrain vehicle use. Actions under this section may be reviewed by the City Council.

D. Except as provided in this Ordinance, all operation of all-terrain vehicles shall be in compliance with Minnesota Statutes §§ 84.92 – 84.928 and Minnesota Rules Chapter 6102, as well as any other applicable Federal, state or local statute, law, rule, regulation or ordinance.

<u>SECTION 4: ENFORCEMENT AND PENALTY.</u> Penalties shall be accordance with Section 10.99 of the Mountain Iron City Code.

SECTION 5: SEVERABILITY. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

<u>SECTION 6: INCONSISTENT ORDINANCES.</u> All Ordinances or portions thereof inconsistent with this Ordinance shall be repealed and replaced with the provisions of this Ordinance.

<u>SECTION 7: CITY CODE.</u> This Ordinance shall replace Chapter 72 of the Mountain Iron City Code in its entirety.

SECTION 8: EFFECTIVE DATE. This Ordinance shall be effective in accordance with State Statute.

Mayor Gary Skalko

DULY ADOPTED BY THE CITY COUNCIL THIS 3rd DAY OF APRIL, 2017.

City desinistrator

PO DOT I'V WIL	Signature of Owner:	Date: 3	4-17
Legal Description: Sec/Lot /.3 Twp/Block s	Rge/Subd MERRITTS 157	- ADDITION - 000	10-004
	exac Ano.		
Description of Proposed Use for	CONDITIONAL LISE PERMIT:	4.	
Sunce o Family &	lesion Tim 38-921	won 1100.	SQ+1 /
Statement as to why proposed us	se will not cause injury to value of a	djoining property.	
New Home Wil	(INCRPASA PROPOR	the vaccos	
	se is to be designed, arranged, and	operated in order to	permit
development and use of neighbo	LT Ne161+302 in G	PO X0343	
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Area for which VARIANCE reque	sted: (i.e. setbacks, height, etc)		
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VICINITY MAP TO SCALE - SHOW DIMENSIONS OF LOT AND ALL EXISTING AND PROPOSED STRUCTURES, DISTANCES FROM FRONT, SIDE AND REAR LOT LINE SETBACKS TO ALL EXISTING AND PROPOSED STRUCTURES. SHOW ALLEY AND STREET NAMES ABUTTING LOT. I/We certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval. OWNERS SIGNATURE 3-14-17 DATE 3-14-17 Mineral INDICATE NORTH IN CIRCLE WKS# Porch Nonth 5702 House Dring you SILC East

NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the City of Mountain Iron will hold a public hearing on Monday, March 27, 2017 at 6:05 p.m. in the Mountain Iron Room of the Mountain Iron Community Center.

The purpose of the public hearing is to consider a request made by Habitat for Humanity, for a Variance Permit to construct a new home with a reduction in the required 25 ft. setback to 15ft. on Flint Street. The property is legally described as follows:

Lot 0013, Block 003, Merritts 1st Addition to Mountain Iron

Address: 5700 Mineral Avenue, Mountain Iron, MN 55768

Parcel Code: 175-0020-00400

The public can present its opinions at the public hearing or by letter addressed to the Zoning Administrator, City of Mountain Iron, City Hall, 8586 Enterprise Drive South, Mountain Iron, MN 55768-8260.

By Order of the Planning and Zoning Commission Jerry D. Kujala Zoning Administrator

www.mtniron.com

PERSONNEL COMMITTEE OFFER OF EMPLOYMENT

DATE: April 13, 2017

FROM: Personnel Committee

Craig J. Wainio
City Administrator

The Personnel Committee conducted interviews for the position of Laborer on Wednesday, April 12th. Based upon those interviews and subsequent discussion and contact with the candidates, the Personnel Committee recommends that the following be offered employment with the City of Mountain Iron:

• Mr. Gerry Knapper Laborer

All employment offers are contingent upon the passing of a physical, background check and a drug and alcohol test.

PARKS AND REC BOARD BALLFIELD DEDICATION

DATE:

April 13, 2017

FROM:

Parks and Recreation Board

Craig J. Wainio City Administrator

The Parks and Recreation Board is recommending that the City Council dedicate the western most ballfield at the Mountain Iron Recreation complex as the "Larry Nanti Field" and erect the proper signage indicating such.

COUNCIL LETTER 040317-VIA ADMINISTRATION

RESOLUTION NUMBER 09-17

DATE:

March 30, 2017

FROM:

City Council

Craig J. Wainio City Administrator

With all the legal requirements being met we are now able to sell the property located behind the resident located on the north side of Garden Drive North. Resolution Number 09-17 allows for the sale of the lots as presented. It is recommended that the fee to purchase the lots be \$750 and the lots may only be purchased by the land owner directly south of each lot.



"TACONITE CAPITAL OF THE WORLD"

PHONE: 218-748-7570 = FAX: 218-748-7573 = www.mtniron.com 8586 ENTERPRISE DRIVE SOUTH = MOUNTAIN IRON, MN = 55768-8260

RESOLUTION NUMBER 09-17

AUTHORIZING THE SALE OF CERTAIN PROPERTY

WHEREAS, the City Council has heretofore determined that it is beneficial to the City of Mountain Iron to convey real property.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA, that the Mayor and City Administrator, upon receipt of payment, execute the deed to convey real property in St. Louis County, Minnesota, as described in Exhibit "A".

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

ATTEST:	Mayor Gary Skalko
City Administrator	

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 1, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 1 a distance of 65.15 feet to the west right-of-way of Park Drive; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the west right-of-way line of said Park Dive 203.29 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of said Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 1 a distance of 203.73 feet to the point of beginning. Subject to utility easements of record.

2a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 2, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 2 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 2 a distance of 203.73 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 2 a distance of 204.14 feet to the point of beginning. Subject to utility easements of record.

3a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 3, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 3 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 3 204.14 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 3 a distance of 204.54 feet to the point of beginning. Subject to utility easements of record.

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 4, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 4 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 4 a distance of 204.54 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 4 a distance of 204.94 feet to the point of beginning. Subject to utility easements of record.

5a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 5, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 5 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 5 a distance of 204.94 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 5 a distance of 205.35 feet to the point of beginning. Subject to utility easements of record.

6a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 6, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 6 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 6 a distance of 205.35 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 6 a distance of 205.75 feet to the point of beginning. Subject to utility easements of record.

7a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 7, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 7 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 7 a distance of 205.75 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 7 a distance of 206.16 feet to the point of beginning. Subject to utility easements of record.

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 8, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 8 a distance of 60.00 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 8 a distance of 206.16 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 60.00 feet; thence South 04 degrees 25 minutes 32 seconds East along the northerly extension of west line of said Lot 8 a distance of 206.56 feet to the point of beginning. Subject to utility easements of record.

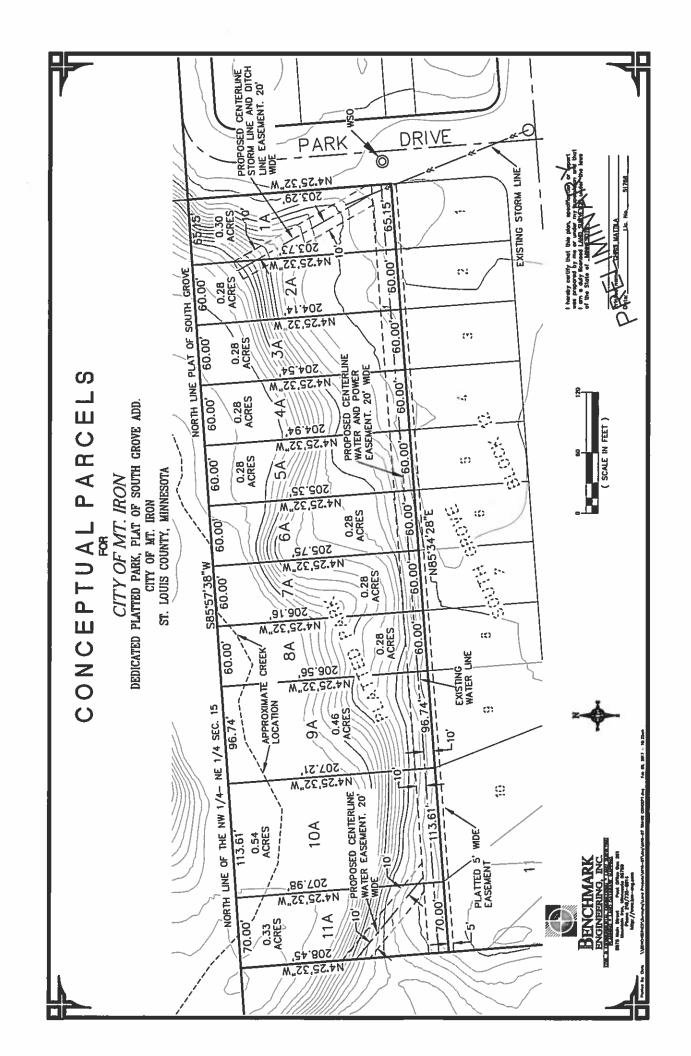
9a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 9, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 9 a distance of 96.74 feet; thence North 04 degrees 25 minutes 32 seconds West along the northerly extension of the east line of said Lot 9 a distance of 206.56 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 96.74 feet; thence South 04 degrees 25 minutes 32 seconds East parallel to the west line of said park 207.21 feet to the point of beginning. Subject to utility easements of record.

10a

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 10, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 10 a distance of 113.61 feet; thence North 04 degrees 25 minutes 32 seconds West parallel to the west line of said Park 207.21 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 113.61 feet; thence South 04 degrees 25 minutes 32 seconds East parallel to the west line of said Park 207.98 feet to the point of beginning. Subject to utility easements of record.

That part of the platted Park, Plat of SOUTH GROVE ADDITION, further described as follows: Beginning at the northwest corner of Lot 11, Block 12, Plat of SOUTH GROVE ADDITION, according to the record plat thereof; thence North 85 degrees 34 minutes 28 seconds East, assigned bearing, along the north line of said Lot 11 a distance of 70.00 feet; thence North 04 degrees 25 minutes 32 seconds West parallel to the west line of said Park 207.98 feet to the north line of said Park; thence South 85 degrees 57 minutes 38 seconds West along said north line of the Park 70.00 feet to the northwest corner of said Park; thence South 04 degrees 25 minutes 32 seconds East along the west line of said Park 208.45 feet to the point of beginning. Subject to utility easements of record.



COUNCIL LETTER 041717-VIA

STREETS

RESOLUTION NUMBER 10-17

DATE:

April 13, 2017

FROM:

Craig J. Wainio
City Administrator

Resolution Number 10-17 closes out the Garden Drive project which was completed in 2016. Following this Resolution is a Resolution Declaring the Costs and Ordering the Preparation of an Assessment Role. This is a part of the Special Assessment process. It is recommended that he Resolution be adopted as presented.

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RESOLUTION NUMBER 10-17

ACCEPTING WORK

WHEREAS, pursuant to a written contract signed with the City on April 18, 2016, Mesabi Bituminous of Gilbert, Minnesota has satisfactorily completed Improvement Number 15-09, the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay in accordance with such contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN IRON, MINNESOTA, that the work completed under said contract is hereby accepted and approved, and,

BE IT FURTHER RESOLVED, that the City Administrator and Mayor are hereby directed to issue a proper order for the final payment on such contract, in exchange for the contractor's receipt evidencing payment in full.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

ATTEST:	Mayor Gary Skalko
City Administrator	

COUNCIL LETTER 041717-VIA

STREETS

RESOLUTION NUMBER 11-17

DATE:

April 13, 2017

FROM:

Craig J. Wainio City Administrator

Resolution Number 11-17 declares the cost of the Garden Drive project and orders the preparation of an assessment role. Once the assessment role is completed it will be presented to the City Council and a Public Hearing will be scheduled on the proposed assessments.



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RESOLUTION NUMBER 11-17

DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT

WHEREAS, costs have been determined for Improvement Number 15-09, the improvement of Garden Drive between Arbor Lane and Fairview Lane by overlay and the contract price for such improvement is \$47,597.02, and the expenses incurred in the making of such improvement amount to \$11,594.67 so that the total cost of the improvement will be \$59,191.66.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUNTAIN IRON, MINNESOTA:

- 1. The portion of the cost of such improvement to be paid by the City is hereby declared to be \$14,797.91 and the portion of the cost to be assessed against benefited property owners is declared to be \$44,393.75.
- 2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2018, and shall bear an interest rate at two percent above the going prime rate per annum from the date of the adoption of the assessment resolution.
- 3. The City Administrator, with the assistance of the city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
- 4. The City Administrator shall upon the completion of such proposed assessment, notify the City Council thereof.

DULY ADOPTED BY THE CITY COUNCIL THIS 17th DAY OF APRIL, 2017.

ATTEST:	Mayor Gary Skalko
City Administrator	



5478 Mountain Iron Dr. Virginia. MN 55792

Phone: 218-741-8681, Fax: 218-741-3027. Email: info@sawmillsaloonrestaurant.com

March 28, 2017

City of Mountain Iron 8586 South Enterprise Drive Mountain Iron, MN 55768

City of Mountain Iron,

Sundberg Enterprises, LLC dba The Sawmill Saloon and Restaurant is requesting permission to serve alcohol at the following upcoming event. The event is scheduled July 15, 2017. The event is being held at the Mountain Iron Community Center.

Copies of our liquor liability insurance and our catering permit are on file with the City Offices.

Any questions, I can be reached at 218.741.8681 or 218.391.3147.

Thank you,

Alissa Horan

Owner, Sundberg Enterprises, LLC













Thank you for your support in making the 2017 Mesabi Family YMCA Dinner & Auction Fundraiser a success! With your generous support we were able to raise

\$15,322!

Funds raised from this event will help keep YMCA programs and services affordable to all in our community.

Save the date for next year's event! March 15, 2018

Mesabi Family YMCA
8367 Unity Drive
Virginia Anni

218-749-8020 | MESABIYMCA.ORG

Son Wood Michelle EVersent Berkey Which Gressian States



Arrowhead Library System

5528 Emerald Ave. • Mt. Iron, MN 55768-2069 • 218-741-3840 • www.alslib.info

April 3, 2017

Craig Wainio, City Administrator City of Mountain Iron 8586 Enterprise Dr S Mountain Iron, MN 55768

Dear City Official:

In accordance with **Minnesota Statutes** 134.34, Subdivision 7, I am forwarding your city a copy of the 2017 Annual budget for the Arrowhead Library System (ALS). Your local public library is a member of ALS.

If you have any questions, please don't hesitate to contact me or Shari Fisher. If you would like a detailed budget by department and program, please let us know.

Sincerely,

Jim Weikum Executive Director

JW:mb

Enclosure

UDGET
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ALS

REVENUE State Grant PERA Aid Carlton County Cook County Itasca County Koochiching County Lake County Lake County St. Lake County St. County Co	w w (S Budget 2016	Subj to Audit Actual 2016	(Deficiency) 2016	ncy)		Budget	(Decrease) 2017 Budget over
REVENUE State Grant PERA Aid Carlton County Cook County Koochiching County Lake County Lake County St. Louis County St. Louis County	6 G G		1		Sudget		2017	2016 Actual
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Carlton County Cook County Itasca County Koochiching County Lake County Lake of the Woods County St. Louis County St. Louis County	9 (1,308,307	7368,567	n u	7 015	n u	406,946,1	22 03%
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Itasca County Koochiching County Lake County Lake of the Woods County St. Louis County	· (A	28.780 s	28.780	· vi		- 4 9	28.780	%00'0
Koochiching County Lake County Lake of the Woods County St. Louis County	· vs	213,121 \$	213,581	· 69	470	· w	213,121	-0.22%
Lake County Lake of the Woods County St. Louis County	es.	44,645 \$	44,645	S	515	· və	44,645	%00.0
Lake of the Woods County St. Louis County	₆	40,000 \$	40,000			U)	40,000	%00.0
St. Louis County	(r)	33,118 \$	33,118		•	(4)	33,118	%00'0
Oreside Territal Territal	(A)	699,503 \$	689,503	(A)	-	(A)	699,503	%00'0
Grand Kapids Lownships	(v)	129,589 \$	129,117	···	(472)	S)	129,589	0.37%
Other Grants and Reimbursements (e-rate and MNLink)	G	242,741 \$	237,166	v)	(5,575)	G)	227,479	-4.08%
Interest	W	8,476 \$	12,746	G	4,270	(A)	9,174	-28,02%
Program Revenue	(A)	78,689 \$	81,720	U A	3,031	(A)	81,760	0.05%
Regional Library Telecommunications Aid (RLTA)	မာ	68,942 \$	104,159	S	35,217	(A)	72,714	-30.19%
Transfer In	W	8,400 \$	7,627	G	(22)	(A)	8,400	10.14%
Donations	,	-,	12,103	• >	12,103	es.	1	0.00%
Miscellaneous	w	7,200 \$	11,535	v)	4,335	S	8,100	-29,78%
TOTAL Revenue	S	3,125,435 \$	3,177,026	S	51,591	s	3,092,464	-2.66%
EXPENSES								
Library Books	w	94,014 \$	98,139	s	4,125	(A)	93,786.46	4.44%
Materials	S	157,348 \$	159,805	vs	2,457	ဟ	153,485	-3,95%
Lost Materials Reimbursements	S		254	U	189	(A)	65	-74.41%
. Use Reimbursements	vs		•		(25)	S)	275	#DIV/0i
	S	115,850 \$	106,491	(A)	(8,359)	v	114,700	7.71%
	(V)		50,527		(24,187)	(A)	78,885	56.12%
g, and Meetings	U		38,963		(18,564)	S)	56,012	43.76%
	69		327,430		(11,585)	s)	332,190	1.45%
	s)		141,448		12,117	s S	151,828	7.34%
nt/Rent/Repair	us :		1,513	⊌	(187)	(A)	1,700	12.36%
	G ·	•	17,903		5,903	(A)	14,500	-19.01%
	s ·		13,970		(2,030)	(A)	18,300	30.99%
epair and Contract Services	(3)		27,308	us :	1,608	S	25,700	-5.89%
	v» c	29,326 \$	23,020	•	(6,306)	vs (21,827	-5.18%
	<i>^</i>	\$ 211,014	3/4,652	_	(35,460)	<i>y</i> (407,199	%698
Capital Expenditutes and computer peripherals	nu		1 005 572	•	3,025	A 6	44,700	-29,60%
	n v	469 140 \$	675,520,1		(40,007)	n v	1,064,569	7,17%
Staff Raimh/Honorarium	·		74,743	-	(2 58A)) U	20 000	20 40%
	, v	20,000	46,516	, v	(3,484)	> 1/3 50:50	50,000	7.49%
'						9		
TOTAL Expenses	S	3,146,374 \$	2,966,169	\$ (18	(180,205)	S	3,134,502	5.68%
Excess (Deficiency) Revenues Over Expenses	S	(20,939) \$	210,857			69	(42,038)	
Net Revenue (Deficiency)	S	(20,939) \$	210,857			4	(42,038)	
Fund Balance Totals January 1	s	3,599,943 \$	3,599,943			u)	3,810,802	

ALS TOTAL BUDGET

						Excess			Percent Increase
	Buc 20	Budget 2016	Sul	Subj to Audit Actual 2016	> 0	(Deficiency) 2016 over 2016 Budget		Budget 2017	(Decrease) 2017 Budget over 2016 Actual
	S		69	e.			S		
Capital Equipment Expenditures from Regional Automation F \$	(s)	150,000	69				G	•	
						Increase			
Designated/Undesignated Fund Balances December 31					_	Decrease)			
NON-SPENDABLE BALANCE	s	176,834	S	119,324	ြဟ		S	119.324	
ASSIGNED FOR REGIONAL AUTOMATION	s/s	483,134	s	633,134	S	,	w	633,134	
ASSIGNED FOR VEHICLE REPLACEMENT (Bookmobile)	s	450,000	U)	450,000	(s)		w	450,000	
ASSIGNED FOR BLDG REPLACEMENT/REMODELING	s	160,000	u)	160,000			S	160.000	
ASSIGNED FOR SEVERANCE BENEFITS	S	34,122	ω ₃	37,400	(A)	,	G	37.400	
ASSIGNED FOR CASH FLOW	(A)	100,000	(s)	100,000			S	100.000	
	s		s	. '			G	•	
UNASSIGNED BALANCE	\$ 2	2,045,853	S)	2,310,944			ß	2,268,907	
TOTAL	S	3,429,004 \$	S	3,810,802		·	S	3,768,764	

Notes/Assumptions:

Revenue

State revenue will decrease in 2017 compared to 2016.

County funding is expected to remain constant in 2017 in comparison to 2016.

Public libraries in the counties of Carlton, Cook, Lake, Lake of the Woods, Itasca, and St. Louis will not be billed for Automation Costs (\$186,000) Public libraries in the counties of Carlton, Cook, Lake, Lake of the Woods, Itasca, and St. Louis will not be billed for CatExpress (\$15,000 costs)

The RLTA funding covers the amount not covered by E-rate. ALS is stated to receive 75% e-rate cost reimbursement for Internet access.

Expense

Downloadable audio/e-book budget will remain constant at \$90,000 for the purchase of titles.

ALS experienced nearly a \$4,000 decrease in workers compensation insurance premiums as claims have been minimal for a period of time. As per the bargaining tentative agreement and same expected salaried staff agreement, salaries will increase by 2.25 percent in 2017.

Health insurance premiums will decrease by 1%. The VEBA deductible will be funded at 75%.

Total wages/benefits costs will decrease by just under \$1,500 compared to 2016. This would have been an increase but there have been some benefit selection changes since the previous budget. A change from single to family coverage is an annual difference of \$11,000 per employee per year. An authority control project in the amount of \$12,000 is included in the automation budget to take place after the OCLC reclamation project is

completed.

General Statements

We have included a separate budget for Multi-type revenues and expenditures. Those are not included here. Legacy is also funded separately As presented, the budget has a deficit balance. Capital costs are discretionary costs and are relatively close to the deficit amount. from this budget.

Our move to software as a service in 2016 has not resulted in the additional costs that we anticipated. The annual costs are similar to our ongoing maintenance costs, especially when the server equipment is factored in.

During the e-rate process, we expect to receive bids for increased bandwidth. We have no way of knowing what those costs might be until after the bidding (470) process is complete.

Department Administration	Budget Expense	ense 626 165 46
Payments to Libraries		278,890.46
Automation Library Services	\$ 721	721,494.43
Children's Programming	\$ 38	38,200.00
Computer Training Facility	\$ 13	13,700.00
Consulting/CE	\$ 207	207,208.86
Maint/Courier	\$ 193	193,211.53
H.L.	\$ 167	167,439.63
Print Shop	\$ 103	103,221.19
Library Services TOTAL	\$ 722	722,981.20
Patron Services		
BKM		245,497.63
MAB	316	316,560.91
Patron Services TOTAL	\$ 562,	562,058.54
Technical Services	:	
Collections/Database		140,985.26
Processing/Acquisitions	\$ 81,	81,926.78
Technical Services TOTAL	\$ 222,	222,912.04
Grand Total	\$ 3,134,	3,134,502.13